

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	TRSS10172
THE BUYER:	Department for Transport
BUYER ADDRESS:	Government Car Service, 306 St James' Road, London, SE1 5JX
THE SUPPLIER:	National Windscreens (Replacement) Limited
SUPPLIER ADDRESS:	Silica House Galena Close, Amington, Tamworth, Staffs, B77 4AS
REGISTRATION NUMBER:	01612587
DUNS NUMBER:	227799186
SID4GOV ID:	N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 3 March 2022.

It's issued under the Framework Contract with the reference number RM6142 for the Supply of tyres, glass and fast fit solutions.

CALL-OFF LOT: 3

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6142**
3. Framework Special Terms

4. The following Schedules in equal order of precedence:

- **Joint Schedules for RM6142**

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 9 (Minimum Standards of Reliability)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Joint Schedule 12 (Supply Chain Visibility)

- **Call-Off Schedules for RM6142**

- Call-Off Schedule 1 (Transparency Reports)
- Call-Off Schedule 2 (Staff Transfer)
- Call-Off Schedule 3 (Continuous Improvement)
- Call-Off Schedule 5 (Pricing Details)
- Call-Off Schedule 9 (Security)
- Call-Off Schedule 10 (Exit Management)
- Call-Off Schedule 14 (Service Levels)
- Call-Off Schedule 16 (Benchmarking)
- Call-Off Schedule 20 (Call-Off Specification)

5. CCS Core Terms (version 3.0.11)

6. Joint Schedule 5 (Corporate Social Responsibility) **RM6142**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: 03 March 2022

CALL-OFF EXPIRY DATE: 02 March 2026

CALL-OFF INITIAL PERIOD: 48 Months

CALL-OFF DELIVERABLES

- Repair and replacement of vehicle windscreens.
- Service required on an ad-hoc basis in accordance to service level agreements
- service will be required throughout the length of the contract.

KPI/SERVICE LEVEL AGREEMENTS

100% of Green priority level repairs will be dealt within 72 hours*

100% of Amber priority level repairs will be dealt within 48 hours*

100% of Red priority level repairs will be dealt within 24 hours*

*subject to stock availability

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

(£20,000) Twenty thousand pounds.

CALL-OFF CHARGES

As set out in RM6142 price schedule

REIMBURSABLE EXPENSES

N/A

PAYMENT METHOD

Supplier to invoice against valid Buyer Purchase Order

BUYER'S INVOICE ADDRESS:

Accounts Payable,
DfT Shared Service Centre,
5 Sandringham Park,
Swansea Vale,
Swansea SA7 0EA.

Or via email to SSa.invoice@sharedservicesarvato.co.uk

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Head of Operations

[REDACTED]@dft.gov.uk

306 St James's Road, Bermondsey, London SE1 5JX

BUYER'S ENVIRONMENTAL POLICY

N/A

BUYER'S SECURITY POLICY

N/A

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

[REDACTED]@nationalwindcreens.co.uk

Silica House,
TAMWORTH
B77 4AS

PROGRESS REPORT FREQUENCY

Monthly MI Report

PROGRESS MEETING FREQUENCY

On request

COMMERCIALLY SENSITIVE INFORMATION

Supplier's Commercially Sensitive Information

SERVICE CREDITS

N/A

ADDITIONAL INSURANCES

N/A

GUARANTEE

There's a guarantee of the Supplier's performance provided for all Call-Off Contracts entered under the Framework Contract

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:	██████████	Name:	██████████
Role:	Director	Role:	Commercial Relationship Manager
Date:	17/03/2022	Date:	3 rd March 2022