**MARKET ENGAGEMENT QUESTIONNAIRE**

# Provider of a set of online resources for Designated Safeguarding Leads

# Background

The Department for Education are seeking Expressions of Interest with a Market Engagement Questionnaire with regards to the provision of a set of online resources for Designated Safeguarding Leads.

The Designated Safeguarding Lead (DSL) has lead responsibility for safeguarding and child protection. They play a critical role in the lives of children who have or have needed a social worker both by safeguarding them and supporting their wider welfare.

The Department has recently [consulted](https://consult.education.gov.uk/safeguarding-in-schools-team/keeping-children-safe-in-education-schools-and-col/) on changes to the outline of the DSL role – as set out in Annex C of the proposed [Keeping Children Safe in Education (KCSIE) statutory guidance](https://consult.education.gov.uk/safeguarding-in-schools-team/keeping-children-safe-in-education-schools-and-col/supporting_documents/Proposed%20keeping%20children%20safe%20in%20education%20guidance%202021%20%20for%20consultation.pdf). The proposed changes outline the DSL’s role in promoting the educational outcomes of children who have or have needed a social worker and clarify the type of additional support such children may need. This includes improving the visibility of this group and supporting staff to improve their engagement with learning. These proposed changes are grounded in the findings of the [Children in Need Review](https://www.gov.uk/government/publications/review-of-children-in-need/review-of-children-in-need).

We are looking to procure a service to develop a set of online resources (an ‘online toolkit’) to support DSLs with promoting the educational outcomes of children who have or have needed a social worker and implementing the proposed changes.

The toolkit will be hosted on existing DfE content pages on .GOV.UK and will complement the information provided in Annex C of the Keeping Children Safe in Education (KCSIE) statutory guidance.

This proposal is subject to the outcome of the consultation which closed on 4 March. The Government response to the consultation will be published within the next few months and prior to the contract beginning.

Please also see draft specification attached.

**Instructions**

Organisations considering whether to respond to this questionnaire should note the following:

* DFE is currently finalising the specification for the above proposed, noted services. We are undertaking early market engagement to gauge the views and opinions of the suppliers on the high level details of our requirements and garner levels of interest in delivering the services from respondents.
* The purpose of this questionnaire is to identify suppliers who can potentially fulfil our requirements and to gain market insight to assist with specification development. It does not constitute an invitation to tender.
* This questionnaire, and any subsequent information provided in response to it, does not form an integral part of any potential future procurement exercise that may be undertaken by DfE, and should not be construed as legally binding.
* Participation in this engagement exercise is not a mandatory requirement for participating in any potential future procurement; however, responses received will assist to inform DFE as to the level of interest from the market and will be used to evidence a decision as to whether or not to undertake a competitive procurement. **CONFIRMATION OF YOUR EXPRESSION OF INTEREST IS THEREFORE IMPORTANT.**

# Instructions for Responding to this questionnaire

Providers are requested to express their interest and submit a completed Market Engagement Questionnaire via the DfE e-Tendering Portal; Jaggaer. Bidders who are not already registered on the portal can register here: <https://education.app.jaggaer.com> No hard copy documents will be issued and all communications with DfE will be conducted via the Jaggaer Portal, project\_5318.  
  
For any assistance required in registering bidders should contact the Jaggaer helpdesk: help\_UK@jaggaer.com

Please express your interest and submit a completed Market Engagement Questionnaire via Jaggaer no later than 1200 on 1st April 2021.

# Expressions of Interest/Market Engagement Questionnaire

**Part A – Company Details**

|  |  |  |
| --- | --- | --- |
| 1 | Name of Organisation: |  |
| 2 | Address |  |
| 3 | Contact Name: |  |
| 4 | Contact Position: |  |
| 5 | Telephone Number: |  |
| 6 | E-mail Address: |  |
| 7 | Website Address: |  |

**Part B – Questionnaire**

|  |  |
| --- | --- |
| 8 | Please provide some feedback on the high level service requirements, highlighting any areas that you think may pose a barrier to the successful delivery of the service aims. |
| Response |  |
| 9 | Please provide some feedback on the high level service requirements, highlighting any areas that you think this could be improved upon. |
| Response |  |
| 10 | What risks do you envisage? |
| Response |  |
| 11 | Can you give an early high level indication of cost? What are the major cost drivers and how can these be minimised? |
| Response |  |
| 12 | Can you give an indication of your level of confidence, with brief supporting narrative, that the programme can be delivered within the timescales stated? |
| Response |  |
| 13 | Can you share any examples of good or bad practice in terms of how others have met these requirements and what can DFE do to ensure clarity and improve the tendering process for suppliers? |
| Response |  |

**Part C – Intention to Participate**

Please indicate below whether you intend to participate in any subsequent procurement exercise:

|  |  |
| --- | --- |
| Yes |  |
| No |  |
| If you DO NOT intend to submit a response, please outline your reason(s):- | Timescales for delivery of project are too tight  Insufficient capacity at this time  Work falls outside the scope of the Company’s range  Other (please specify below): |