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| **PLEASE RETAIN A COPY OF THIS SCHEDULE AS THIS FORMS PART OF YOUR CALL-OFF CONTRACT** |

**Joint Schedule 2 (Variation Form)**

This form is to be used in order to change a contract in accordance with Clause 24 (Changing the Contract)

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| **Contract Details** | | |
| This variation is between: | **Maritime and Coastguard Agency**  And  HP Inc UK Limited | |
| Contract name: | Print Services Managed Service Contract (the “**Contract**”) | |
| Contract reference number: | TCA 3-7-1218 | |
| **Details of Proposed Variation** | | |
| Variation initiated by: | Maritime and Coastguard Agency | |
| Variation number: | 2 | |
| Date variation is raised: | 25 April 2025 | |
| Proposed variation | A 6-month extension to the Contract. | |
| Reason for the variation: | To increase the current extension period by a further 6 months. | |
| An Impact Assessment shall be provided within: | Not required. | |
| **Impact of Variation** | | |
| Likely impact of the proposed variation: | This Variation represents an extension to the current 12-month extension period by a further 6 months.  Details of the existing devices are listed at Annex 1 of this Variation Form. CPC charges remain static at 0.3 mono and 2.0 colour. | |
| **Outcome of Variation** | | |
| Contract variation: |  | |
| Financial variation: | Original Contract Value: | £ 87,343.06 |
| Additional cost due to variation: | £ 13,787,56 |
| New Contract Value: | £ 101,130.82 |

1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by Buyer.
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of the Buyer

|  |  |
| --- | --- |
| Signature |  |
| Date |  |
| Name (in Capitals) |  |
| Address |  |
|  |  |

Signed by an authorised signatory to sign for and on behalf of the Supplier

|  |  |
| --- | --- |
| Signature |  |
| Date |  |
| Name (in Capitals) |  |
| Address |  |

**Annex 1 – Existing Devices**

**REDACTED**