

## Schedule 3 (Tasking Order Form)

## Tasking Identification

Unique Tasking Order Number	FTS/DE/ARTY/002	Version No. & Date	V.01 04/11/2016
FATS Business Case Number	Original FBC6077 (FATS team supplied)	Unique Reference Number	N/A
Project / Equipment for which task is in support	Dismounted – Joint Fires Integrator	UOR	N/A
Task Title	Specialist technical support for the production of the Dismounted – Joint Fires Integrator (D-JFI) System Requirements Document (SRD) and Integrated Test, Evaluation and Acceptance Plan (ITEAP)		
NCA's Selected (in accordance with MKM search)	NCA <u>Numbers</u> : As per attached MKM search.		

Please refer to FATS Customer Guidance for definition of Work Category

Directorate & PT / Organisation Title	Artillery Systems	Supplier Name	Frazer-Nash Consultancy Limited
PT Leader/ Project Manager	Andrew Ellis	Post	
Post	DES LE AVP-Arty-DJFI-PM	Address	The Cube
Address	Elm 3A, #1003		1 Lower Lamb Street
	Abbey Wood South		Bristol
	Bristol		
Postcode	BS34 8JH	Postcode	BS1 5UD
Telephone / Fax No	030 679 89148	Telephone / Fax No	0117 9226242
E-mail	DESLEAVP-ARTY-DJFI-PM@mod.uk	E-mail	www.fnc.co.uk
UIN & RAC	P5192J NPF001	CPV Code	

Date Draft Tasking Order Issued 29/09/2016

Deadline for Authority's receipt of Contractor's response to the Draft Tasking Order 19/10/2016

**1a. Schedule of Requirements**

Item No	Description	Firm Price £ (Ex VAT)
1	Production of a completed System Requirement Document (SRD) in accordance with Annex A – Statement of Work.	
2	Production of a completed Integrated Test Evaluation and Acceptance Plan (ITEAP) in accordance with Annex A – Statement of Work.	
3	Production of fortnightly progress reports on the production of the SRD and ITEAP in accordance with Annex A – Statement of Work.	
4	Attendance at monthly progress review meetings in accordance with Annex A – Statement of Work.	
5	T & S Costs	
	<b>Total Cost</b>	72,877.00

**1b. Full price breakdown:**

Task	Team member	Grade	FATS Daily Rate	Days	Equiv. Hours	Cost
SRD						
Total for SRD task (Ex VAT)						
ITEAP						
Total for ITEAP task (Ex VAT)						

Task	Item	Unit Cost (incl VAT)	No.	Mileage per return trip	Total Cost
SRD & ITEAP					

Task	Item	Unit Cost (incl VAT)	No.	Mileage per return trip	Total Cost
Total for Task (ex VAT)					

**1c. To be delivered:**

Deliverable	Date Due	Description	Frazer-Nash Commitment
1. SRD 1 <sup>st</sup> Draft	30 Nov 16	1. Identification of Key System Requirements (KSRs) and Priority 1 SRs 2. Framework Document Complete in MS Word 2010 and in line with ASG	Framework and Structure  KSRs and Priority 1 SRs  MS Word 2010 compatible
2. SRD 2 <sup>nd</sup> Draft	31 Dec 16	1. KSRs and Priority 1 SRs complete to support DPQQ	Update of SRD 1 <sup>st</sup> Draft ready to support PQQ.  Note. Delivery date would be 23 <sup>rd</sup> Dec due to the Christmas period.
3. ITEAP 1 <sup>st</sup> Draft	31 Dec 16	1. Outline ITEAP complete 2. Framework document complete in MS Word 2010 and in line with ASG	Outline ITEAP  MS Word 2010 compatible  Note. Delivery date would be 23 <sup>rd</sup> Dec due to the Christmas period.
4. SRD Complete, reviewed and accepted	31 Mar 17	1. All system requirements articulated with threshold and objective MOP	All SRs populated with MoPs  Reviewed and Accepted by PT
5. ITEAP Complete, reviewed and accepted	31 Mar 17	1. ITEAP complete ensuring alignment between URs and SRS.	Complete ITEAP with SR V&V data  Reviewed and Accepted by PT

# STATEMENT OF REQUIREMENT

<b>Unique Tasking Order Number:</b> FTS/DE/ARTY/002	<b>Issue Number &amp; Date:</b> V.01 04/11/2016	<b>Unique Reference Number:</b> N/A
<b>Task Title:</b>  Specialist technical support for the production of a completed SRD and ITEAP for D-JFI.		
<b>Brief Description of Task:</b>  - The production of draft SRD and ITEAP documents resulting in delivery of a completed and final SRD and ITEAP. This will be completed in accordance with the Statement of Work at Annex A to this Tasking Form. - Production of fortnightly progress reports. - Attendance at monthly progress meetings.		
<b>Background/Justification:</b>  D-JFI is a Cat B project to enhance and replace the in-service Joint Fires Integrator. This task will produce a Systems Requirement Document (SRD) that will enable the requirement described in the approved User Requirement Document (URD) to be delivered under contract and an Integrated Test Evaluation and Acceptance Plan (ITEAP) that will enable the tendered solutions to be evaluated. Early delivery of the Key System Requirements will be used to inform the issue of the Dynamic Pre-Qualification Questionnaire. LEOC does not have the capacity to deliver the SRD organically and therefore it is necessary to obtain this from the market.		
<b>Activities to be Undertaken:</b>  Production of a completed and endorsed SRD and ITEAP. This will include: - Technical input to create SR's, clear and coherent threshold and objective Measure Of Performance to create ITEAP information on each System Requirement (SR), testing and demonstrating the ITEAP. - Logistic input to create defence support SR's and sustainable SR's, create ITEAP framework against the logistic SR's. There is also a requirement for fortnightly progress reports to be submitted to the D-JFI Project Manager and monthly progress meetings.		

Key Project Indicators (KPIs):	
Government Furnished Assets N/A (GFA) (List <u>all</u> GFA applicable to the task in accordance with DEFCON 611 (Edn 07/10)& 694 (Edn 02/12)):	
Additional Quality Requirements & Standards:  N/A  See AOF Quality Assurance Website: <a href="http://www.aof.dii.r.mil.uk/aofcontent/tactical/ppm/content/quality.htm">www.aof.dii.r.mil.uk/aofcontent/tactical/ppm/content/quality.htm</a>	Timescale:  <b>Contract Commencement Date: 19/10/2016</b>  <b>Contract Expiry Date: 31<sup>st</sup> March 2017</b>
<b>Project Manager: Andrew Ellis</b>	
<b>Signature:    <i>Signed on Original</i></b>	<b>Date: 29/09/2016</b>

**2. Order Conditions**

*All conditions of the framework shall apply as supplemented by the terms selected below. The two sets of conditions become a binding contract at the time of signature on the Schedule.*

**Type of Contract**

<b>Competitive</b> <b>Competitive Award Criteria &amp; Weightings</b>	<input checked="" type="checkbox"/> As stated in the Invitation to Tender
<b>Reverse Auction used?</b>	<input type="checkbox"/>
<b>Single Source</b>	<input type="checkbox"/>

**General Conditions**

DEFCON 624 (Edn 04/10) – Use of Asbestos in Arms, Munitions or War Materials	<input type="checkbox"/>	DEFCON 603 (Edn 10/04) – Aircraft Integration and Clearance Procedure	<input type="checkbox"/>
DEFCON 176A (Edn 06/08) - MOD Requirements For Competition In Subcontracting (Non-Competitive Main Contract)	<input type="checkbox"/>	Additional Conditions <i>(Refer to conditions that have been added at Annex D to this Schedule 3 (Tasking Order Form))</i>	<input type="checkbox"/>
<b><u>Choose one of the following:</u></b>			
DEFCON 92 (Edn 08/90) – Failure of Performance	<input type="checkbox"/>	DEFCON 514 (Edn 08/15) – Material Breach	<input checked="" type="checkbox"/>

**Special Indemnity Conditions**

DEFCON 661 (Edn 10/06) – War Risk Indemnity	<input type="checkbox"/>
DEFCON 661A (Edn 05/02) – War Indemnity Risk ( Alternative Version)	<input type="checkbox"/>
DEFCON 684 (Edn 01/04) – Limitation upon Claim in Respect of Aviation Products	<input type="checkbox"/>
DEFCON 638 (Edn 12/08) – Flights Liability and Indemnity	<input type="checkbox"/>

**Pricing Conditions Required**

Firm Priced at Outset <i>(this applies to all tasks other than by exception)</i>	<input checked="" type="checkbox"/>
For single source tasks valued below £5M, the following conditions shall apply: DEFCON 127 (Edn 12/14) – Price Fixing Condition for Contracts of a Lesser Value DEFCON 812 (Edn 12/14) – Single Source Open Book DEFCON 815 (Edn 04/15) – Contract Pricing Statement – Single Source Non-qualifying contracts	<input type="checkbox"/>

Exceptionally, if other than Firm Priced at Outset (include additional conditions in attachment & complete Appendix 4)				<input type="checkbox"/>
<b>Payment Terms</b> (Use of P2P and Payment on Completion are the default)				
DEFCON 522J (Edn 05/03) – Payment under P2P (If applicable attach completed Form 522A)	<input checked="" type="checkbox"/>	DEFCON 693 (Edn 04/06) – Government Procurement Card	<input type="checkbox"/>	
DEFCON 643 (Edn 07/04) – Price Fixing (for use in Max price tasks above £250k)	<input type="checkbox"/>	Milestone/Stage Payments (see DEFCON 649 (Edn 07/99) below)	<input type="checkbox"/>	
DEFCON 127 (Edn 10/04) – Price Fixing Condition for Contracts of Lesser Value (for use in Max price tasks below £250k)	<input checked="" type="checkbox"/>	DEFCON 649 (Edn 07/99) – Vesting (applicable to Tasks with deliverables where provision has been made for milestone/Stage payments in advance of completion)	<input type="checkbox"/>	
DEFCON 5J (Edn 03/15) – Unique Identifiers	<input type="checkbox"/>	DEFCON 129 (Edn 07/08) – Packaging (For Articles other than Ammunition & Explosives)	<input checked="" type="checkbox"/>	
Alternative Payment Arrangements Required (Where payment cannot be made through the MOD invoice payment department (eg for tasks placed by other Government departments), please provide full details of the payment procedure to be followed, as an attachment to this tasking form)				<input type="checkbox"/>
<b>Milestone/Stage Payments</b>  <b>N/A – Payment will be paid upon satisfactory completion.</b>				
Milestone/Stage No	Key Deliverable	Due Date	%	Value £k (ex VAT)
1				
2				
3				
4				
5				
6				
7				
8				
<b>FINAL</b> (Payment should be subject to a reasonable retention based on % of total cost)	Satisfactory delivery of all work under the contract			

**Intellectual Property Rights**

Completion of this section is **mandatory**. Select the appropriate condition(s) by ticking the boxes below after consulting FTS/STS Customer Guidance or with DIPR, if appropriate. In the event that no boxes are ticked in this section (Intellectual Property Rights), all intellectual property generated under the Task shall be subject to the terms of DEFCON 703.

DEFCON	Tick	As Applicable	Tasking Order Line Item ( tick as appropriate)
<b><u>If DEFCON 703 does not apply then select either:</u></b>			
DEFCON 705 (Edn 11/02)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
<b><u>OR:</u></b>			
DEFCON 14 Edn 11/05, 15 21 ,126 Edn 11/06 & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 Edn 11/05, 16 Edn 10/04, 21 & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 Edn 11/05, 90 Edn 11/06 & 126 Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 91 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
Other, as specified in a special IPR condition to be applied to the Tasking Order	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
No intellectual property conditions apply ( <i>refer to DIPR before ticking this box</i> ).			<input type="checkbox"/>

**Issue of Government Stores**

DEFCON 23 (Edn 08/09)* – Special Jigs, Tooling and Test Equipment	<input type="checkbox"/>
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**Controlled Information**

Issue of Controlled Information ( <i>subject Condition 50 of Schedule 1</i> )  ( <i>if ticked then list Controlled Information and attach list to Tasking Form</i> )	<input type="checkbox"/>
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**Payment of Customs Duty – select one box only**

DEFCON 619A (Edn 09/97) - Customs Duty Drawback	<input type="checkbox"/>	Issue of Certificate in accordance with EU (Council) Regulation 150/2003	<input type="checkbox"/>
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<b>Progress Reports</b>					
If ticked, progress reports must utilise the current version of DRRS Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence.	<input checked="" type="checkbox"/>	DEFCON 642 (Edn 06/97) – Progress Meetings	<input checked="" type="checkbox"/>	Frequency required	Progress Reports will be fortnightly
Brief Description	Please see the Statement of Work at Annex A which shall detail what each progress report shall cover.				

<b>Transport – select one box only</b>			
DEFCON 621A (Edn 06/97) – Transport (if the Authority is responsible for transport)	<input type="checkbox"/>	DEFCON 621B (Edn 10/04) – Transport (if the Contractor is responsible for transport)	<input checked="" type="checkbox"/>

<b>Liquidated Damages applicable?</b> (Refer to Condition 46 of Schedule 1)			<input type="checkbox"/>
Task Item 1	£	per day/week/month up to a maximum of £	
Task Item 2	£	per day/week/month up to a maximum of £	
Task Item 3	£	per day/week/month up to a maximum of £	
Task Item 4	£	per day/week/month up to a maximum of £	
Task Item 5	£	per day/week/month up to a maximum of £	
<b>Force Majeure</b> Maximum period of extension of time in the case of a Force Majeure Event			

<b>Quality Assurance Conditions</b> According to the product or scope of the work to be carried out, the Contractor shall meet the requirements of:			
AQAP 2110 – NATO Quality Assurance Requirements for Design, Development and Production			<input type="checkbox"/>
<b>Deliverable Quality Plan requirements</b>			
DEFCON 602A (Edn 12/06) - Quality Assurance with Quality Plan	<input type="checkbox"/>	DEFCON 602B (Edn 12/06) - Quality Assurance without Quality Plan	<input checked="" type="checkbox"/>
AQAP 2105 – NATO Requirements for Delivering Quality Plans			<input type="checkbox"/>
<b>Software Quality Assurance requirements</b>			
AQAP 2210 – NATO Supplementary Software Quality Assurance Requirements to AQAP 2110			<input type="checkbox"/>
<b>Air Environment Quality Assurance requirements</b>			
Def. Stan. 05-100 – Ministry of Defence Requirements for Certification of Aircraft for Authorised Flight and Ground Running (Mandatory where flying and/or ground running of issued aircraft is a requirement of the Task)			<input type="checkbox"/>
Relevant MAA Regulatory Publications (See attachment for details)			<input type="checkbox"/>
Additional Quality Requirements (See attachment for details)			<input type="checkbox"/>
<b>Warranty</b>			

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Express Warranty (See attachment for details)	<input type="checkbox"/>	Warranty – remedies implied by general law	<input checked="" type="checkbox"/>
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**Security**

DEFCON 659 (Edn 11/14) – Security Measures	<input type="checkbox"/>
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**3. Price**

TOTAL CONTRACT PRICE	TYPE OF PRICING
72,877.00	Firm

**4. Authority Tasking Order Commercial Officer Authorisation**

Name	<b>Sue Hollingsbee MCIPS</b>		
Position	<b>DES LE AVP-Arty-Comrcl-Mgr3</b>		
Signature	<b>S Hollingsbee</b>		
Date	<b>4<sup>th</sup> November 2016</b>	Telephone Number	<b>030-679-71006</b>

**5. Acknowledgement by supplier**

Name	
Position	
Signature	
Date	Telephone Number

**6. Record of Authorised Changes**

CHANGE ISSUE NUMBER	DATE OF ISSUE	COMMENTS / REASON FOR CHANGE

**7. Final Administration**

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Where the output of any research or study is a Technical Report, the Report is to be completed in accordance with the current version of the ATHENA Defence Research Reports Specification - 'Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence'. MOD Customers may obtain this document via the [www.dstl.gov.uk](http://www.dstl.gov.uk). **The Contractor** shall send a copy of the report on CD ROM in unlocked pdf.format to:

Dstl Knowledge & Information Services,  
Bldg 247,  
Dstl Porton Down,  
Salisbury  
Wilts SP4 0JQ.  
Tel: 01980 613971

Any staff on DII can search the ATHENA system via the online science gateway to ascertain if particular research or a study already exists. Access can be requested utilising a password (supplied) via this link: <http://osg.dstl.r.mil.uk/SignIn/SignIn.aspx/>

On receipt of the order acknowledgement from the Contractor, the **Authority's Commercial Manager (who placed the task)** must send a copy of the acknowledged final tasking order form together with a completed DEFFORM 57 AND DEFFORM 111 (Edn 07/12) to:

DGFM-FMSSC  
Walker House  
Exchange Flags  
Liverpool  
L2 3YL

A copy of the acknowledged final tasking order form must be sent by the **Authority's Commercial Manager (who placed the task)** electronically to the FATS team at the following address:

DESComrcICC-FATSCases@mod.uk

However, if this is not possible, please send a hard copy to:

DES Comrc CC/FATS Cases  
Larch Level 0 #2017  
MOD Abbey Wood South  
Bristol  
BS34 8JH

**ANNEX A to FTS/DE/ARTY/002  
(Version 1)**

**Statement of Work for a System Requirements Document (SRD) and an Integrated Test, Acceptance and Evaluation Plan (ITEAP)**

1. The Authority has a requirement for the provision of technical support for the production of SRD and ITEAP documents to support the D-JFI project.
2. The Contractor shall report to the D-JFI Project Manager.
3. The Contractor shall submit all deliverables to the D-JFI Project Manager for approval.
4. The Contractor shall produce a complete SRD that reflects the following key characteristics:
  - a. The Contractor shall identify all System Requirements (SRs) necessary to deliver the User Requirements (URs).
  - b. The Contractor shall produce clear and distinctive threshold and objective Measures of Performance (MOPs).
  - c. The Authority will provide access to relevant Subject Matter Experts, in accordance with the Contractors plan.
  - d. The Contractor shall construct the SRD using the DOORS software package.
5. The Contractor shall produce a complete ITEAP that reflects the following key characteristics:
  - a. Support Maturity Levels (SML) against the ITEAP information to support testing and demonstrating in accordance with JSP 886 Defence Logistics Support Chain Manual.
  - b. The Contractor shall create ITEAP information for each SR ensuring alignment, coherence and traceability between the URD via the SRD to the ITEAP.
  - c. The Contractor shall propose and justify methods to be used for testing and demonstrating against each SML within the SRD.
  - d. The Contractor shall create an ITEAP framework against the System Requirements including test, demonstration and evaluation criteria to support the Preliminary Design Review (PDR), Critical Design Review (CDR) and Logistic Support Date (LSD).
  - e. The ITEAP shall address Support Analysis functional and physical test activities to achieve mission success relating to:
    - (1) Reliability
    - (2) Maintainability
    - (3) Availability
    - (4) Support Efficiency

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- (5) Support Sustainability
- (6) Support Agility
- 6. The Contractor shall present both the SRD and ITEAP in Microsoft Word 2010 format.
- 7. The Contractor shall present both the SRD and ITEAP in accordance with Joint Service Publication 101 - Defence Writing.
- 8. The Contractor shall construct both the SRD and ITEAP in accordance with the MOD's Acquisition System Guidance.

SRD ASG Link:

[https://www.aof.mod.uk/aofcontent/tactical/randa/content/srdstructure.htm?zoom\\_highlight=](https://www.aof.mod.uk/aofcontent/tactical/randa/content/srdstructure.htm?zoom_highlight=)

ITEAP ASG Link:

[https://www.aof.mod.uk/aofcontent/tactical/randa/content/iteaprocess.htm?zoom\\_highlight=](https://www.aof.mod.uk/aofcontent/tactical/randa/content/iteaprocess.htm?zoom_highlight=)

- 9. The Contractor shall provide fortnightly progress updates on the SRD and ITEAP work to the D-JFI Project Manager by email. The progress reports shall be split into SRD and ITEAP sections which shall each cover the following:

SRD:

- a. Personnel working on the task.
- b. Recent activities
- c. Current activities
- d. Planned activities.
- e. Timeline /Schedule update
- f. Present evidence of progress on SRD:
  - (1) Part 1: General Description
  - (2) Part 2: Key System Requirements
  - (3) Part 3: Individual Systems Requirements and Constraints (latest DOORS print out)
  - (4) Part 4: Context Documents
  - (5) Part 5: Glossary
- g. Risks, Opportunities and Issues
- h. Clarification required from Project Team

ITEAP:

- a. Personnel working on the task.
- b. Recent activities
- c. Current activities
- d. Planned activities
- e. Timeline/ Schedule update
- f. Present evidence of progress on SRD:
  - (1) Section 1: Introduction
  - (2) Section 2: Acceptance Strategy

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- (3) Section 3: Stakeholders
  - (4) Section 4: T&E Strategy
  - (5) Section 5: Glossary
  - g. Risks, Opportunities and Issues
  - h. Clarification required from Project Team.
10. The Contractor shall attend face-to-face monthly progress review meetings with the D-JFI Project Manager to provide updates on the SRD and ITEAP work.
  11. The Contractor shall note that the Authority asserts ownership of the Intellectual Property Rights over all material developed and output under this tasking and the Authority shall be free to use and distribute the outputs without reference to the Contractor.

**ACCEPTANCE CRITERIA**

**The acceptance criteria for this tasking shall be on successful review, approval and signed acceptance by the D-JFI Project Manager only.**

APPENDIX 1 to FTS/DE/ARTY/002  
(Version 1)

**CONFIDENTIALITY AGREEMENT**

The provisions of this Clause are supplemental to DEFCON 531 (Edn 11/14)

1 Both DEFCON 531 and the provisions of this Clause apply to:

- (A) This Tasking Order;
- (B) Any Information disclosed by either party prior to the issue of a draft Tasking Order and in contemplation of Work being placed by the Authority under a Tasking Order; and
- (C) Any Task placed under this Agreement, provided that Information provided to a party for the purpose of tendering for a Tasking Order shall only be used for that tendering purpose, and Information provided to a party for performing a Task placed on it under this Agreement shall only be used for the performance of that Task.

2 Subject to its requirements of continued access to Information necessary to exercise its rights of disclosure and use hereunder including under any Tasking Order, and to the obligations set out herein in respect of any Controlled Information (Definition in Clause 42 Schedule 1), the recipient of any Information shall:

- (A) Upon the expiry or termination of the Agreement; or
- (B) Upon the expiry or termination of any Tasking Order (for the purposes of which Information is disclosed); or
- (C) If the Authority decides not to proceed with the issue of a Tasking Order (for the purposes of which Information is disclosed),

in accordance with any reasonable directions given and/or a reasonable request made by the other party promptly:

- (1) Return to the other party the Information and all copies thereof; or
- (2) Take such other measures in respect of the Information and all copies thereof as may be required elsewhere in the Tasking Order.

3 The provisions of DEFCON 531 and of this Clause shall survive the expiry or termination of the Agreement or any Tasking Order in accordance with 2(A) or 2(B) or the decision not to proceed in accordance with 2(C).



## PRICE SUMMARY

*Supplier price summary: To be completed by the supplier in support of a quotation provided in response to an ITT for the requirement captured on the above Draft Tasking Order Form.*

1. To: Defence Equipment and Support  
Artillery Systems Project Team

2. From: Frazer-Nash Consultancy Limited

Date of submission: 19<sup>th</sup> October 2016

In response to your request for a quotation  
reference FTS/DE/ ARTY/002

Dated 29<sup>th</sup> September 2016

\*The work can be undertaken and our detailed response is attached. X

\*We are unable to provide the resources/deliverables identified on this occasion. ☐

(\* Check box as appropriate)

Signed:

Name: (Block Capitals)

Date:

[REDACTED]

2. Task title): D-JFI Technical Support for production of an SRD and ITEAP

3. Unique Reference Number: [REDACTED]

4. Start Date: 4<sup>th</sup> November 2016 Completion Date: 31 March 2017

## DEFFORM 111 (Edn 02/16) – ADDRESS AND OTHER INFORMATION

DEFFORM 111  
(Edn 02/16)

## Appendix - Addresses and Other Information

**1. Commercial Officer**

Name: DES LE AVP-Arty-Comrcl-Mgr2b

Address: Elm 3A #1003  
MOD Abbey Wood  
Bristol, BS34 8JH

Email: DESLEAVP-Arty-Comrcl-Mgr2b@mod.uk

☎ 030 79 71006

**2. Project Manager, Equipment Support Manager or PT Leader** (from whom technical information is available)

Name: DES LE AVP-ARTY-D-JFI-PM

Address: Elm 3A #1003  
MOD Abbey Wood  
Bristol, BS34 8JH

Email: DESLEAVP-ARTY-DJFI-PM@mod.uk

☎ 030 6679 89148

**3. Packaging Approving Authority**

(Where no address is shown please contact the Project Team in Box 2)

DES LE AVP-ARTY-DJFI-PM  
Elm 3A, #1003  
MOD, Abbey Wood  
Bristol, BS34 8JH

☎ 030 679 89148

**4. (a) Supply/Support Management Branch or JIGSAW Order Manager:**

☎:

(b) U.I.N. P5192J

**5. Drawings/Specifications are available from**DES LE AVP-ARTY-DJFI-PM  
Elm 3A #1003  
Abbey Wood  
Bristol, BS34 8JH

Email: DESLEAVP-ARTY-DJFI-PM@mod.uk

**8. Public Accounting Authority**

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD

☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD

☎ 44 (0) 161 233 5394

**9. Consignment Instructions**

The items are to be consigned as follows:

Deliverables as per the Statement of Requirement within the Tasking Form.

**10. Transport.** The appropriate Ministry of Defence Transport Offices are:**A. DSCOM.** DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JHAir Freight CentreIMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943  
EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

**B. JSCS**

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

www.freightcollection.com

**11. The Invoice Paying Authority (see Note 1)**

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags Fax: 0151-242-2809  
Liverpool, L2 3YL**Website is:**<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

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**6. For contracts containing DEFCON 5, mauve Copies of MOD Form 640 are to be sent to**

N/A

(where no address is shown the mauve copy should be destroyed)

**12. Forms and Documentation are available through \*:**

Ministry of Defence, Forms and Pubs Commodity Management  
PO Box 2, Building C16, C Site  
Lower Arncott  
Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)  
**Applications via fax or email:** DESLCSLS-  
OpsFormsandPubs@mod.uk

**7. Quality Assurance Representative:**

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

**AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://dstan.mod.uk> [extranet, registration needed].

**NOTES**

**1. Forms.** Hard copies, including MOD Form 640 are available from address in Box 12., All other invoicing forms e.g. AG Forms 169 and 173, are available from the website address shown at Box 11.

**2.\* Many DEFCONs and DEFFORMs** can also be obtained from the MOD Internet Website;  
**<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>**

**DEFFORM 539A (Edn 08/13) – CONTRACTOR'S COMMERCIALLY SENSITIVE  
INFORMATION**

Tasking Ref No:FTS/DE/ARTY/002

Description of Contractor's Commercially Sensitive Information:

[REDACTED]

Cross Reference(s) to location of sensitive information in Tender:

[REDACTED]

Explanation of Sensitivity:

[REDACTED]

Details of potential harm resulting from disclosure:

[REDACTED]

Period of Confidence (if applicable):

[REDACTED]

Contact Details for Transparency / Freedom of Information matters:

Name:

[REDACTED]

Position:

[REDACTED]

Address:

[REDACTED]

Telephone Number:

[REDACTED]

Email Address:

[REDACTED]