

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:243394-2018:TEXT:EN:HTML>

**United Kingdom-Normanton: Personal care products  
2018/S 107-243394**

**Contract notice**

**Supplies**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

NHS Supply Chain acting as agent for NHS Business Services Authority  
Foxbridge Way  
Normanton  
WF6 1TL  
United Kingdom  
Contact person: Anna Pawlowska  
Telephone: +44 7783150423  
E-mail: [Anna.Pawlowska2@supplychain.nhs.uk](mailto:Anna.Pawlowska2@supplychain.nhs.uk)  
NUTS code: UKE4

**Internet address(es):**

Main address: [www.supplychain.nhs.uk](http://www.supplychain.nhs.uk)

**I.2) Information about joint procurement**

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://procurement.supplychain.nhs.uk/ISS/>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <http://procurement.supplychain.nhs.uk/ISS/>

**I.4) Type of the contracting authority**

National or federal agency/office

**I.5) Main activity**

Health

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

Personal Care Products and Patient Hygiene Accessories

**II.1.2) Main CPV code**

33700000

**II.1.3) Type of contract**

Supplies

**II.1.4) Short description:**

NHS Supply Chain seeks to establish a non-exclusive Framework Agreement for the supply of Personal Care Products and Patient Hygiene Accessories including but not limited to Grooming Products, Shaving Products and Toiletries, Dental Products and Patient Packs, via the Stock and e-Direct routes.

It is anticipated that in the first 24 months of the Framework Agreement the value of purchases will be circa 2 059 200.00 GBP however this is approximate only. The figures for the total estimated value are based on that initial expenditure and include a forecast for growth.

II.1.5) **Estimated total value**

Value excluding VAT: 4 118 400.00 GBP

II.1.6) **Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

II.2) **Description**

II.2.1) **Title:**

Grooming Products  
Lot No: 1

II.2.2) **Additional CPV code(s)**

33711600  
39224200  
33711620

II.2.3) **Place of performance**

NUTS code: UK

II.2.4) **Description of the procurement:**

The products within this Lot are Hair Combs and Hair Brushes.  
NHS Supply Chain anticipates appointing the highest scoring Applicant (who has met the minimum requirements which are set out in the tender documents) to supply all of the products within the relevant Lot.

II.2.5) **Award criteria**

Criteria below  
Quality criterion - Name: 1 — Sales, Service and Quality / Weighting: 6 %  
Quality criterion - Name: 2 — Sustainability / Weighting: 7 %  
Quality criterion - Name: 3 — Supply Chain Assessment / Weighting: 7 %  
Cost criterion - Name: 1 — Financial / Weighting: 80 %

II.2.6) **Estimated value**

Value excluding VAT: 511 315.20 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24  
This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: yes

II.2.11) **Information about options**

Options: yes  
Description of options:  
This Framework Agreement will have the option to extend incrementally for a period up to 24 months.

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Dental Products

Lot No: 2

II.2.2) **Additional CPV code(s)**

33711710

33711720

33711780

II.2.3) **Place of performance**

NUTS code: UK

II.2.4) **Description of the procurement:**

The products within this Lot are Toothpaste, Toothbrushes and Denture Cleaning Tablets.

NHS Supply Chain anticipates appointing the highest scoring Applicant (who has met the minimum requirements which are set out in the tender documents) to supply all of the products within the relevant Lot.

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: 1 — Sales, Service and Quality / Weighting: 6 %

Quality criterion - Name: 2 — Sustainability / Weighting: 7 %

Quality criterion - Name: 3 — Supply Chain Assessment / Weighting: 7 %

Cost criterion - Name: Financial / Weighting: 80 %

II.2.6) **Estimated value**

Value excluding VAT: 743 783.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: yes

II.2.11) **Information about options**

Options: yes

Description of options:

This Framework Agreement will have the option to extend incrementally for up to 24 months.

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Shaving Products and Toiletries

Lot No: 3

II.2.2) **Additional CPV code(s)**

33711810  
33721000  
33721100  
33711110

II.2.3) **Place of performance**

NUTS code: UK

II.2.4) **Description of the procurement:**

The products within this Lot are Disposable Facial Razors, Shaving Cream Sachets, Shaving Foam Aerosols, Shaving Packs (Disposable Razor and Shaving Cream Sachet), Talcum Powder and Deodorant. NHS Supply Chain anticipates appointing the highest scoring Applicant (who has met the minimum requirements which are set out in the tender documents) to supply all of the products within the relevant Lot.

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: 1 — Sales, Service and Quality / Weighting: 6 %

Quality criterion - Name: 2 — Sustainability / Weighting: 7 %

Quality criterion - Name: 3 — Supply Chain Assessment / Weighting: 7 %

Cost criterion - Name: 1 — Financial / Weighting: 80 %

II.2.6) **Estimated value**

Value excluding VAT: 1 815 168.96 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: yes

II.2.11) **Information about options**

Options: yes

Description of options:

This Framework Agreement will have the option to extend incrementally for a period up to 24 months.

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Patient Packs

Lot No: 4

II.2.2) **Additional CPV code(s)**

14522300  
33711900  
33722000  
33740000  
33722100

33742100  
33742000

II.2.3) **Place of performance**

NUTS code: UK

II.2.4) **Description of the procurement:**

The products within this Lot are 8 Piece Patient Packs (Cleansing Wipe Sachet, Disposable Premium Razor, Shaving Cream Sachet, Shampoo Sachet, Adult Toothbrush, Toothpaste, Folding Combined Comb and Hairbrush and Soap) 7 Piece Patient Packs (Disposable Razor, Shaving Cream Sachet, Shampoo Sachet, Adult Toothbrush, Toothpaste, Haircomb and Soap) and 5 Piece Patient Packs (Shampoo Sachet, Adult Toothbrush, Toothpaste, Haircomb and Soap) and Manicure Sets (Nail Clippers, Tweezers and Emery Board). NHS Supply Chain anticipates appointing the highest scoring Applicant (who has met the minimum requirements which are set out in the tender documents) to supply all of the products within the relevant Lot.

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: 1 — Sales, Service and Quality / Weighting: 6 %

Quality criterion - Name: 2 — Sustainability / Weighting: 7 %

Quality criterion - Name: 3 — Supply Chain Assessment / Weighting: 7 %

Cost criterion - Name: 1 — Financial / Weighting: 80 %

II.2.6) **Estimated value**

Value excluding VAT: 1 048 132.80 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: yes

II.2.11) **Information about options**

Options: yes

Description of options:

This Framework Agreement will have the option to extend incrementally for a period up to 24 months.

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Applicants should refer to each II.2 of this Contract Notice for further details in respect of appointment to the individual Lots across the Framework Agreement.

Applicants may bid for one, more than one or all of the Lots and Applicants should refer to the Invitation to Tender for more information in respect of this.

The term of contracts formed under the Framework Agreement may continue beyond the end of the term of the Framework Agreement itself.

NHS Supply Chain will share savings information in order to assist its customers with making informed procurement decisions. NHS Supply Chain intends to enter into arrangements under which it will be entitled to purchase supplies and/or services which it will make available for purchase by 1) any NHS Trust; 2) any other NHS entity; 3) any government department, agency or other statutory body (for the avoidance of doubt including local authorities) and/or 4) any private sector entity active in the UK healthcare sector. Only NHS Supply Chain can order from the Framework Agreement and enter into contracts under it.

Electronic ordering will be used and electronic invoicing will be accepted and electronic payment will be used. For the avoidance of doubt, and notwithstanding the estimate indicated at II.1.4 and II.1.5, NHS Supply Chain does not guarantee any level of purchase through the framework and advises Applicants that the framework shall be established on a non-exclusive basis. Tenders and all supporting documentation for the contract must be priced in sterling and written in English. Any agreement entered into will be considered a contract made in England according to English law and will be subject to the exclusive jurisdiction of the English Courts. NHS Supply Chain is not liable for any costs (including any third party costs fees or expenses incurred by those expressing an interest, participating or tendering for this contract opportunity. NHS Supply Chain reserves the right to terminate the procurement process (or part of it), to change the basis of and the procedures for the procurement process at any time, or to procure the subject matter of the contract by alternative means if it appears that it can be more advantageously procured by alternative means. The most economically advantageous or any tender will not automatically be accepted. All communications must be made through NHS Supply Chain's eTendering portal at <http://procurement.supplychain.nhs.uk/ISS/> using the Message Centre facility linked to this particular contract notice.

Please note that the maximum number of suppliers as set out in IV.1.3 is an estimate only.

**III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required:

Parent company or other guarantees may be required in certain circumstances. Further details will be in the tender documents.

**III.1.3) Technical and professional ability**

Minimum level(s) of standards possibly required:

The Contracting Authority reserves the right to require groupings of entities to take a particular form, or to require one party to undertake primary legal liability or to require that each party undertakes joint and several liability.

**III.1.5) Information about reserved contracts**

**III.2) Conditions related to the contract**

**III.2.2) Contract performance conditions:**

The Framework Agreement includes obligations with respect to environmental issues and a requirement for successful suppliers to comply with the NHS Supply Chain Code of Conduct.

**III.2.3) Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

**IV.1) Description**

**IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

An electronic auction will be used

Additional information about electronic auction:

Although an electronic auction may not be used to award all or part of the requirements of the Framework Agreement the use of eAuctions may be an option as part of any contracts awarded under the Framework Agreement.

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

Notice number in the OJ S: [2017/S 172-351863](#)

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 05/07/2018

Local time: 15:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 7 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Date: 06/07/2018

Local time: 09:00

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: yes

VI.2) **Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) **Additional information:**

Submission of expression of interest and procurement specific information:

This procurement exercise will be conducted on the NHS Supply Chain eTendering portal at <http://procurement.supplychain.nhs.uk/ISS/>.

Candidates wishing to be considered for this contract must register their expression of interest and provide additional procurement-specific information (if required) through the NHS Supply Chain eTendering portal as follows:

Registration.

1) Use URL <http://procurement.supplychain.nhs.uk/ISS/> to access the NHS Supply Chain Procurement portal.

2) If not yet registered:

— Click on the 'Not Registered Yet' link to access the registration page,

— Complete the registration pages as guided by the mini guide found on the landing page.

Portal access.

If registration has been completed:

— Login with URL <http://procurement.supplychain.nhs.uk/ISS/>,

— Click on the 'Supplier Dashboard' icon to open the list of new procurement events.

Expression of interest.

— View Contract Notice content by clicking on the 'VIEW NOTICE' button for the procurement event. This opens a PDF document,

— Express an interest by clicking on the 'EXPRESS INTEREST' button,

— To start the response process after the expression of interest has been done, select the 'My Active Opportunities' option and click on the 'Apply' button,

— Select the procurement event from the list by clicking on the description,

— In the detail view click on the orange coloured 'Framework Agreement' button to start responding to the tender.

Header level requirements:

— Applicants are required to read all Framework Header Documents which can be accessed using the 'NHS SCHEADER DOCUMENTS' button, which is located in the 'SELECT FRAMEWORK' tab,

— Applicants are required to upload the documents requested using the 'SUPPLIER HEADER DOCUMENTS' button, which is located in the 'SELECT FRAMEWORK' tab,

— Applicants are required to complete all mandatory questions, which can be accessed using the 'FRAMEWORK QUESTIONNAIRE' tab.

Lot level requirements:

— A preview of the Lot line details can be viewed using the 'LOT HEADER' tab, by selecting the Lot and using the 'LOT LINE INFORMATION' button. In order to respond to a Lot, Applicants must select the relevant Lot and then use the 'EXPRESS INTENT' button. This expression of intent does not place any obligation on the Applicant to respond, the action unlocks the ability to respond,

— Complete price offers per line for the Lot by completing the required fields for the lines the Applicant wants to include in the bid using the 'LOT LINE DETAIL' tab. There are a number of mandatory fields to complete on a product line basis; these are highlighted in yellow in the 'LOT LINE DETAIL' tab,

— Applicants are required to answer all mandatory Lot specific questions found in the 'LOT EVALUATION CRITERIA' tab,

— Applicants are then required to click on the 'TERMS AND CONDITIONS' button in the 'SUBMIT INDIVIDUAL LOT RESPONSE(S)' tab to view and accept the ISS Terms and Conditions,

— Accept the ISS 'TERMS AND CONDITIONS' button to access this function,

— Submit Lot response, by clicking on the 'SUBMIT RESPONSE TO SELECTED LOT' button in the 'SUBMIT INDIVIDUAL LOT RESPONSE(S)' tab to submit response for the Lot. Each Lot must be submitted independently,

— Applicants are able to view their submission using the 'SUPPLIER SUBMISSION REPORT' button, found in the 'SUBMIT INDIVIDUAL LOT RESPONSE(S)' tab.

Please refer to Section III.1.1 for additional information.

#### VI.4) **Procedures for review**

##### VI.4.1) **Review body**

Not Applicable

Not Applicable

United Kingdom

VI.4.2) **Body responsible for mediation procedures**

Not Applicable  
Not Applicable  
United Kingdom

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:  
Appeals to be logged in accordance with the Public Contracts Regulations 2015 (as amended).

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

05/06/2018