



Ministry of Housing,  
Communities &  
Local Government

Civica UK Ltd  
30 Stamford Street  
South Bank  
London SE1 9LQ  
FAO REDACTED

03 December 2020

**MHCLG CONTRACT CPD4120150 Despatch Box**

Please find attached an amendment to the above mentioned contract. Please confirm acceptance of this amendment as soon as possible by signing and returning this document to the undersigned.

MHCLG will accept a signed hard copy or a PDF version.

I look forward to hearing from you.

Yours faithfully

REDACTED



### **AMENDMENT TO CONTRACT**

The details contained in this document form a binding amendment to the Call-Off Contract referenced below between the Contractor and the Secretary of State for the Ministry of Housing, Communities and Local Government ("MHCLG").

Contract title : MHCLG Despatch Box

Contract reference : CPD4120150

Purchase order no. : 4500335486

Contractor : Civica UK Limited

Amendment No. : 01

Effective date of amendment : 04 January 2021

Details of amendment : To extend the contract by 12 months, the new contract expiry date will be 03/01/2022. Value of the extension period will be £54,000.00 plus £10,000.00 (excl VAT) ceiling for any additional licences/services that may be required during the term. Total contract value for the 2 year term will be £128,000.00 (excl VAT).

Terms and conditions : All other terms and conditions remain the same for this Contract.

| FOR AND ON BEHALF OF THE<br><b>SECRETARY OF STATE FOR MINISTRY<br/>OF HOUSING, COMMUNITIES AND<br/>LOCAL GOVERNMENT</b> | FOR AND ON BEHALF OF THE<br><b>CONTRACTOR – Civica UK Limited</b> |
|---|---|
| Name:   | Name:   |
| Title   | Title:  |
| Signed:   | Signed:   |
| Date:   | Date:   |