

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of Apprenticeship Training Services, dated 28/08/20.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.


For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	ecm_58835
From	Department for Environment, Food and Rural Affairs
To	Kaplan Financial

1. CONTRACT PERIOD

1.1	Commencement Date	01/09/20
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	01/12/23

2. SERVICES REQUIRED

2.1	Services Required. APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH. LOCATION APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD NUMBER OF STUDENTS CLASS BASED ADDITIONAL SERVICES	Delivery of Professional Accounting Technician Level 7 and procurement of End Point Assessment services.  Standard – Level 7 Up to 10 Delivery via remote/online training and face to face delivery as agreed N/A
-----	---	--

3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [ie the required apprenticeship course]	https://www.instituteforapprenticeships.org/apprenticeship-standards/professional-accounting-or-taxation-technician/
-----	--	---

3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. (www.instituteforapprenticeships.org/) Maintained ESFA registration and accreditation. General industry good practice
-----	-------------------	---

4. PAYMENT

4.1	Contract Charges	
4.2	Payment terms/Profile	
4.3	Customer billing address	

5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

Each party agree[s] to sign this Contract Order form by electronic signature (whatever form the electronic signature takes) and that this method of signature is as conclusive of our intention to be bound by this contract as if signed by each party's manuscript signature.