



# Department for Transport

[REDACTED], The Strand Group  
King's College London  
Research Management & Innovation Directorate  
Room 2.29, 2<sup>nd</sup> Floor Franklin-Wilkins Building  
Stamford Street  
London, SE1 9NH

Email: [REDACTED]  
cc. [REDACTED]

## **Contract Award: P040550173 Learning, Development & Knowledge Pilot**

Dear [REDACTED],

On behalf of the Secretary of State for Transport, I accept your proposal for the above contract. This letter and the documents attached form a binding contract between King's College London (KCL) and this Department (DfT):

- DfT General Conditions of Contract for Services.
- DfT Specification for Learning, Development and Knowledge Management Pilot, , sent to KCL via email on the 16th March 2018
- KCL proposal: Specification for Learning, Development and Knowledge Management Pilot, received by DfT via email on the 20th March 2018

### **For the avoidance of doubt, the agreement is based on the following:**

1. This contract expires 31st July 2018, unless extended or terminated in accordance with the terms and conditions herein.
2. The approved maximum cost for the services required is £10,000,00 excluding VAT.
3. KCL further agree that the maximum cost of this contract is not to be exceeded without written authority of the DfT Group Commercial Directorate.

In accordance with the attached you will be issued a new Purchase Order for the work assigned. Invoices must quote the correct PO Number and be submitted to:

***Accounts Payable,  
DfT Shared Service Centre,  
5 Sandringham Park,***

Group Procurement  
2/29, Great Minster House  
33 Horseferry Road  
London SW1P 4DR

Email: [REDACTED]  
Mobile: [REDACTED]

Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

29 March 2018

[REDACTED]

[REDACTED]