

FATS D&E Schedule 3 (Tasking Order Form)

DRAFT

Tasking Identification

Unique Tasking Order Number	[REDACTED] <i>(Insert additional 9 characters Max)</i>	Version No. & Date	2 1/10/2015
FATS Business Case Number	Original [REDACTED] Amendment FBC <i>(FATS team supplied)</i>	Unique Reference Number	/
Project / Equipment for which task is in support	ISS CLEANSWEEP	UOR	
Task Title	TECHNICAL SUPPORT FOR ISS PROJECT CLEANSWEEP		
NCA's Selected (in accordance with MKM search)	NCA Numbers: [REDACTED]		

Please refer to FATS Customer Guidance for definition of Work Category

IPT/Organisation Title	[REDACTED]	Directorate /Operating Centre	ISS JFC
Sponsor::PT Leader/ Project Manager	[REDACTED]	Supplier Name	Carbon60 Ltd
Post	[REDACTED]	Post	[REDACTED]
Address	[REDACTED]	Address	Buckingham House
	[REDACTED]		Buckingham Street
	MOD Corsham,		Aylesbury, Bucks
Postcode	SN13 9NR	Postcode	HP20 2LA
Telephone / Fax No:	[REDACTED]	Telephone / Fax No:	[REDACTED]
E-mail	[REDACTED]	E-mail	[REDACTED]

Date Draft Tasking Order Issued 12/10/2015

Deadline for Authority's receipt of Tenderer's response to the Draft Tasking Order

1. Schedule of Requirements

Brief summary of requirement – expand/delete rows as appropriate (full details appear below in the Statement of Requirement)

Item No	Description	Firm Price £ (Ex VAT)
1	Delivery of project CLEANSWEEP for the ISS Service Operations Service Performance Team and undertake supporting tasks.	£156,406.00
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19	OPTION	
20	OPTION	

Schedule 3
(Tasking Order Form)
to Contract Dated 14 April 2015

STATEMENT OF REQUIREMENT

Unique Tasking Order Number: [REDACTED]	Issue Number & Date: 2 1/10/2015	Unique Reference Number:
Task Title: TECHNICAL SUPPORT FOR ISS PROJECT CLEANSWEEP		
Brief Description of Task: Project CLEANSWEEP is tasked with assessing and rationalising MOD Information Systems and Services (ISS) contracted Point to Point and Miscellaneous Services. The project is required to ensure the most appropriate services are used to deliver capability, and any service no longer in use is ceased and billing stopped. It is also required to investigate the options and provide recommendations for cessation of low bandwidth circuits. To support this project there are a number of associated tasks related to the Point to Point and Miscellaneous Service offerings. It is anticipated that suitable task resource (personnel) will have the following specialist skills and knowledge:- <ul style="list-style-type: none">- A telecommunications background with technical experience- Proven experience of the Defence Fixed Telecommunications Service Continuity Of Service (DCOS) contract and services provided by it- In depth knowledge of the MOD's current and legacy network topologies and protocols- Fully conversant in MS Access and Excel with an ability to create new and manage existing databases including the delivery of tailored reports- In depth knowledge of the following DCOS / ISS systems and applications – MCSS, Clarify, Accunet, IMS, JMS, BT Siebel (Contact Central), DCOS site ID and Bearer databases including BRF.- Knowledge of the DCOS Common Core Platform and Secure Optical Core and how it is used to deliver services in the UK and aboard- Knowledge of the main equipment and architecture of DCOS / ISS Point to Point network- Knowledge and proven experience of DCOS service ordering, billing and the ability to conduct detailed bill analysis- Knowledge of the Miscellaneous portfolio of communication services the MOD utilises		
Background/Justification: Project CLEANSWEEP has delivered very significant savings since 2006 year on year for relatively low contractual outlay and is anticipated to do so at least until the end of the next financial year (2016/2017). Previous work undertaken within Project CLEANSWEEP has uncovered numerous circuits being billed that were no longer in use or were being billed incorrectly. Ceasing these circuits and correcting billing has produced savings for the MOD; previous CLEANSWEEP savings have been: [REDACTED]		
Activities to be Undertaken: <i>See Key Deliverables Template.</i>		

Deliverables:

Monthly summary reports, specific task reports, completion of discussion forums, minutes from meetings, and completion of knowledge transfer / training.

(insert here or see below Key Deliverables template)

Acceptance / Rejection criteria / provisions

Key Project Indicators (KPIs):

Government Furnished Assets (GFA) (List all GFA applicable to the task in accordance with DEFCON 611 (Edn 07/10) & 694 (Edn 02/12)):

Access to ISS information management systems, MOD meeting venues and ISS communication infrastructure equipment.

(insert here or see below Key Deliverables template)

Additional Quality Requirements & Standards:

Concessions shall be managed in accordance with Def Stan. 05-61 Part 1, Issue 5 – Quality Assurance Procedural Requirements – Concessions

Any contractor working parties shall be provided with Def Stan. 05-61 Part 4, Issue 3 – Quality Assurance Procedural Requirements – Contractor Working Parties

See AOF Quality Assurance Website:

www.aof.dii.r.mil.uk/aofcontent/tactical/ppm/content/quality.htm

Timescale :

Commencement Date : 16 Nov 2015

Delivery Date: 31 July 2016

Project Manager: XXXXXXXXXX

Signature:

Date:

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Task No	Activities to be Undertaken by Supplier	Key Deliverable and Required Delivery Date	List all GFA (if required)	Acceptance Criteria
1	<p>Verification of Point to Point (PP) and Miscellaneous (MC) Billing Data.</p> <p>Production of Forecast Of Outturn (FOO) updates for PP and MC services.</p> <p>Verification of requirement for existing PP and MC services.</p>	<p>Update PP and MC services baselining Database – Monthly</p> <p>Produce revised FOO for PP and MC services – Monthly</p> <p>Produce a summary report detailing PP and MC services that have changed / ceased and associated savings – Monthly</p> <p>Document & knowledge transfer the processes and tools used to produce the deliverables detailed above – 30 June 2016</p>	<p>Access required to ISS information systems and MOD personnel, to enable data gathering, enquiry generation and assessment.</p>	<p>PM acceptance of monthly summary report within 10 working days of submission from the supplier.</p> <p>Task overview and activity instructions documented.</p> <p>Completion of training sufficient to allow nominated MOD staff to undertake DFTS bill verification and PP & MC FOO production.</p>
2	<p>Manage the Point to Point (PP) and Miscellaneous (MC) Services Database. Update content with new and changes to services.</p> <p>Migrate and update design of the Point to Point (PP) and Miscellaneous (MC) Services Database to an appropriate IT system to facilitate Authority management during the GV2</p>	<p>Produce a summary report detailing changes to the database - Monthly</p> <p>Successful database update & migration to alternative IT system - 29 May 2016</p> <p>Document & knowledge transfer</p>	<p>Access required to ISS information systems and MOD personnel, to enable data gathering, enquiry generation and assessment.</p>	<p>PM acceptance of monthly summary report within 10 working days of submission from the supplier.</p> <p>Comparative functional demonstration of pre-migrated and migrated databases utilising 5 randomly selected records.</p> <p>Task overview and activity</p>

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	contract period.	processes used to manage database – 29 May 2016		instructions documented. Completion of training sufficient to allow nominated MOD staff to operate and manage PP and MC Services Database.
3	Provide and coordinate Subject Matter Expertise for ISS Point to Point & Miscellaneous Services in response to queries and questions predominantly from internal customers.	Summary Report – detailing significant issues arising – Monthly	Access required to ISS information systems and MOD personnel.	PM acceptance of monthly summary report within 10 working days of submission from the supplier.
4	Review and update the Ded Mux Equipment Register and Network Diagrams to reflect changes to active services. Migrate the Ded Mux Authority records to an appropriate IT system to facilitate Authority management during the GV2 contract period.	Summary Report detailing changes – Monthly Successful record migration to an IT system facilitating continued Authority management - 30 March 2016 Document and undertake knowledge transfer / training on the use of Ded Mux management tools. – 30 March 2016	Access required to ISS information systems and MOD personnel.	PM acceptance of monthly summary report within 10 working days of submission from the supplier. Comparative functional demonstration of pre-migrated and migrated data utilising 5 randomly selected records. Task overview and activity instructions documented. Completion of training sufficient to allow nominated MOD staff to manage and use Ded Mux service management tools.

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5	<p>Migrate the RCP management records to an appropriate IT system to facilitate Authority management during the GV2 contract period.</p> <p>Review and rationalise the RCP capability in line with current and forecasted demand.</p> <p>Review and update the RCP Register to reflect changes to active services.</p>	<p>Successful record migration to an IT system facilitating continued Authority management – 30 Apr 2016</p> <p>Summary statement detailing rationalisation activities undertaken – 30 Apr 2016</p> <p>Update database for the management of RCP's - Monthly</p>	<p>Access required to ISS information systems and MOD personnel.</p>	<p>Comparative functional demonstration of pre-migrated and migrated data utilising 5 randomly selected records.</p> <p>Statement to be included in appropriate monthly report.</p> <p>PM acceptance of monthly summary report within 10 working days of submission from the supplier.</p>
6	<p>Review and update information Exchange Requirement (IER) management tool for services to Cyprus, Germany, North America and Gibraltar.</p>	<p>Summary Report detailing changes – Monthly</p>	<p>Access required to ISS information systems and MOD personnel.</p>	<p>PM acceptance of monthly summary report within 10 days of submission from the supplier.</p>
7	<p>Support customer & GV2 working groups relating to MC and PPS service transition / migration.</p>	<p>Summary Report – detailing significant issues arising – Monthly</p>	<p>Access required to ISS information systems and MOD personnel.</p>	<p>PM acceptance of monthly summary report within 10 working days of submission from the supplier.</p>
8	<p>Provide support to the PP and MC services joint working group. Coordinating SME supporting activities as required.</p>	<p>Production of SME summaries to support wider stakeholder understanding of issues raised at PP and MC services working group - Monthly</p>	<p>Access required to ISS information systems and MOD personnel.</p>	<p>PM acceptance of SME summaries from monthly working group.</p>

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9	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
10	Review and endorse (as required) PPS Service Performance Reports	Summary Report – detailing significant issues arising – Monthly	Access required to ISS information systems and MOD personnel.	PM acceptance of monthly summary report within 10 working days of submission from the supplier.
11	Produce a report exploring the options for managing the removal and migration of low bandwidth serial circuits prior to OFCOM/ BT indicated service cessation dates. As a minimum report to include: <ul style="list-style-type: none"> • Option explanation and analysis • Quantified Risks • Resource requirements to implement options • Impact assessment • Financial implications • Targets • Review Points • Decision Points • Recommendations 	Draft Report 30 Dec 15 Final Report 29 Feb 16	Access required to ISS information systems and MOD personnel.	PM acceptance of the report within 20 working days.
12	Produce a strategy for the removal and migration of low bandwidth serial circuits.	Draft strategy 30 Dec 15 Final strategy 29 Feb 15	Access required to ISS information systems and MOD personnel.	PM acceptance of the document within 20 working days.

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13	Produce a detailed plan to implement the removal and migration of low bandwidth serial circuits to meet the OFCOM / BT indicated service cessation dates.	Draft plan 30 Dec 15 Final plan 30 Mar 15	Access required to ISS information systems and MOD personnel.	PM acceptance of the document within 20 working days.
14	Produce activity Progress Report with RAG and agreed metrics to capture progress of removal and migration of low bandwidth serial circuits. Establish and orchestrate SME input into the Low Bandwidth Circuit cessation ISS working Group.	Summary Report detailing progress – Monthly Production of SME summaries to support wider stakeholder understanding of issues raised at low bandwidth circuit working group – Monthly	Access required to ISS information systems and MOD personnel.	PM acceptance of monthly summary report within 10 working days of submission from the supplier. PM acceptance of SME summaries from monthly working group meeting.
15	Migrate and update in-service support RLI/SLI database to alternative solution to facilitate continued Authority use for the duration of Grapevine 2 contract.	Successful database migration to alternative IT system and updates - 30 April 2016 Document & knowledge transfer processes used to manage database to nominated MOD staff – 30 April 2016	Access required to ISS information systems and MOD personnel.	Comparative functional demonstration of pre-migrated and migrated databases utilising 5 randomly selected records. Database overview and management activity instructions documented. Completion of training sufficient to allow nominated MOD staff to operate and manage RLI/SLI services database.

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16	Capture activities associated to verification and validation of miscellaneous circuits.	Produce guidance notes on approaches and tools that can be used to review, cross check and determine current use status of miscellaneous circuits – 31 May 2016 Knowledge transfer approaches and tools that can be used to review, cross check and determine current use status of miscellaneous circuits to nominated MOD personnel – 31 May 2016	Access required to ISS information systems and MOD personnel.	PM acceptance of guidance notes within 20 working days. Completion of training sufficient to allow nominated MOD personnel to understand management approaches and use of tools to cross check and determine current use status of miscellaneous circuits.
17	Provide and coordinate Subject Matter Expertise on the SLI and RLI services and their respective Grapevine 2 replacements in response to queries and questions predominantly from internal customers.	Summary Report – detailing significant issues arising – Monthly	Access required to ISS information systems and MOD personnel.	PM acceptance of monthly summary report within 10 working days of submission from the supplier.

2. Order Conditions

All conditions of the framework shall apply as supplemented by the terms selected below. The two sets of conditions become a binding contract at the time of signature on the Schedule.

Type of Contract	
Competitive Competitive Award Criteria & Weightings	<input checked="" type="checkbox"/> Technical – 60% Finance – 30% Commercial 10%
Reverse Auction used? <i>*For Reverse Auction advice and support contact DefComrclCPF-RevAuct@mod.uk</i>	<input type="checkbox"/>
Single Tender	<input type="checkbox"/>

General Conditions

DEFCON 624 (Edn 11/13) – Use of Asbestos in Arms, Munitions or War Materials	<input type="checkbox"/>	DEFCON 603 (Edn 10/04) – Aircraft Integration and Clearance Procedure	<input type="checkbox"/>
DEFCON 176A (Edn 06/08) – MOD Requirements For Competition In Subcontracting (Non-Competitive Main Contract)	<input type="checkbox"/>	Additional Conditions	<input type="checkbox"/>
		<i>A sheet is to be attached detailing any conditions that have been added</i>	
DEFCON 92 (Edn 08/90) – Failure of Performance	<input type="checkbox"/>	DEFCON 514 (Edn 08/15) – Material Breach	<input checked="" type="checkbox"/>

Special Indemnity Conditions

DEFCON 661 (Edn 10/06) – War Risk Indemnity	<input type="checkbox"/>
DEFCON 661A (Edn 05/02) – War Indemnity Risk (Alternative Version)	<input type="checkbox"/>
DEFCON 684 (Edn 01/04) – Limitation upon Claim in Respect of Aviation Products	<input type="checkbox"/>
DEFCON 638 (Edn 11/14) – Flights Liability and Indemnity	<input type="checkbox"/>
Professional Indemnity Insurance	<input type="checkbox"/>

Pricing Conditions Required

Firm Priced at Outset (*this applies to all tasks other than by exception*)

For single source tasks valued below £5M, the following conditions shall apply:

DEFCON 127 (Edn 12/14) – Price Fixing Condition for Contracts of a Lesser Value

DEFCON 812 (Edn 12/14) – Single Source Open Book

DEFCON 815 (Edn 04/15) – Contract Pricing Statement – Single Source Non-qualifying contracts

Exceptionally, if other than Firm Priced at Outset (*include additional conditions in attachment & complete Appendix 4*)

Payment Terms

(Use of P2P and Payment on Completion are the default)

DEFCON 522J (Edn 05/03) –
 Payment Under P2P
 (If applicable attach completed Form
 522A)

DEFCON 693 (Edn 04/06) –
 Government Procurement Card

Milestone/Stage Payments
 (see DEFCON 649 (Edn 07/99) below)

DEFCON 649 (Edn 07/99) – Vesting
 (applicable to Tasks with deliverables where
 provision has been made for
 milestone/Stage payments in advance of
 completion)

DEFCON 5J (Edn 07/99) – Unique
 Identifiers

DEFCON 129 (Edn 07/08) – Packaging
 (For Articles other than Ammunition &
 Explosives)

Alternative Payment Arrangements Required

(Where payment cannot be made through the MOD invoice payment department (e.g. for tasks placed by other Government departments), please provide full details of the payment procedure to be followed, as an attachment to this tasking form)

Milestone/Stage Payments

(Expand table as appropriate)

Milestone/Stage No	Key Deliverable	Due Date	%	Value £k (ex VAT)
1	[REDACTED]	[REDACTED]		[REDACTED]
2	[REDACTED]	[REDACTED]		[REDACTED]
3	[REDACTED]	[REDACTED]		[REDACTED]
4	[REDACTED]	[REDACTED]		[REDACTED]
5	[REDACTED]	[REDACTED]		[REDACTED]
6	[REDACTED]	[REDACTED]		[REDACTED]
7	[REDACTED]	[REDACTED]		[REDACTED]

8

9 FINAL

10

FINAL (Payment should be subject to a reasonable retention based on % of total cost)

Satisfactory delivery of all work under the contract

Intellectual Property Rights

Completion of this section is **mandatory**. Select the appropriate condition(s) by ticking the boxes below after consulting FTS/STS Customer Guidance or with DIPR, if appropriate. In the event that no boxes are ticked in this section (Intellectual Property Rights), all intellectual property generated under the Task shall be subject to the terms of DEFCON 703.

DEFCON	Tick	As Applicable	Tasking Order Line Item (tick as appropriate)
<i>If DEFCON 703 does not apply then select either:</i>			
DEFCON 705 (Edn 11/02)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
<i>OR:</i>			
DEFCON 14 (Edn 11/05), 15 (insert edition that applies) 21 (insert edition that applies), 126 (Edn 11/06) & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 16 (Edn 10/04), 21 (insert edition that applies) & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 90 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 91 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
Other, as specified in a special IPR condition to be applied to the Tasking Order	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
No intellectual property conditions apply (refer to DIPR before ticking this box).			<input type="checkbox"/>

Issue of Government Stores	
DEFCON 23 (Edn 08/09)* – Special Jigs, Tooling and Test Equipment	<input type="checkbox"/>

Controlled Information	
Issue of Controlled Information (subject Condition 50 of Schedule 1)	<input type="checkbox"/>
<i>(if ticked then list Controlled Information and attach list to Tasking Form)</i>	

Payment of Customs Duty – select one box only			
DEFCON 619A (Edn 09/97) – Customs Duty Drawback	<input type="checkbox"/>	Issue of Certificate in accordance with EU (Council) Regulation 150/2003	<input type="checkbox"/>

Progress Reports					
If ticked, progress reports must utilise the current version of DRRS Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence.	<input type="checkbox"/>	DEFCON 642 (Edn 06/97) – Progress Meetings	<input checked="" type="checkbox"/>	Frequency required	
Brief Description	As detailed in key deliverables				

Transport – select one box only			
DEFCON 621A (Edn 06/97) – Transport (if the Authority is responsible for transport)	<input type="checkbox"/>	DEFCON 621B (Edn 10/04) – Transport (if the Contractor is responsible for transport)	<input type="checkbox"/>

Liquidated Damages applicable? Tick box if “Yes”		<input type="checkbox"/>
<i>(Refer to Condition 46 of Schedule 1)</i>		
Task Item 1	£	per day/week/month up to a maximum of £
Task Item 2	£	per day/week/month up to a maximum of £
Task Item 3	£	per day/week/month up to a maximum of £
Task Item 4	£	per day/week/month up to a maximum of £
Task Item 5	£	per day/week/month up to a maximum of £

Force Majeure
Maximum period of extension of time in the case of a Force Majeure Event

Quality Assurance Conditions
 According to the product or scope of the work to be carried out, the Contractor shall meet the requirements of:

AQAP 2110 – NATO Quality Assurance Requirements for Design, Development and Production

Deliverable Quality Plan requirements

- DEFCON 602A (Edn 12/06) – Quality Assurance with Quality Plan DEFCON 602B (Edn 12/06) – Quality Assurance without Quality Plan
- AQAP 2105 – NATO Requirements for Delivering Quality Plans

Software Quality Assurance requirements

- AQAP 2210 – NATO Supplementary Software Quality Assurance Requirements to AQAP 2110

Air Environment Quality Assurance requirements

- Def. Stan. 05-100 – Ministry of Defence Requirements for Certification of Aircraft for Authorised Flight and Ground Running (Mandatory where flying and/or ground running of issued aircraft is a requirement of the Task)
- Relevant MAA Regulatory Publications (See attachment for details)
- Additional Quality Requirements (See attachment for details)

Warranty

- Express Warranty (See attachment for details) Warranty – remedies implied by general law

Security	
DEFCON 659a (11/14) and DEFCON 660 (11/14) – Reportable Official Sensitive Security Requirements. Security Aspect Letter in situ for this requirement.	<input checked="" type="checkbox"/>

3. Price

TOTAL CONTRACT PRICE	TYPE OF PRICING
£151,406.25 (Additional £5000.00 T & S)	FIRM

4. Authority Tasking Order Commercial Officer Authorisation

Name	[REDACTED]		
Position	[REDACTED]		
Signature	[REDACTED]		
Date	10/11/2015	Telephone Number	[REDACTED]

5. Acknowledgement by supplier

Name	
Position	

Signature		
Date	Telephone Number	

6. Record of Authorised Changes

CHANGE ISSUE NUMBER	DATE OF ISSUE	COMMENTS / REASON FOR CHANGE

7. Final Administration

Where the output of any research or study is a Technical Report, the Report is to be completed in accordance with the current version of the ATHENA Defence Research Reports Specification - 'Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence'. MOD Customers may obtain this document via the www.dstl.gov.uk. **The Contractor** shall send a copy of the report on CD ROM in unlocked pdf.format to:

Dstl Knowledge & Information Services,
 Bldg 247,
 Dstl Porton Down,
 Salisbury
 Wilts SP4 0JQ.
 Tel: 01980 613971

Any staff on DII can search the ATHENA system via the online science gateway to ascertain if particular research or a study already exists. Access can be requested utilising a password (supplied) via this link: <http://osg.dstl.r.mil.uk/SignIn/SignIn.aspx/>

On receipt of the order acknowledgement from the Contractor, the Authority's Commercial Manager (who placed the task) must send a copy of the acknowledged final tasking order form together with a completed DEFFORM 57 AND DEFFORM 111 (Edn 08/14) to:

DGFM-FMSSC
Walker House
Exchange Flags
Liverpool
L2 3YL

A copy of the acknowledged final tasking order form must be sent by the **Authority's Commercial Manager (who placed the task)** and by the Contractor electronically to the FATS team at the following address:

defcomrclcc-fatscases@mod.uk

However, if this is not possible, please send a hard copy to:

Def Comrcl CC-TechSpt1c

Maple Level 0 #2031
MOD Abbey Wood South
Bristol
BS34 8JH

Appendix - Addresses and Other Information

<p>1. Commercial Officer [Redacted]</p> <p>Email: [Redacted]</p>	<p>8. Public Accounting Authority</p> <p>1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5397</p> <p>2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5394</p>
<p>2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available) [Redacted]</p> <p>Email: [Redacted]</p>	<p>9. Consignment Instructions The items are to be consigned as follows:</p>
<p>3. Packaging Design Authority</p> <p>(Where no address is shown please contact the Project Team in Box 2)</p>	<p>10. Transport. The appropriate Ministry of Defence Transport Offices are: A. DSCOM, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH <u>Air Freight Centre</u> IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943 EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943 <u>Surface Freight Centre</u> IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946 EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946</p>
<p>4. (a) Supply / Support Management Branch or Order Manager:</p> <p>Tel No:</p> <p>(b) U.I.N.</p>	<p>B. JSCS</p> <p>JSCS Helpdesk No. 01869 256052 (select option 2, then option 3) JSCS Fax No. 01869 256837 www.freightcollection.com</p>
<p>5. Drawings/Specifications are available from</p>	<p>11. The Invoice Paying Authority (see Note 1) Ministry of Defence ☎ 0151-242-2000 DBS Finance Walker House, Exchange Flags Fax: 0151-242-2809 Liverpool, L2 3YL Website is: https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing</p>
<p>6. For contracts containing DEFCON 5, mauve Copies of MOD Form 640 are to be sent to</p> <p>(where no address is shown the mauve copy should be destroyed)</p>	<p>12. Forms and Documentation are available through *: Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site Lower Arcott Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824) Applications via fax or email: DESLCSLS-OpsFormsandPubs@mod.uk</p>

7. Quality Assurance Representative:

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

NOTES

1. Forms. Hard copies, including MOD Form 640 are available from address in Box 12.. All other invoicing forms e.g. AG Forms 169 and 173, are available from the website address shown at Box 11.

2.* Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:
<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

Appendix 2 to Schedule 3 (Confidentiality Agreement)

The provisions of this Clause are supplemental to DEFCON 531

1 Both DEFCON 531 and the provisions of this Clause apply to:

- (A) This Tasking Order;
 - (B) Any Information disclosed by either party prior to the issue of a draft Tasking Order and in contemplation of Work being placed by the Authority under a Tasking Order; and
- I Any Task placed under this Agreement, provided that Information provided to a party for the purpose of Tendering for a Tasking Order shall only be used for that Tendering purpose, and Information provided to a party for performing a Task placed on it under this Agreement shall only be used for the performance of that Task.

2 Subject to its requirements of continued access to Information necessary to exercise its rights of disclosure and use hereunder including under any Tasking Order, and to the obligations set out herein in respect of any Controlled Information (Definition in Clause 43 Schedule 1), the recipient of any Information shall:

- (A) Upon the expiry or termination of the Agreement; or
- (B) Upon the expiry or termination of any Tasking Order (for the purposes of which Information is disclosed); or

I If the Authority decides not to proceed with the issue of a Tasking Order (for the purposes of which Information is disclosed),

in accordance with any reasonable directions given and/or a reasonable request made by the other party promptly:

- (1) Return to the other party the Information and all copies thereof; or
- (2) Take such other measures in respect of the Information and all copies thereof as may be required elsewhere in the Tasking Order.

3 The provisions of DEFCON 531 and of this Clause shall survive the expiry or termination of the Agreement or any Tasking Order in accordance with 2(A) or 2(B) or the decision not to proceed in accordance with 2(C).

Appendix 3 to Schedule 3 (Price Summary)

Supplier price summary: To be completed by the supplier in support of a quotation provided in response to an ITT for the requirement captured on the above Draft Tasking Order Form.

1. To:

2. From:

Date of submission:

In response to your request for a quotation
reference FTS/DE /

Dated

*The work can be undertaken and our detailed response is attached.

*We are unable to provide the resources/deliverables identified on this occasion.

(* Check box as appropriate)

Signed:

Name: (Block Capitals)

Date:

2. Task title):

3. Unique Reference Number:

4. Start Date:

Completion Date:

5a. Quotation

Broad Capability Area No.	Grade	Daily rate quoted at ITT	Daily rate quoted for this task	Reduction on original ITT rate	No of Hours	Total
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5b. Travel

Unit cost	Number of Journeys / Miles	Total
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Rail
Motor Mileage
Air
Sea

5c. Subsistence:

Estimated expenditure on:	Unit cost	Number of Night/Days	Total
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Accommodation
Meals

Misc (please state below)

The above T&S costs relate to the period to

5d. Other
Costs

Sub-contractor
Price
Sub-Contractor Details

Materials

Other (Please provide
details below)

Description

Cost

Total Price

(excl. VAT)

Appendix 4 to Schedule 3 (Contract Pricing Statement)

This is now DEFFORM 815, which is available on request from Def Comrcl CC-FATS Cases

Appendix 5 to Schedule 3 (Montreal Protocol Substances)

CFCs - Production of controlled CFCs has stopped.

CFC-11 (trichlorofluoromethane)	CFC-211
CFC-12 (dichlorodifluoromethane)	CFC-212
CFC-13	CFC-213
CFC-111	CFC-214
CFC-112	CFC-215
CFC-113 (trichlorotrifluoroethane)	CFC-216
CFC-114 (dichlorotetrafluoroethane)	CFC-217
CFC-115 (chloropentafluoroethane)	

The above substances are also used in blends: e.g.

CFC-500 (CFC-12/HFC-152a)

CFC-502 (CFC-115/HCFC-22).

Halons - Production of controlled Halons has stopped.

Halon-1211 (bromochlorodifluoromethane – BFC)

Halon-1301 (bromotrifluoromethane – BTM)

Halon-2402

HBFCs - Production has stopped.

CHBr ₂	C ₂ H ₂ F ₂ Br ₂	C ₃ HF ₄ Br ₃	C ₃ H ₃ F ₂ Br ₃
CHF ₂ Br	C ₂ H ₂ F ₃ Br	C ₃ HF ₅ Br ₂	C ₃ H ₃ F ₃ Br ₂
CH ₂ FBr	C ₂ H ₃ FBr ₂	C ₃ HF ₆ Br	C ₃ H ₃ F ₄ Br
	C ₂ H ₃ F ₂ Br	C ₃ H ₂ FBr ₅	C ₃ H ₄ FBr ₃
C ₂ HBr ₄	C ₂ H ₄ FBr	C ₃ H ₂ F ₂ Br ₄	C ₃ H ₄ F ₂ Br ₂
C ₂ HF ₂ Br ₃		C ₃ H ₂ F ₃ Br ₃	C ₃ H ₄ F ₃ Br
C ₂ HF ₃ Br ₂	C ₃ HBr ₆	C ₃ H ₂ F ₄ Br ₂	C ₃ H ₅ FBr ₂
C ₂ HF ₄ Br	C ₃ HF ₂ Br ₅	C ₃ H ₂ F ₅ Br	C ₃ H ₅ F ₂ Br
C ₂ H ₂ FBr ₃	C ₃ HF ₃ Br ₄	C ₃ H ₃ FBr ₄	C ₃ H ₆ FBr

HCFCs - Production to be run down and phased out by 2015.

Certain use controls apply.

HCFC-21	HCFC-141	HCFC-225ca	HCFC-243
HCFC-22	HCFC-141b	HCFC-225cb	HCFC-244
HCFC-31	HCFC-142	HCFC-226	HCFC-251
HCFC-121	HCFC-142b	HCFC-231	HCFC-252
HCFC-122	HCFC-151	HCFC-232	HCFC-253
HCFC-123	HCFC-221	HCFC-233	HCFC-261
HCFC-124	HCFC-222	HCFC-234	HCFC-262
HCFC-131	HCFC-223	HCFC-235	HCFC-271
HCFC-132	HCFC-224	HCFC-241	
HCFC-133	HCFC-225	HCFC-242	

CARBON TETRACHLORIDE (CCl₄) – Production has stopped.

1,1,1-TRICHLOROETHANE (C₂H₃Cl₃) – Production has stopped.

METHYL BROMIDE (CH₃Br) – **Production limits apply.**

Schedule 4 (Pricing Matrix)

(Schedule 4 FATS/D&E Day Rates are as per the suppliers tender)