



BROMYARD AND WINSLOW TOWN COUNCIL

**Resurfacing of Rowberry Street,
Car Park
Bromyard, Herefordshire**

March 2022

BROMYARD & WINSLOW TOWN COUNCIL

Opportunity to quote for resurfacing of Rowberry Street Car Park, Bromyard

Resurfacing of Rowberry Street Car Park, Bromyard

March 2022

Bromyard and Winslow Town Council invite Quotations for carrying out resurfacing of the car park at Rowberry Street, Bromyard

Full details and further information can be obtained from the Clerk between 9am and 12.30pm Mondays to Thursdays.

**Quotations should be sent electronically where possible,
by email to The Town Clerk**

Closing date for return of Quotations – Friday 8th April 2022 by midday

Karen Mitchell
Town Clerk

Bromyard & Winslow Town Council
Council Offices
The Old Vicarage
Rowberry Street
Bromyard
HR7 4DU

Tel: (01885) 482825
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INDEX

Requirements	4
Conditions of Contract	6
Contractors Insurance	7
Further information	8
Maps	

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REQUIREMENTS

Bromyard and Winslow Town Council are seeking quotations to resurface the Rowberry Street, Car Park in Bromyard.

Requirements

1. To resurface the existing car park area and permit holder car park area. (see attached area in purple)
2. To plane out existing surfacing where required and where it is necessary to maintain adequate levels where the surfacing meets the thresholds.
3. To ensure all edges are suitably tied into the surrounding surfaces, to install kerbs where required.
4. To supplement the subbase where necessary
5. The new surfacing installed is to be of a suitable quality to withstand frequent turning of vehicles with power steering in a small area, some of these are large heavy vehicles. Preferably a Stone Mastic Asphalt surface course or an alternative suggested by the Supplier.
6. To reinstate the line marking to the main car park and the permit holder's car park area.
7. To include the addition of new lining for a pedestrian walkway.
8. It is expected that the supplier will provide a reasonable warranty for the works subject to normal wear and tear.

All waste to be cleared away from the site and the site left in clean and tidy condition

Site conditions

1. As residential housing is in proximity to the site, the supplier is expected to work only during the hours of 8am to 6pm Mon to Fridays and Saturday morning 8-1pm no work to be carried out on Sundays or Bank Holidays.
2. It is expected that suppliers will visit the site to satisfy themselves that they have all the information required. By arrangement, either the Clerk or Properties Officer and a councillor can attend to discuss any questions the supplier may have.
3. The car park site is adjacent to the Old Vicarage (multi occupancy offices) and the Heritage Centre. These are in use every day and the supplier will be expected to work with the Clerk/ Properties Officer to agree all Health & Safety aspects to allow users to enter the buildings. All pedestrian routes/footpaths to the property to be kept clear of debris.

4. Sufficient site signage must be provided to ensure safe operation of the site.
5. The supplier shall ensure that no damage is caused to any existing footways/paths and landscaped/grassed areas including existing trees because of the works carried out. The supplier shall ensure that no damage is caused to the fixed appliance car parking meter and fixed signage.
6. The supplier shall take great care working around the threshold of the Old Vicarage to ensure that no damage is caused to the ornate porch on the front of The Old Vicarage (a listed building).
7. The suppliers shall ensure that accidental spillage or leakage of fuel or contaminants is prevented within the site. In the event of an accidental spillage this must be contained, and the contamination minimised at the expense of the supplier.

CONDITIONS OF CONTRACT

1. Prospective contractors are prohibited from contacting councillors or staff to encourage or support their tender outside the prescribed process.
2. The Town Council shall not be obliged to accept the lowest or any tender, quote, or estimate. Quotations will be assessed on their quality and completeness with the requirements. This will include Design, Safety of Design and Construction detail.
3. It is strongly advised that suppliers will visit the site to satisfy themselves that they have all the information required. By arrangement, either the Clerk or Properties Officer and a councillor can attend to discuss any questions the supplier may have.
4. It is expected that the supplier will provide a reasonable 'warranty' for the works subject to normal wear-and-tear.
5. The contractor agrees to work in accordance with the site requirements as stated in this agreement
6. Contractors will be deemed to have inspected the sites concerned and allowed in the quotation for all degrees of difficulty. No claim for extra payment will be entertained arising from the Contractors ignorance of the site conditions.

Minimum Amount of insurance

£5,000,000 for any one incident.

Number of incidents unlimited.

Contractors will be asked to submit their Third-Party Insurance for inspection before commencement of the work.

Contract Period

Financial Arrangements

- i) Type of Quotation - Fixed
- ii) The Contractor shall not include any sum for V.A.T. Payment will be made of this tax according to the current rate for services at the time of execution of the work.
- iii) Any variations to the specification deemed to be thought necessary by either the Contractor or the Town Council during the works, to be agreed by the council and supplier and confirmed in writing, once agreed these to be settled by payment on completion of works. (Terms see item 9)
- iv) In the event that the Contractor fails to carry out the work to the total satisfaction of the Council, that the Council may (by giving fourteen days' notice, in writing) cancel any agreement made between the Contractor and the Council and arrange for another Contractor to fulfil the terms of the specification and that any monies outstanding shall be used to defray any additional expenses which the Council may incur by reason of the default.

8. Defective Workmanship

The Town Council reserves the right to withhold payment for defective work until the work has been carried out to its representatives' satisfaction in accordance with the specification. Contractors must adhere to the Contracts and any deviation in any way will result in financial forfeit.

9. Payments

Will be made within 30 days of receipt of an official invoice.

10. Health and Safety

The attention of Contractors is drawn to current legislation including the Health and Safety at Work etc. Act in place at the time the Contract is let with which they shall comply. In particular the contractor shall at all times maintain safe and healthy working conditions at all sites and comply with the requirements of Codes of Practice which are applicable to the work being undertaken and ensure that all operatives comply with this clause.

BROMYARD and WINSLOW
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Contractors Insurance

Name of Contractor

Address

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I certify that I hold the following Insurance Policies: -

1) Public Liability Policy No.

Renewal Date

Issued by

2) Employers Liability Policy No.

Renewal Date

Issued by

I enclose relevant copies of these certificates

Signed

On behalf of

Date

Please note that acceptance of this Certificate does not imply that this Council
accepts,

or has checked as adequate, your insurance details.

You are reminded that it is the responsibility of each Contractor to check that his
insurance's satisfy the Town Council's requirements.

(Note that the Council's minimum requirement for public liability is an
indemnity of £5,000,000).

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Entrance off Rowberry St/Church Lane



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