

# **Area 9 Asset Support Contract**

## **Service Information**

### **Annex 10 Network Board**

**SERVICE INFORMATION FOR ASC**  
**ANNEX 10**  
**CONTENTS AMENDMENT SHEET**

<b>Amend. No.</b>	<b>Issue Date</b>	<b>Amendments</b>	<b>Initials</b>	<b>Date</b>
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**LIST OF CONTENTS**

<b>10</b>	<b>NETWORK BOARD.....</b>	<b>4</b>
<b>10.1</b>	<b>Role and Objectives of the Network Board.....</b>	<b>4</b>
<b>10.2</b>	<b>Composition of the Network Board.....</b>	<b>4</b>
<b>10.3</b>	<b>Terms of reference of the Network Board.....</b>	<b>4</b>
10.3.1	General.....	4
10.3.2	Area Strategy.....	4
10.3.3	Contract Documentation.....	5
10.3.4	Financial Management.....	5
10.3.5	Performance Management.....	5
10.3.6	Innovation.....	5
10.3.7	Matters arising from Asset Support Group.....	5
10.3.8	Health and Safety.....	5
<b>10.4</b>	<b>Methodology of the Network Board.....</b>	<b>5</b>
<b>10.5</b>	<b>The Partnering Facilitator.....</b>	<b>6</b>

## **10 NETWORK BOARD**

### **10.1 Role and Objectives of the Network Board**

10.1.1 It shall be the role of the Network Board:

- to give strategic direction to the management of the Area and for the development of the Area Business Strategy,
- to monitor and promote continual improvement, and
- to review performance of this contract and delivery of the key objectives. Addressing poor performance by recommending corrective action.

10.1.2 The overall objectives of the Parties in establishing the Network Board are as follows:

- to create and maintain a collaborative approach with all those involved in meeting or contributing to the Employer's objectives, and
- to provide leadership, commitment and motivation for a successful contract outcome for both *Provider* and *Employer*.

### **10.2 Composition of the Network Board**

10.2.1 Two representatives of the *Provider* and two representatives of the *Employer* form the core of the Network Board. Network Board members are to be agreed and any changes advised to the chair of the Network Board in writing. Others can be invited to attend Network Board meetings on a regular or as requested basis.

### **10.3 Terms of reference of the Network Board**

#### **10.3.1 General**

- (1) Subject to any financial or contractual limits of delegation disclosed by one Party to the other Party, the Network Board may discuss any matter of relevance to:
  - the ASC
  - any duties performed in connection with the ASC
  - any other relevant contract
  - the Area Network.
- (2) Specific examples of matters which are within the remit of or are to be considered by the Network Board are as follows:

#### **10.3.2 Area Strategy**

- (1) To consider, approve and cascade the Area Business Strategy to all staff involved in the contract.

#### 10.3.3 Contract Documentation

- (1) Consideration of and subsequent recommendations for strategic changes of the contract, including any implications (financial or otherwise) which flow from such changes.

#### 10.3.4 Financial Management

- (1) To receive financial reports of spend and budget highlighting any necessary actions to correct any slippage in spend forecast.

#### 10.3.5 Performance Management

- (1) To receive reports highlighting areas of good performance and any actions to address areas where performance is not attaining the required targets.
- (2) The Network Board is not authorised to change Performance Requirements.
- (3) Consideration of all issues connected with continual improvement.

#### 10.3.6 Innovation

- (1) To be provided with reports on all issues relating to Innovation, and proposals regarding the implementation and monitoring of any Innovation.

#### 10.3.7 Matters arising from Asset Support Group

- (1) Consideration of initiatives and the work of the Asset Support Group as relevant to the Area.

#### 10.3.8 Health and Safety

- (1) To undertake a strategic review of the health and safety performance of the Area operations and consider any actions to be taken to address poor performance.

### **10.4 Methodology of the Network Board**

10.4.1 The Network Board operates by consensus.

10.4.2 At each meeting of the Network Board one of the Employer's representatives shall act as chairman unless otherwise agreed.

10.4.3 The Network Board shall decide locations and timings of meetings, which will normally take place quarterly, unless a more frequent spacing is agreed by the Board.

10.4.4 The secretariat for the Network Board shall be provided by the *Provider*.

- 10.4.5 The agenda at each meeting of the Network Board shall be agreed by members who will be present at the Network Board meeting, with such input and support from the Partnering Facilitator as required.
- 10.4.6 The Network Board may set up working groups, sub-groups or special interest groups as it agrees. It can also call for reports to be submitted.
- 10.4.7 All members of the Network Board shall act collaboratively when dealing with matters within the remit of the Network Board.

### **10.5 The Partnering Facilitator**

- 10.5.1 If the *Employer* appoints a Partnering Facilitator, he/she will act in an independent manner without bias or favour to any Party represented on the Network Board.
- 10.5.2 The broad role of the Partnering Facilitator (initially as a team building catalyst and subsequently as an expert trainer) is to provide the skills necessary to turn the members of the Network Board into a cohesive and successful team.
- 10.5.3 The Partnering Facilitator will have a catalytic role in establishing and maintaining a partnering process between the members of the Network Board and assisting the Network Board members to maximise input into the partnering process and to obtain maximum benefit from such process.