

**Tender return document**

To: Gamlingay Parish Council

The Parish Council office, The Eco Hub, Stocks Lane, Gamlingay, Sandy, Beds, SG19 3JR

From : ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

Re: **Building works on the Old Methodist chapel, 14, Green End, Gamlingay SG19 3LF for the refurbishment of the roof for Gamlingay parish Council.**

We note the information set out in the contract particulars and have examined the documents referred to in them. We return this tender with one signed or initialled copy with one of each of the documents as requested in the Invitation to tender.

**Contract price**

On the basis of that information and those documents we offer to carry out the works in accordance with the Conditions for

A fixed price of £…………………………………

For the Works as a whole

The price, or any rates given, are exclusive of VAT and the price is subject to adjustment in accordance with the Conditions.

We are (please underline which applies and strike through what does not apply)

Registered for VAT

Not Registered for VAT

VAT registration number: ………………………………………………….

This tender remains open for the period of acceptance stated in the invitation to tender, or for such a longer period that we may agree.

Signed by (or on behalf of) ……………………………………………………………………………………Signature………………………………………………………………………

Position…………………………………………………………………………Date…………………………

Address:-…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

Contact Email……………………………………………………………………………

Contact telephone number………………………………………………………………………….

**Contract awarding criteria**

* Contract price.
* Service history.
* Green credentials

The Council’s overall objective is to secure best value for money. The Council will try, where possible to support the most local suppliers.

The Council shall not be obliged to accept the lowest or any tender, quote or estimate. Past performance may be considered in selecting a supplier. It will be acceptable to join with other Parish Councils or bona fide organisations to place joint orders in order to secure economy of scale.

If you would like to provide additional information regarding how your company can reduce carbon emissions and undertake efficiency measures about travel /trip frequency and distances travelled, and any other carbon reduction policies/ performance measures that you have, please provide a separate covering letter (not to be included in the sealed envelope).