



TOP Building Control Ltd

Post: 20 Ashdown Close, Loughborough, Leicestershire, LE11 4TQ.



Top Building Control is approved by CICAIR as an Approved Inspector for the purposes of Part II of the Building Act 1984.

Mr David Ives,
AMLI Design,
Waterview House,
160 Birstall Road,
Birstall,
Leicestershire,
LE4 4DF.

Please contact: Paul
Phone: 07894 869395
Email: paul@topbc.co.uk
Our ref: BCQ-2017-770

August 09 2017

Expiry Date: November 07 2017

The Building Act 1984, The Building Regulations 2010 and, The (Approved Inspector etc.) Regulations 2010

Description: Erection of a detached Community Hall.

Site: Hallam Fields,
Off Hallam Walk,
Birstall,
Leicestershire,

Dear Sir/Madam,

Thanks for your request for a quote for the above work. Based on the information provided we would quote a total fee of £1,080.00.

Activity Type	Description	Sub Total	VAT Amount	Total
Plan checking	Plan checking, assessment of details required or received and validation fees.	£300.00	£60.00	£360.00
Site Inspections	Site Inspections through to completion.	£600.00	£120.00	£720.00

Subtotal: £900.00

VAT: £180.00

Total: £1,080.00

Quotation prepared by: Paul Clothier



OFFICE: 01509 236272
Registered Address: 28 Croft Rise, East Bridgford, Nottinghamshire, NG13 8PS. Company No: 8873328
Building Control, Fire Risk and Energy Assessment services. VAT No: 184831093

Website: www.topbc.co.uk

If you wish us to submit an Initial Notice for the work to the Local Authority for this area or if we can be of any further help please contact us as soon as possible, but in all instances a minimum of 5 days prior to commencement on site.

On acceptance of the quotation we will register the site and provide you with a tailored Inspection Notification Framework, this advises you of what we require to inspect in order to adequately fulfil our customer standards and also our legal responsibilities.

PAYMENTS:

- **Once a quotation is accepted we validate the application within 1 working day.**
- **We will then invoice for the fees as agreed to the client, or other party where specified; payments is via BAC's, Cheque or cash and the full details will be on the invoice.**
- **Invoices will be issued in full on acceptance of this quotation where less than £600.00 in total unless otherwise agreed, payment in full within 30 days is applicable to all invoices.**

Please quote the above reference number in all correspondence.

Yours faithfully,



Mr. Paul Clothier
BSc (Hons) C.Build E MCABE MIFSM