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# Health Education England

## Order Form

1.	Contract Reference	To be provided at a later date.	
2.	Date	21/02/23	
3.	Buyer	Health Education England Blenheim House Duncombe Street Leeds LS1 4PL	
4.	Supplier	One Wirral CIC  2 Oxtan Road Birkenhead Wirral CH41 2QJ  <i>Company number: 12352763</i>	
5.	The Contract	<p>The Supplier shall supply the deliverables described below on the terms set out in this Order Form and the attached contract conditions ("<b>Conditions</b>") and any <b>Annexes</b>.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order Form have the same meanings as in Conditions.</p> <p>In the event of any conflict between this Order Form and the Conditions, this Order Form shall prevail.</p> <p>Please do not attach any Supplier terms and conditions to this Order Form as they will not be accepted by the Buyer and may delay conclusion of the Contract.</p>	
6.	Deliverables	Services	<p>To produce a programme of support, high quality education and training, and empowerment around Long Term Conditions to the NHS and Public Health workforce in line with the submitted application:</p> <p>One Wirral CIC - Bidder Response.pdf</p> <p>Delivered in accordance with the following instructions:</p> <p>Delivery Address: Health Education England 4 Stewart House</p>

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## Health Education England

	<div>32 Russell Square London VVC1B 5DN Via email to: <a href="mailto:LTCP@hee.nhs.uk">LTCP@hee.nhs.uk</a></div> <div>Date of Delivery: May 2023</div>
<b>7. Specification</b>	<p>The specification of the Deliverables is as set out</p> <p>Innovation Fund Specification LTC.pdf</p>
<b>8. Term</b>	<p>The Term shall commence on 21<sup>st</sup> February 2023</p> <p>and the Expiry Date shall be May 2023 unless it is otherwise extended or terminated in accordance with the terms and conditions of the Contract.</p>
<b>9. Charges</b>	<p>The Charges for the Deliverables shall be as set out in the Supplier's tender submitted by the 1<sup>st</sup> February 2023.</p>
<b>10. Payment</b>	<p>All invoices must be sent, quoting a valid purchase order number (PO Number), to:</p> <p>Email with a PDF copy attached to: <a href="mailto:sbs.apinvoicing@nhs.net">sbs.apinvoicing@nhs.net</a></p> <p>Or post to:</p> <p>FOA T7XXXX</p> <p>Health Education PAYABLES <a href="mailto:APfinance@hee.nhs.uk">APfinance@hee.nhs.uk</a> PO Box 312 England Leeds LS11 4FJ F485 HEALTH EDUCATION ENGLAND 1HP</p> <p>Within ten letter, we at PO Number Working Days of receipt of your countersigned copy of this will send you a unique PO Number. You must be in receipt of a To avoid delay before submitting an invoice.</p> <p>that it applicable) in payment it is important that the invoice is compliant and contact (i.e. a valid PO Number, PO Number item number (if back to you, and the details (name and telephone number) of your Buyer Contract Manager). Non-compliant invoices will be sent If you have which may lead to a delay in payment. Accounts</p> <p>a query regarding an outstanding payment, please contact our Payable section either by email to or by telephone <b>0161 268 9989</b></p>



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	between 09:00-17:00 Monday to Friday.	
11. Buyer Authorised Representative(s) )	For general liaison your contact will continue to be [REDACTED] Senior Project Manager <a href="mailto:XXXX@hee.nhs.uk">XXXX@hee.nhs.uk</a>	
	or, in their absence,  [REDACTED], HEE Graduate [REDACTED]@ <a href="mailto:hee.nhs.uk">hee.nhs.uk</a>	
12. Address notices for	<b>Buyer:</b>  [REDACTED] Health Education England Blenheim House Duncombe Street Leeds LS1 4PL  Senior Project Manager <a href="mailto:XXXX@hee.nhs.uk">XXXX@hee.nhs.uk</a>	<b>Supplier:</b>  [REDACTED] One Wirral CIC 2 Oxtan Road Birkenhead Wirral CH41 2QJ  Attention: <b>Director</b>
		Email: <a href="mailto:XXXXXXXXX.net">XXXXXXXXX.net</a>
13. Key Personnel	<b>Buyer:</b>  [REDACTED] Health Education England Blenheim House Duncombe Street Leeds LS1 4PL  Senior Project Manager <a href="mailto:XXXX@nhs.uk">XXXX@nhs.uk</a>	<b>Supplier:</b>  [REDACTED] One Wirral CIC 2 Oxtan Road Birkenhead Wirral CH41 2QJ  Attention: <b>Director</b>
		Email: <a href="mailto:XXXXXXXX@nhs.net">XXXXXXXX@nhs.net</a>
14. Procedures and Policies	For the purposes of the Contract this section is not required.	

# Health Education England

Signed for and on behalf of the <b>Supplier</b>	Signed for and on behalf of the <b>Buyer</b>
Name: <div></div> Director	Name: <div></div> Programme Lead, Long Term Conditions
Date: <div>11/02/2023</div>	Date: <div>21/02/2023</div>
Signature: <div>XXXXXX</div>	Signature: <div></div>