**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: PS/25/72

THE BUYER: Driver and Vehicle Licensing Agency (DVLA)

BUYER ADDRESS Longview Road, Swansea SA6 7JL

THE SUPPLIER: Akhter Computers Ltd

SUPPLIER ADDRESS:1-3 Marshgate Business Centre, Harlow, CM19 5QP

REGISTRATION NUMBER:02253061

DUNS NUMBER: **399470210**

SID4GOV ID: **N/A**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated as per signature panel below.

It’s issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 3 Software

CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:

* Joint Schedules for RM6098
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)
* Call-Off Schedules for RM6098
  + Call-Off Schedule 3 (Continuous Improvement)
  + Call-Off Schedule 5 (Pricing Details)
  + Call-Off Schedule 6 (ICT Services) including Annexes A to E
  + Call-Off Schedule 8 (Business Continuity and Disaster Recovery) amended for a Bronze Contract as per paragraph 10 of Part A of that Schedule
  + Call-Off Schedule 10 (Exit Management)
  + Call-Off Schedule 16 (Benchmarking)
  + Call-Off Schedule 20 (Call-Off Specification)

1. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
2. Joint Schedule 5 (Corporate Social Responsibility) RM6098

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: 21 October 2025

CALL-OFF EXPIRY DATE: 20 October 2026

CALL-OFF INITIAL PERIOD: 1 Year

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

LOCATION FOR DELIVERY

DVLA, Longview Road, Swansea SA6 7JL

DATES FOR DELIVERY

21 October 2025

TESTING OF DELIVERABLES

To ensure continuity of service this contract will commence on 21 October 2025 to allow for the health check to be completed.

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is£90,939.25.

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

All invoice payments will be via BACS.

BUYER’S INVOICE ADDRESS:

Name: Unity Business Services (UBS)

Email: [SSa.invoice@Ubusinessservices.co.uk](mailto:SSa.invoice@Ubusinessservices.co.uk)

Address: Unity Business Services (UBS), 5 Sandringham Park, Swansea Vale, SA7 0EA

BUYER’S AUTHORISED REPRESENTATIVE

**Redacted**

Associate Commercial Practitioner

**Redacted**

Commercial Directorate, DVLA, Longview Road, Swansea SA6 7JL

BUYER’S ENVIRONMENTAL POLICY



BUYER’S SECURITY POLICY

Available on request

SUPPLIER’S AUTHORISED REPRESENTATIVE

**Redacted**

Sales Administrator

ccsales@akhter.co.uk

1-3 Marshgate Business Centre, Harlow Business Park, Parkway, Harlow, Essex, CM19 5QP, United Kingdom

SUPPLIER’S CONTRACT MANAGER

**Redacted**

Contracts Manager

ccsales@akhter.co.uk

1-3 Marshgate Business Centre, Harlow Business Park, Parkway, Harlow, Essex, CM19 5QP, United Kingdom

PROGRESS REPORT FREQUENCY

To be agreed with successful supplier following contract award.

PROGRESS MEETING FREQUENCY

To be agreed with successful supplier following contract award.

KEY STAFF

To be agreed with successful supplier following contract award.

KEY SUBCONTRACTOR(S)

Not applicable.

COMMERCIALLY SENSITIVE INFORMATION

To be agreed with successful supplier following contract award.

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | **Redacted** | Signature: | **Redacted** |
| Name: | **Redacted** | Name: | **Redacted** |
| Role: | Sales Administrator | Role: | Commercial Practitioner |
| Date: | 30/09/2025 | Date: | 30/09/25 |

[**Buyer guidance:** execution by seal / deed where required by the Buyer].