The Insolvency Service

Ibm Uk Ltd

Po Box 53

North Harbour

Portsmouth

PORTSMOUTH

PO6 3AE

Deliver To:

Level 3

 Cannon House

 18 Priory Queensway

Birmingham

B4 6FD

You must quote your Purchase Order number on all delivery notes and invoices

Invoice To:

Email: ▮▮▮▮▮▮▮▮

The Insolvency Service

3rd Floor

Cannon House

18 The Priory Queensway

Birmingham

B4 6FD

Page 1 of 1

Line No.	Supplier Ref No.	Item Description	Delivery Date	UOM	Qty	Unit Price	Total
1	P7112-02 (V)	IBM_Licences_2025	21/04/2025	UN	1.0	25,549.29	25,549.29

		Total Order (Excl. VAT) :	**25,549.29**

With effect from 12 April 2023, Insolvency Service follow a No PO (Purchase Order) No PAY (Payment) policy. Please see overleaf for full details.

With effect from 12 April 2023, Insolvency Service implemented a No PO (Purchase Order) No PAY (Payment) policy. All Invoices must comply with the No PO No Pay Policy to be considered valid and be paid.

A valid Supplier Invoice shall include the following:

1. Valid Insolvency Service Purchase Order Number;
2. Insolvency Service Contract Reference Number (if applicable);
3. Invoice must accurately map to the line items within the Purchase Order, i.e. Line Descriptions, Number of Units and Unit Price.

The Insolvency Service may make reasonable changes to its invoicing requirements during the Term by providing 30 calendar days written notice to the Supplier.

Please note that Payment Terms, notably lead times for payment of invoices, shall be directly tied to the No PO, No Pay Policy, with Supplier Invoices requiring a valid Insolvency Service PO number to be accepted and paid. Those without a valid PO number may be returned to the Supplier. In such cases, the lead time for payment of invoices shall not begin until a valid PO is received.