

Price List

Name	617422 - Area 14 Network-wide Traffic Sign Retro-Reflectivity Survey
Consultant	[Consultant to state name]

Guidance notes for Clients - DELETE THIS SECTION PRIOR TO PUBLISHING

The Price List is a fundamental part of the contract which requires careful thought when drafting. It dictates how much, and influences when, the *Consultant* is paid for the work they undertake.

You should ensure that you include an appropriate amount of items of work/activities relevant to the scope of the contract and you can include as many as you see fit. When specifying the Items, the contract period needs to be taken into account as any contract that is greater than 4weeks in total will result in more than one application for payment.

Please ensure each Item is clearly defined with a unambiguous description.

If the *Consultant* is to be paid an amount for an Item equivalent to the rate multiplied by the quantity completed (i.e. re-measured upon completion), you should ensure you specify a Unit of measurement and Quantity.

If you want to specify an Item of work or activity for which the Contractor paid an amount which is not adjusted if the quantity of work changes (e.g. a lump sum amount for the provision of a report), you should state 'lump sum' in the Unit column and grey out the Quantity and Rate boxes.

The contract does allow for payment of expenses and on a time-charge basis, please speak to the Procurement Team if you want to structure the Price List to allow for those types of payment

Guidance notes & preamble for the *Consultant*

The *Consultant* is paid in accordance with Clause 50 & 51. The rates and prices entered in the Price List shall be deemed to be the full inclusive value of the work covered by the items

You are required to submit a Rate or Price for each Item associated with Providing the Services

Where an Item has specified Quantity, you should enter a value in the Rate column and the Price for each Item should be equal to the specified Quantity multiplied by your submitted Rate. Payment for these items will be made in accordance with the Contract i.e. total Quantity completed multiplied by the Rate.

For Items where the unit is specified as 'lump sum' you should submit a Price only.

All Rates and Prices must be quoted in pounds and whole new pence to two decimal places and exclude VAT. Any item priced as zero must be explained within your tender proposal.

You should ensure the total is correct before submission. If necessary, the *Employer* may contact a tenderer whose Offer has required an arithmetical adjustment.

Price List Part 2

Item No.	Item Description	Unit	Quantity	Rate	Price
1	Undertake a driven at highway speed Traffic Sign retro-reflectivity survey as per the scope of works. CS125	item	1	£0.00	£0.00
2	Provide electronic records for the traffic Sign retro-reflectivity levels as per the scope of works. CS 125	item	1	£0.00	£0.00

Price List Part 2

3	Provide all records of electronic documentation of the survey data collected as per the scope of works. CS 125	item	1	£0.00	£0.00
total of the Prices					£0.00