

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE:	WP2277 Mural Licences (GOV.UK Licences)
THE BUYER:	Government Digital Services (GDS) Cabinet Office
BUYER ADDRESS:	Cabinet Office, 1 Horse Guards Road, London. SW1A 2HQ. GDS MAIN ADDRESS: The Whitechapel Building, 10 Whitechapel High Street, London. E1 8QS.
THE SUPPLIER	XMA Ltd
SUPPLIER ADDRESS:	Wilford Industrial Estate, Ruddington Lane Wilford, Nottingham, Notts, NG11 7EP
REGISTRATION NUMBER:	02051703
DUNS NUMBER:	298484148
SID4GOV ID:	N/A

#### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 08 May 2025.

It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 3 Software

## CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6098
    - o Joint Schedule 2 (Variation Form)
    - o Joint Schedule 3 (Insurance Requirements)
    - o Joint Schedule 4 (Commercially Sensitive Information)
    - o Joint Schedule 10 (Rectification Plan)
    - o Joint Schedule 11 (Processing Data)
  - Call-Off Schedules for RM6098
    - o Call-Off Schedule 20 (Call-Off Specification)
5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
6. Joint Schedule 5 (Corporate Social Responsibility) RM6098
7. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: **20 May 2025**

CALL-OFF EXPIRY DATE: **19 May 2026**

CALL-OFF INITIAL PERIOD: **1 Year with the option to extend for one further period for up to 12 months, by providing the supplier 4 weeks or 1 months written notice before the expiry date, subject to agreed pricing and**

**approvals.**

#### CALL-OFF DELIVERABLES

Description	Quantity
Mural Enterprise Licences	150

#### LOCATION FOR DELIVERY

Cabinet Office, 1 Horse Guards Road, London, SW1A 2HQ.

#### DATES FOR DELIVERY

Confirmation of licence in place no later than 14/05/2025

#### TESTING OF DELIVERABLES

None

#### WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days

#### MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is:  
**£30,000.00**

#### CALL-OFF CHARGES

#### **[REDACTED]**

Year 1 Total Contract Value: £24,745.50 (excluding VAT).

Subject to further approval the Call-Off Contract can be uplifted to £60,000 (excluding VAT).

Should the Buyer require additional licences that causes the contract to go above the annual spend the contingency will therefore be managed by way of Variation.

#### REIMBURSABLE EXPENSES

None

The payment method for this contract is BACS

Annually in advance to:

Bank: **[REDACTED]**

Sort Code: **[REDACTED]**

Account: **[REDACTED]**

The Supplier will issue electronic invoices annually in advance. The Buyer will pay the Supplier within 30 days of receipt of a valid invoice.

A PO will be raised (if applicable) once the Call-Off Contract has been signed. The PO is a vehicle for payment and not a firm commitment of spend.

All invoices must include the WP number and Purchase Order Number.

Each invoice shall be accompanied by a breakdown of the deliverables and services, quantity thereof, applicable unit charges and total charge for the invoice period, in sufficient detail to enable the Customer to validate the invoice.

BUYER'S INVOICE ADDRESS:  
**[REDACTED]**

BUYER'S AUTHORISED REPRESENTATIVE  
**[REDACTED]**

BUYER'S ENVIRONMENTAL POLICY  
Can be provided on request

BUYER'S SECURITY POLICY  
Can be provided on request

SUPPLIER'S AUTHORISED REPRESENTATIVE  
**[REDACTED]**

SUPPLIER'S CONTRACT MANAGER  
**[REDACTED]**

KEY STAFF  
**[REDACTED]**

KEY SUBCONTRACTOR(S)  
Not applicable

COMMERCIALLY SENSITIVE INFORMATION  
Not applicable

SERVICE CREDITS

Framework Ref: RM6098  
Project Version: v2.0  
Model Version: v3.8

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	[REDACTED]	Date:	[REDACTED]