

NHS COMMISSIONING BOARD (1)

AND

CARNALL FARRAR LTD (2)

HeLP - Healthy Living for People with Type 2 Diabetes

CONTRACT VARIATION AGREEMENT

THIS VARIATION AGREEMENT is made on

2020

BETWEEN:

(1) **NHS COMMISSIONING BOARD** (also referred to as NHS England) of Quarry House, Quarry Hill, Leeds, LS2 7UE ("**the Authority**");

and

(2) **Carnall Farrar Ltd** of Henry Wood House, 2 Riding House St, Marylebone, London, United Kingdom, W1W 7FA (**Supplier**).

Each a "**Party**" and together referred to as "**the Parties**".

BACKGROUND:

(A) NHS England has appointed the Supplier to provide the Services under the Health Systems Support Framework and Order Form dated 11th April 2019 (the **Contract**) for the provision of 'HeLP Digital - Self-Support tool for Type 2 Diabetes'.

(B) The Authority and the Supplier have mutually agreed to vary the Contract to increase the scope of development work and number of "sprints" (two week work package cycles) in each phase, in order to be in line with expectations for the next round of Government Digital Standard approvals. See details below in (2) Contract Variation.

(C) The Authority will make payment to the Supplier as detailed below in (3) Costs.

IT IS AGREED as follows:

1. **Definitions and Interpretation**

- The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

- Capitalised words and phrases in this Variation Agreement shall have the meanings given to them in the Contract.

2. Contract Variation

Contract variation is required to increase the scope of development work and number of “sprints” (two week work package cycles) in each phase, in order to be in line with expectations for the next round of approvals.

This includes additional resource to extend the Alpha and Beta phases in order to respond to feedback provided during the Government Digital Standards process. The resource will be made up of existing Supplier staffing, and provides additional WTE of these team members to address the requirements raised through the approvals process.

The contract variation costs include a contingency sum of £98,798 for 4 contingency sprints. The use of these contingency sprints is at the discretion of the Authority. Requests to use these sprints need to be formally raised to and approved by the Authority before any activity is undertaken, via the established governance meetings and with sufficient notice to ensure there is no impact on project delivery and timelines.

It is the responsibility of the Supplier to manage the staff resource within the timescales for the programme, and to ensure that any changes in timelines can be resourced within the existing budget available through this contract variation. Changes to the staff resource for the project resulting from changes to timelines are to be raised with and approved by the Authority through the established governance meetings.

These additional costs are expected to be incurred in financial year 2020/2021 in line with existing timescales for the completion of the Beta phases of the programme.

3. **Costs**

- The value of the contract variation is £270,663 (ex VAT)
- This includes contingency of £98,798 for four additional sprints, to be utilised only if required by the GDS approval process

4. Updated Pricing Schedule

Summary of Costs							
Item	Provider	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Discovery	Changing Health						
Alpha including 1 x contingency	Changing Health						
Private Beta including 3 x contingency	Changing Health						
Public Beta	Changing Health						
Implementation and Contract Management	Carnall Farrar						
Implementation	Changing Health						
Hosting, Maintenance and Non-Pay Costs	Changing Health						
Total for all Services		£513,788	£519,082	£154,247	£81,555	£84,875	£1,353,546

Note: the pricing schedule has been updated in line with when the costs will be paid out to the Supplier in line with the invoicing schedule within the original contract and new project timelines.

Signature Area

Organisation Name:
NHS England

Role/Title:

[Redacted]

Name:

[Redacted]

Signature:

[Redacted]

Organisation Name:
Carnall Farrar

Role/Title:

[Redacted]

Name:

[Redacted]

Signature:

[Redacted]