



Department
for Transport

11200 Rockville Pike
Suite 200
North Bethesda
MD 20852
(By Email)

Department for Transport
Group Commercial Directorate
Windsor House
Victoria Street
London
SW1P 4DR

24 April 2020

Dear Sirs,

P40105010 – SANS Institute

On behalf of the Secretary of State for Transport, I am writing to formally extend the SANS Voucher Account Agreement for an Approved Maximum cost of £18,000.

All terms and conditions remain unchanged.

Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:

**Accounts Payable,
Shared Services arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA**

Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

Please acknowledge receipt of this letter. The business area within the Department for Transport will contact you shortly to arrange commencement of the work.

Yours sincerely,

by authority of the Secretary of State for Transport

I hereby confirm receipt of the above letter for: P40105010: SANS Institute

Signed

[Redacted]

Date:

25 APRIL 2020

Name:

[Redacted]

Status:

[Redacted]