

SWBH NHS Trust
Trinity House
Sandwell Hospital
Lyndon
West Bromwich
West Midlands
B71 4HJ

APPENDIX A

Your Trust Charity (Sandwell & West Birmingham Hospitals NHS Trust Charities)

Request For Proposal (RFP) Document for
Midland Metropolitan University Hospital
Sculpture

PROJECT REFERENCE: CF-14752

Closing date for receipt of completed proposals is Thursday 20th April 2023.

1. Introduction

Sandwell & West Birmingham Hospitals NHS Trust is an integrated care organisation. We have an outstanding reputation for teaching, innovation, and research. The Trust employs around 7,500 people, and serves a local population of 530,000 people across North-West Birmingham and Sandwell.

The Trust encompasses: City Hospital in Birmingham, which includes the Birmingham Treatment Centre, the Birmingham and Midland Eye Centre, the Pan Birmingham Gynae-Cancer Centre, Sickle Cell and Thalassaemia Centre, and the national Poisons Information Service; and, Sandwell General Hospital providing inpatient paediatrics, most general surgery and a Stroke Specialist Centre. There are A&E departments at both City Hospital and Sandwell hospital sites, and community teams deliver a number of services across Sandwell and West Birmingham. The Trust is also completing the construction of the new Midland Metropolitan University Hospital (MMUH), which is due to open in Spring 2024.

Your Trust Charity is the registered charity of Sandwell & West Birmingham Hospitals NHS Trust. Your Trust Charity has the following mission: *“To enhance the experience of all people using our services including staff, patients and their families. We will do this by providing additional facilities and supporting innovative projects that create a comfortable and secure environment”*. Your Trust Charity exists to achieve 4 main priorities: Infrastructure, Education, Innovation and Community Resilience.

Your Trust Charity, the registered charity of Sandwell and West Birmingham NHS Trust (SWB), require a provider to design, fabricate and install an inspirational sculpture for the Midland Metropolitan University Hospital by 1st April 2024 (the end date).

It is in your interest to read and consider all aspects of this document before preparing your proposal. The aim of this document is to outline the minimum expectations of Your Trust Charity should your organisation be appointed.

2. Terms of Offer

2.1 General

- 2.1.1 You are invited to submit a proposal to support the process of conversion to an independent charity for Your Trust Charity.
- 2.1.2 Enclosed within this request for proposal is:
- Form of Agreement – Appendix B
 - Specification – Appendix C
 - Supplier Assessment – Appendix D
- 2.1.3 All bidders must complete and return the Supplier Assessment in order to be considered.

3. Process

3.1 Timetable

Request for Proposal Issued	Wednesday 5 th April 2023
Deadline for Clarification Questions	Friday 14 th April 2023 12pm
Closing Date	Thursday 20 th April 2023 12pm
Award	Wednesday 26 th April 2023
Start Date	Tuesday 2 nd May 2023
End Date	Monday 1 st April 2024

NB: The dates detailed above are indicative and may be subject to change.

3.2 Form of Agreement

The successful bidder will be required to enter into a form of agreement with Your Trust Charity for the project.

Your Trust Charity reserve the right to terminate the form of agreement based on non-performance against key deliverables which will be agreed and finalised between the parties prior to commencement.

4. Scoring

	Section	Weighting
3	Experience of providing similar services	30%
4	Response to specification	60%
	Commercial response	10%
5	Price Cap - £42,500 inc VAT	Pass/Fail

