

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **PS/21/216**

THE BUYER: **Driver and Vehicle Licensing Agency (DVLA)**

BUYER ADDRESS Longview Road, Swansea, SA6 7JL

THE SUPPLIER: Probrand

SUPPLIER ADDRESS: 11th Floor, Alpha Tower, Birmingham, B1 1TT

REGISTRATION NUMBER: **REDACTED**

DUNS NUMBER: **REDACTED**

SID4GOV ID: **REDACTED**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated as below in Signature panel.
It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

- Lot 3 Software & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068

3. The following Schedules in equal order of precedence:

- Joint Schedules for RM6068
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 7 (Financial Difficulties)

 - Call-Off Schedules for **PS/21/216**
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 6 (ICT Services)
 - Call-Off Schedule 8 (Business Continuity & Disaster Recovery) Part B
 - Call-Off Schedule 9 (Security) Part C
 - Call-Off Schedule 10 (Exit Management) Part B
 - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.6)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6068

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

Manufacturer Licence Usage terms;

E-mail address of primary user (administrator) of SFG20 REDACTED

Subscription Term: 17 Months

Subscription add-ons: Asset Mapping,

Resource Modeller, 9 SS Sets Access Equip & Lifts Catering, Fabric, Mgmt Tasks, MHE, Oper, Sec & Surv, SFG30, Workshop, 2No Online Training Courses.

Logo Usage;

SFG20 promote the users of the product and may display your company logo on the SFG20 website.

Please tick the box if you do not grant SFG20 permission to use your logo.

☐

SFG20 Subscriber Agreement

1. **BESA Publications** (registered office Old Mansion House, Eamont Bridge, Penrith, Cumbria CA10 2BX, registered in England company no. **REDACTED**).
2. The Order above, together with the illustration and SFG20 Terms and Conditions available at www.SFG20.co.uk, and any other Terms published (whether online, and/or within any other publication or product) by BESA Publications involving the use of the services, contains the entire agreement between BESA Publications and the organisation referred to above (hereinafter the 'Subscriber'). The Subscriber's Order is subject to acceptance by BESA Publications, which will be evidenced by the issuing of username(s) and password(s) to the Subscriber.
3. Receipt of payment based on purchase order raised.

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

Signature hereto signifies acceptance of the Terms and Conditions as published online;

REDACTED Date 03/03/22.....Name of individual signing the declaration....**REDACTED**.....Position Commercial Specialist**CALL-OFF START DATE: 01/03/22****CALL-OFF EXPIRY DATE: 31/07/2023****CALL-OFF INITIAL PERIOD: 17 Months****CALL-OFF OPTIONAL EXTENSION PERIOD N/A****CALL-OFF DELIVERABLES**

This requirement is for the provision of:

SFG20 Resource Modeller and Asset Mapping Modules as detailed in the below table:

Product	Period	Start Date	Expiry Date
SFG20 Resource Modeller Module	17 months	01/03/22	31/07/23
SFG20 Asset Mapping Module	17 months	01/03/22	31/07/23

Specialist Service Schedules as detailed in the below table:

Product	Period	Start Date	Expiry Date
Specialist Service Set - Access Equipment and Lifts	17 months	01/03/22	31/07/23
Specialist Service Set – Catering	17 months	01/03/22	31/07/23
Specialist Service Set – Fabric	17 months	01/03/22	31/07/23
Specialist Service Set – Management Tasks	17 months	01/03/22	31/07/23
Specialist Service Set – Mechanical Handling Equipment	17 months	01/03/22	31/07/23
Specialist Service Set – Operational	17 months	01/03/22	31/07/23
Specialist Service Set – Security	17 months	01/03/22	31/07/23
Specialist Service Set – SFG30	17 months	01/03/22	31/07/23
Specialist Service Set – Workshop Equipment	17 months	01/03/22	31/07/23

Online Training Courses as detailed below:

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

Product	Quantity
Online Training Courses	2

See full details in Call-Off Schedule 20 (Call-Off Specification).

LOCATION FOR DELIVERY**Driver and Vehicle Licensing Agency, Longview Road, Swansea SA6 7JL****DATES FOR DELIVERY OF THE DELIVERABLES****Access to the licences must be in place within two weeks of contract award/receipt of order.****TESTING OF DELIVERABLES**

None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£15,189.45 excluding VAT**

CALL-OFF CHARGES**£21,518.40 excluding VAT**

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

All invoice payments will be via BACS

BUYER'S INVOICE ADDRESS:Email Address: **REDACTED**

Invoice Procedures embedded below:

REDACTED

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

Commercial Specialist

REDACTED

Commercial Directorate, DVLA, Longview Road, Swansea SA6 7JL

BUYER'S ENVIRONMENTAL POLICY

Embedded below:

REDACTED

BUYER'S SECURITY POLICY

None

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

Tenders Manager

REDACTED

11th Floor, Alpha Tower, Birmingham, B1 1TT

SUPPLIER'S CONTRACT MANAGER

REDACTED

Tenders Manager

REDACTED

11th Floor, Alpha Tower, Birmingham, B1 1TT

PROGRESS REPORT FREQUENCY

Not Applicable

PROGRESS MEETING FREQUENCY

Not Applicable

KEY STAFF

To be agreed with successful supplier following contract award

KEY SUBCONTRACTOR(S)

BESA Publications Ltd

COMMERCIALLY SENSITIVE INFORMATION

To be agreed with successful supplier on contract award

SERVICE CREDITS

Not applicable

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	Tenders Manager	Role:	Commercial Specialist
Date:	02.03.22	Date:	03/03/22