Amanda Wilsher Associates

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FAO: EDACTED

12/10/22

**Contract Award Notice – Specification Reference NHSLA.NAT.366**

Thank you for your application for the provision of GMTS Experiential Learning (September 2022 Intake).

1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: GMTS Experiential Learning (September 2022 Intake).
2. The award criteria for this contract were detailed in the Specification document shared via email on 30/06/22.
	1. Lot 2B - The technical / quality element made up of 80 of the total score, with the price element 20 of the total score. The overall score you obtained against the award criteria for your written bid was 81.0 out of a maximum of 100.
3. The contract is awarded based on the costings and day rates submitted in your response, up to a total day rate price of EDACTED (excluding VAT), covering 51 days at multiple rates per day. Please see ***Appendix A Contract Detail***for a full breakdown. Travel and accommodation expenses are not payable separately under this specification.
4. The contract period for this specification is 01/10/22 to 31/08/24.
5. The contract will come into existence once the Academy receives your email confirming acceptance and availability to proceed with the work detailed within specification NHSLA.NAT.366 and your associated bidder response. Please forward this to Faculty@leadershipacademy.nhs.uk by return.
6. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Yours sincerely,

**Faculty Resource Team, NHS Leadership Academy**

**Leadership and Lifelong Learning**

**AGREEMENT**

Signed for and on behalf of **NHS England:**

Signed for and on behalf of **Amanda Wilsher Associates:**

**APPENDIX A: CONTRACT DETAIL**

**Amanda Wilsher Associates**

**NHSLA.NAT.366**

Contract Terms: Faculty Framework NHS/SoEPS/18.412

Contract Date: 01/10/22 to 31/08/24

**1. Summary Programme Information**

The Academy is seeking up to 14 individual faculty members to work on GMTS Experiential Learning programme, across the following roles:

* **Programme Director x 1 (individual faculty member)**
* **Cohort Leads x 3 (individual faculty members)**
* **Co-Facilitators x 10 maximum (individual faculty members)**

The [Graduate Management Training Scheme](https://www.leadershipacademy.nhs.uk/programmes/nhs-graduate-management-training-scheme/) (GMTS) modular Experiential Learning Programme is offered as part of a wider package of work-based placement, academic learning and leadership development in support of the development of trainees as leaders of the future in the fields of General Management, Human Resource Management, Finance, Health Analysis, Health Informatics, and Policy & Strategy.

The Experiential Learning programme is focused on developing the capacity of trainees to explore, enhance, adapt, and broaden their own leadership understanding, styles and behaviours in addition to providing them with the necessary skills and tools they need to be effective managers and emerging leaders in their current and future roles. It is delivered as a series of modular residential experiences, offered on a 1, 2 or 3-day basis dependent upon the depth and breadth of the design, content and subject area being explored.

In light of Covid-19 and the move to virtual delivery, Experiential Learning has been re-designed to bring a hybrid approach to delivery. Some delivery will take place in person, and some will remain virtual.

The Experiential Learning elements of the scheme are delivered by the Academy’s Faculty, with all other Academic scheme elements delivered by our university partners.

September 2022 will see up to 250 Trainees joining the scheme.

**2. Contract Pricing Detail**

Full costing details submitted and accepted under this specification and award are as follows:

**Lot 2B**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item / Activity** | **Days** | **Day Rate** | **Total Price** |
| EDACTED | EDACTED | EDACTED | EDACTED |
| EDACTED | EDACTED | EDACTED | EDACTED |
| EDACTED | EDACTED | EDACTED | EDACTED |
| EDACTED | EDACTED | EDACTED | EDACTED |
| EDACTED | EDACTED | EDACTED | EDACTED |
| **SUB-TOTAL (DAY RATES)** | EDACTED | EDACTED | EDACTED |
| Expenses (Estimated – add detail if applicable) | N/A | N/A | N/A |
| **SUB-TOTAL (EXPENSES)** | N/A | N/A | N/A |
| **TOTAL** | EDACTED | EDACTED | **£58,350.00** |

*Additional Notes:*

1. *All prices above exclude VAT at the prevailing rate, where applicable*
2. *Expenses are not payable under this specification*