

DEFFORM 315

Ministry of Defence

CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 001	3. Data Category Management	4. Contract Delivery Date in accordance with KPI 3 at Annex E to their Contract
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Quarterly Review Meeting Draft Agenda Format: MODNET compatible	
7. Purpose for which data is required First Review Meeting to be held 6 weeks after Contract Award and every 12 weeks thereafter. Review Meetings held quarterly or as required by the Authority.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) – Copyright b. Special IP Conditions None	
9. Update/Further Submission Requirements Submitted for each Quarterly Review Meeting.			
10. Medium of Delivery Electronic copy in a format that is compatible with MODNET via email.		11. Number of Copies 1 Set	

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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 002	3. Data Category Management	4. Contract Delivery Date in accordance with KPI 3 at Annex E to their Contract
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Quarterly Review Meeting Records of Decisions and Action Log Format: MODNET compatible	
7. Purpose for which data is required The Contractor is to submit Quarterly Review Meeting Records of Decisions to Authority for approval within 5 working days of the meeting. They shall then be circulated to the agreed distribution list within 5 working days of the Authorities approval (having incorporated the Authorities changes).		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright b. Special IP Conditions None	
9. Update/Further Submission Requirements Submitted for each Quarterly Review Meeting.			
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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 003	3. Data Category Management	4. Contract Delivery Date in accordance with KPI 3 at Annex E to their Contract
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable DRACAS Reports Format: MODNET compatible, see Annex AF to their Contract	
7. Purpose for which data is required Verification that the DRACAS monitoring activity has been completed by the Contractor.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright DEFCON 604 (Edn 11/04) - Progress Reports b. Special IP Conditions None	
9. Update/Further Submission Requirements Submitted for each Quarterly Review Meeting.			
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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 004	3. Data Category Management	4. Contract Delivery Date in accordance with KPI 3 at Annex E to their Contract
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Obsolescence Reports Format: MODNET compatible, see Annex AG to their Contract	
7. Purpose for which data is required Verification that the Obsolescence monitoring activity has been completed by the Contractor.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright DEFCON 604 (Edn 11/04) - Progress Reports b. Special IP Conditions None	
9. Update/Further Submission Requirements Quarterly Review Meeting.			
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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 005	3. Data Category Management	4. Contract Delivery Date in accordance with KPI 3 at Annex E to their Contract
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Configuration Issues Reports Format: MODNET compatible.	
7. Purpose for which data is required Verification that the configuration monitoring activity has been completed by the Contractor.		8. Intellectual Property Rights a. Applicable DEFCONs b. DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright DEFCON 604 (Edn 11/04) - Progress Reports c. Special IP Conditions None	
9. Update/Further Submission Requirements Quarterly Review Meeting.			
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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	12. CDR Number 006	13. Data Category Integrated Logistic Support	14. Contract Delivery Date Contract Award + 4 Weeks
15. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		16. General Description of Data Deliverable Master Register Index for AESPs Format: MODNET compatible	
17. Purpose for which data is required Verification that the AESPs are being managed and held correctly by the Contractor.		18. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright b. Special IP Conditions None	
19. Update/Further Submission Requirements At Contract Award and subsequently if requested by the Authority.			
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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 007	3. Data Category Management	4. Contract Delivery Date Contract Award + 4 Weeks
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Suitably Qualified and Experienced Personnel Record Format: MODNET compatible, see Annex AE to their Contract	
7. Purpose for which data is required To provide clear evidence that the Contractor is maintaining records of their SQEP personnel.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright b. Special IP Conditions None	
9. Update/Further Submission Requirements At Contract Award and subsequently if requested by the Authority.			
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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 008	3. Data Category Safety & Environmental	4. Contract Delivery Date in accordance with KPI 5 at Annex E to their Contract
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Safety and Environmental Annual Review Meeting Packs (to include meeting Records of Decisions, action logs, Safety & Environmental Case and Hazard Log) Format: MODNET compatible, see Annexes P and Q to their Contract	
7. Purpose for which data is required Legal requirement. To provide clear evidence that the Contractor is maintaining their obligations under Health, Safety and Environmental legislation.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright b. Special IP Conditions None	
9. Update/Further Submission Requirements Three working days prior to each safety Review Meeting.			
10. Medium of Delivery Electronic copy in a format that is compatible with MODNET via email.		11. Number of Copies 1 Set	

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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 009	3. Data Category Safety & Environmental Management	4. Contract Delivery Date in accordance with KPI 5 at Annex E to their Contract
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Safety and Environmental Legislation monitoring record. Format: MODNET compatible, see Annex P	
7. Purpose for which data is required Legal requirement. To provide clear evidence that the Contractor is maintaining their obligations under Health, Safety and Environmental legislation.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright b. Special IP Conditions None	
9. Update/Further Submission Requirements Within 5 working days of Authority's request.			
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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 010	3. Data Category Management	4. Contract Delivery Date in accordance with KPI 7 at Annex E to their Contract
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable CONDO Records Format: MODNET Compatible, see Appendix 1 to Annex AD to their Contract	
7. Purpose for which data is required To provide clear evidence that the Contractor is maintaining records of their CONDO personnel.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright b. Special IP Conditions None	
9. Update/Further Submission Requirements Within 5 working days of Authority's request.			
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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 011	3. Data Category Management	4. Contract Delivery Date in accordance with KPI 3 at Annex E to their Contract
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable GFA Records Format: MODNET Compatible, See Annexes I and J	
7. Purpose for which data is required To provide clear evidence that the Contractor is maintaining records of their GFA received from the Authority.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright DEFCON 611 (Edn 07/10) – Issued Property b. Special IP Conditions None	
9. Update/Further Submission Requirements Submitted for each Quarterly Review Meeting.			
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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 012	3. Data Category Equipment	4. Contract Delivery Date Contract Expiry Date
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Drawing Packs – any drawings modified or created during the life of the Contract. A separate pack is to be provided for each contracted equipment.	
7. Purpose for which data is required To allow data to be passed to successful bidder at end of the Contract.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 15 (Edn 07/74) - Design Rights DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright b. Special IP Conditions None	
9. Update/Further Submission Requirements Final document required at Contract Expiry Date.			
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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 013	3. Data Category Equipment Management	4. Contract Delivery Date Contract Expiry Date
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Modifications – details of any modifications and all associated papers created or amended during the life of the Contract. A separate pack is to be provided for each contracted equipment.	
7. Purpose for which data is required To allow data to be passed to successful bidder at end of the Contract.		8. Intellectual Property Rights a. Applicable DEFCONS DEFCON 15 (Edn 07/74) - Design Rights DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright b. Special IP Conditions None	
9. Update/Further Submission Requirements Final document required at Contract Expiry Date.			
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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	2. CDR Number 014	3. Data Category Equipment Management	4. Contract Delivery Date Contract Expiry Date
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Bill of Materials (BOM) - details of any BOM created or amended during the life of the Contract. A separate pack is to be provided for each contracted equipment.	
7. Purpose for which data is required To allow data to be passed to successful bidder at end of the Contract.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright b. Special IP Conditions	
9. Update/Further Submission Requirements Final document required at Contract Expiry Date.			
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CONTRACT DATA REQUIREMENT

1. ITT/Contract Number 701548392	1. CDR Number 015	2. Data Category Management	3. Contract Delivery Date Contract Expiry Date
4. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		5. General Description of Data Deliverable Master Data Pack (MDP) - details of any amendments to the MDP and all associated papers created or amended during the life of the Contract. A separate pack is to be provided for each contracted equipment. Format; As agreed with the Authority.	
6. Purpose for which data is required To allow data to be passed to successful bidder at end of the Contract.		7. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright b. Special IP Conditions None	
8. Update/Further Submission Requirements Final document required at Contract Expiry Date.			
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CONTRACT DATA REQUIREMENT

1. Contract Number 701548392	2. CDR Number 016	3. Data Category Design and Development	4. Contract Delivery Date Contract Expiry Date
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Repair and Maintenance Information as defined in DEFCON16. Format: as agreed with the Authority.	
7. Purpose for which data is required To allow data to be passed to successful bidder at end of the Contract.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 15 (Edn 07/74) – Design Rights DEFCON 16 (Edn 10/04) – Repair and Maintenance Information DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 11/06) - Copyright b. Special IP Conditions None	
9. Update/Further Submission Requirements Final document required at Contract Expiry Date.			
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CONTRACT DATA REQUIREMENT

1. Contract Number 701548392	2. CDR Number 017	3. Data Category Project Management	4. Contract Delivery Date 1 st Issue = Contract Award + 4 weeks
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Risk & Opportunities Register - As defined in Annex R to their Contract.	
7. Purpose for which data is required Project Management - Risk Management – To capture Project Risks to Time, Cost and Performance.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 10/04) –Copyright b. Special IP Conditions None	
9. Update/Further Submission Requirements Risk Register updated i.a.w. agreed Risk Management Process. Submitted for each Quarterly Review Meeting.			
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CONTRACT DATA REQUIREMENT

1. Contract Number 701548392	2. CDR Number 018	3. Data Category Project Management	4. Contract Delivery Date Contract Award + 1 week
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Project Schedule in MPP format i.e. latest version of Microsoft Project.	
7. Purpose for which data is required Project Management – To enable progress to be assessed against original baseline.		8. Intellectual Property Rights a. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 10/04) –Copyright b. Special IP Conditions None	
9. Update/Further Submission Requirements Monthly update to be provided.			
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CONTRACT DATA REQUIREMENT

1. Contract Number 701548392	2. CDR Number 019	3. Data Category Spares Provisioning	4. Contract Delivery Date in accordance with KPI 3 at Annex E to their Contract
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Spares Provisioning report as detailed in Annex A to their Contract at Serial 1.1.1	
7. Purpose for which data is required To monitor spares provisioning		8. Intellectual Property Rights c. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 10/04) - Copyright d. Special IP Conditions None	
9. Update/Further Submission Requirements Submitted for each Quarterly Review Meeting.			
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CONTRACT DATA REQUIREMENT

1. Contract Number 701548392	2. CDR Number 020	3. Data Category Contractors Management Plan	4. Contract Delivery Date Contract Award
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Contractors Management Plan (inclusive of Project Schedule Transition and Business Continuity Plan)	
7. Purpose for which data is required To ensure the contractor is managing the contract in a sufficient manner and in line with the Authority's Requirement as well as all applicable legislation.		8. Intellectual Property Rights e. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 10/04) - Copyright f. Special IP Conditions None	
9. Update/Further Submission Requirements Draft provided at ITN Stage. Updates as required through lifetime of contract.			
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CONTRACT DATA REQUIREMENT

12. Contract Number 701548392	13. CDR Number 021	14. Data Category Quality Management	15. Contract Delivery Date Contract Award
16. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		17. General Description of Data Deliverable Quality Management Plan	
18. Purpose for which data is required To ensure the contractor is undertaking work and providing equipment/spares that are of a sufficient quality for the Authority.		19. Intellectual Property Rights g. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 10/04) - Copyright h. Special IP Conditions None	
20. Update/Further Submission Requirements Draft provided at ITN Stage. Updates as required through lifetime of contract.			
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CONTRACT DATA REQUIREMENT

1. Contract Number 701548392	2. CDR Number 022	3. Data Category Transition Management Plan	4. Contract Delivery Date Contract Award
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Transition Management Plan (including Acceptance Plan for Transition)	
7. Purpose for which data is required To ensure the contractor can demonstrate effective transition from DEPI/0008 to 701548392.		8. Intellectual Property Rights i. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 10/04) - Copyright j. Special IP Conditions None	
9. Update/Further Submission Requirements Draft provided at ITN Stage. Updates as required through lifetime of contract.			
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CONTRACT DATA REQUIREMENT

12. Contract Number 701548392	13. CDR Number 023	14. Data Category Communications Plan	15. Contract Delivery Date Contract Award
16. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		17. General Description of Data Deliverable Communications Plan	
18. Purpose for which data is required To ensure the Contractor can provide a plan which details the communications framework for this contract to ensure deliverables are achieved.		19. Intellectual Property Rights k. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 10/04) - Copyright l. Special IP Conditions None	
20. Update/Further Submission Requirements Draft provided at ITN Stage. Updates as required through lifetime of contract.			
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CONTRACT DATA REQUIREMENT

1. Contract Number 701548392	2. CDR Number 024	3. Data Category Key Subcontractors List	4. Contract Delivery Date Contract Award
5. Equipment/Equipment Subsystem Description All contracted equipments as defined in Annex K to their Contract.		6. General Description of Data Deliverable Key Subcontractors List	
7. Purpose for which data is required To provide the Authority further insight into the supply chain for the Contract.		8. Intellectual Property Rights m. Applicable DEFCONs DEFCON 21 (Edn 10/04) - Retention of Records DEFCON 90 (Edn 10/04) - Copyright n. Special IP Conditions None	
9. Update/Further Submission Requirements Draft provided at ITN Stage. Updates as required through lifetime of contract.			
10. Medium of Delivery Electronic copy in a format that is compatible with MODNET via email.		11. Number of Copies 1 Set	