

Statement of Work 1 – RSPH & DHSC – Social Care Tips

1 Statement of Works (SOW) Details

Upon execution, this SOW forms a Contract between the Buyer and Supplier (“**the Parties**”) on DHSC Terms and Conditions.

The Parties will execute a SOW for each set of Buyer deliverables required. Any ad-hoc deliverables requirements are to be treated as individual requirements in their own right and the Parties should execute a separate SOW in respect of each, or alternatively agree a Variation to an existing SOW.

All SOWs must fall within the provisions of the DHSC Terms and Conditions.

The details set out within this SOW apply only in relation to the deliverables detailed herein and will not apply to any other SOWs executed or to be executed under DHSC Terms and Conditions, unless otherwise agreed by the Parties in writing.

Date of SOW: 8th February 2024

SOW Title: Increasing PH impact of the social care workforce

SOW Reference: [REDACTED]

Buyer: Department of Health and Social Care

Supplier: Royal Society for Public Health (RSPH)

SOW Start Date: 01 February 2024

SOW End Date: 31 March 2024

Duration of SOW: 8 weeks

Key Personnel (Buyer): [REDACTED]

Key Personnel (Supplier): [REDACTED]

Subcontractors:

2 SOW Specification – Deliverables Context

Overview of Requirement:

1. [REDACTED]

b.

[REDACTED]

3 Buyer Requirements – SOW Deliverables

Outcome Description:

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Where additional detail is required in one area, detail in other area(s) will be proportionately reduced such that the SOW Budget is not exceeded.

The Parties agree that:

- They are subject to DHSC Terms and Conditions.

Delivery Plan:

This SOW covers Services over a period of approximately 8 weeks from 01 February 2024 to a projected End Date of 31 March 2024.

Dependencies:

- [REDACTED]
- [REDACTED]

Supplier Resource Plan:

The indicative Supplier resource plan is set out in the table below:

Role
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

SOW Reporting Requirements:

The Supplier shall also provide the following additional management information under and applicable to this SOW only:

Ref.	Type of Information	Which Services does this requirement apply to?	Required regularity of Submission
[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

1.5			
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4 Charges

Call Off Contract Charges:

The applicable charging method(s) for this SOW is:

- Payment in instalments, aligned to agreed project milestones.
- The Supplier agrees to invoice for the Work on completion of each milestone.
- The Supplier agrees that DHSC has the right to withhold milestone payments if the delivery date of an agreed milestone is delayed.
- Invoices will be paid within 30 calendar days.

The estimated maximum value of this SOW (irrespective of the selected charging method) is **£23,000 excluding VAT ("SOW Budget")** as detailed in the following estimated charges.

Item	Estimated No. Days	Day Rate	Estimated Totals (excluding VAT)

Reimbursable Expenses:

None.

5 Signatures and Approvals

Agreement of this SOW

BY SIGNING this Statement of Work, the Parties agree that it shall be be legally binding on the Parties:

For and on behalf of the Supplier

For and on behalf of the Buyer