



Large Boat Aerial Delivery

Draft Contract Schedule 6 (Task Authorisation Form)

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1. PART 1 - REQUEST FOR QUOTATION (to be completed by the Authority)

1.	To:		From:	Defence Equipment Support DES C17CSAE Walnut 2b #1027 MOD Abbey Wood Bristol BS34 8JH		
2.	Contract No:		Task No:	[insert]	Project:	LBAD
3.	Title of Task :					
4.	Task Description:					
5.	The Classification of this requirement is: [insert]					
6.	Name: (Authority Demander)	Signed.....				
7.	Date:					

2. PART 2 – QUOTATION (to be completed by the Contractor)

1.	To:	Defence Equipment Support DES C17CSAE Walnut 2b #1027 MOD Abbey Wood Bristol BS34 8JH	From:	
2.	<p>Firm Price Quotation</p> <p>A Firm quotation is provided in respect of Task Number..... and has been attached separately.</p> <p>The Firm price offered is Ex VAT</p> <p>[Insert Task Breakdown:</p> <p>Direct labour hours by cost centre and Authority financial year;</p> <p>Price of any required materials and sub-contractor costs, including any spares. The Contractor should provide an itemised list of all material and Subcontracts;</p> <p>The applicable hourly cost recovery labour rate detailed with Schedule 5 of the Contract;</p> <p>Travel and Subsistence costs (which shall be broken down by airfare, hotel and subsistence costs and vehicle rental & fuel costs, and any other relevant type transportation costs, using where applicable, the Travel and Subsistence rates as identified in Schedule 5 of the Contract.)</p> <p>The Start date for this Task is.....</p> <p>The completion date for this Task shall be no later than (based on start date) </p> <p>The firm price offer is valid until</p>			

3.	Name: (Authorised on behalf of the Contractor)	Signed.....
4.	Date:	

3. PART 3 - AUTHORISATION TO PROCEED (to be completed by the Authority)

1.	To:		From:	Defence Equipment Support DES C17CSAE Walnut 2b #1027 MOD Abbey Wood Bristol BS34 8JH
2.	a) The Quotation has been rejected for the following reasons <div style="display: flex; justify-content: space-between;"> <div> <ul style="list-style-type: none"> - A revised quotation is required. - There is no longer a requirement for this task. No further action is to be taken. </div> <div> YES/NO YES/NO </div> </div> b) Authorisation to proceed You are hereby requested to proceed with the requirement outlined within Taskat the firm price of..... A Contract Amendment is required: YES/NO			

3.	Authority Demander:	Signed..... Date:
	Name:	
	Name:	
	Name:	

4 PART 4 - COMPLETION OF THE TASK

Part 4 A (to be completed by the Contractor)

1.	To:	Defence Equipment Support DES C17CSAE Walnut 2b #1027 MOD Abbey Wood Bristol BS34 8JH	From:	
2.	Task has been completed on			
3.	Signed on behalf of the Contractor to confirm the Task has been completed.		Signed.....	
	Name:			

Part 4 B (to be completed by the Authority)

I certify that Taskhas been completed and has been authorised for payment.

4.	Authority Demander: Signed on behalf of the Authority to confirm the Task has been completed.	Signed.....
	Name:	