

Who is eligible to register to vote?

You can register to vote in the UK if you are:

- resident (usually live) in the UK, and
- aged 16 or over (but you will not be able to vote until you are 18).

You must also be either:

- a British, Irish or European Union citizen, or
- a Commonwealth citizen who has leave to enter or remain in the UK or who does not require such leave.

The open register

There are two registers. Why?

Using information received from the public, registration officers keep two registers – the electoral register and the open register (also known as the edited register).

The electoral register

The electoral register lists the names and addresses of everyone who is registered to vote in public elections. The register is used for electoral purposes, such as making sure only eligible people can vote. It is also used for other limited purposes specified in law, such as:

- detecting crime (e.g. fraud)
- calling people for jury service
- checking credit applications.

If you are concerned that having your name or address on the register may affect your safety, there could be other options available to you. In certain circumstances, you can register without your name and address showing on the register. To find out more, please contact your Electoral Registration Officer. You can find their address on p1 of this form. You can find out more information about both registers and how they may be used at gov.uk/register-to-vote

If you want to change 'included on open register' status please contact your local electoral registration officer. Find their details on p1 of this form.

Your personal information

We will only use the information you give us for electoral purposes.

We will look after personal information securely and we will follow the Data Protection Act 1998.

We will not give personal information about you and the other people in your household to anyone else or another organisation unless we have to by law.

Postal and proxy votes

To arrange to vote by **post** or by **proxy** (someone voting on your behalf) you can download an application form at aboutmyvote.co.uk. To change any existing postal or proxy vote arrangements contact your local Electoral Registration Officer. You can find their address on p1 of this form.

Problems with the form?

Contact your Electoral Registration Officer if you need any help understanding or completing this form – or if you need this form in large print or in another format. You can find their address on p1 of this form.



July 2016



YOUR VOTE MATTERS
DON'T LOSE IT

Broxtowe Borough Council
Electoral Services
Council Offices
Foster Avenue
Beeston
Nottingham
NG9 1AB
NG9 1AB
Helpline: 0115 9173250/3276
Email: elections@broxtowe.gov.uk
Website: www.broxtowe.gov.uk

The Occupier



Reference number: HEF-1

Please respond now so that we can check who is eligible to register to vote

Dear occupier

We need to know who lives at this address in order to check who is eligible to register to vote.

To respond please choose **ONE** of the options below:

- Visit www.electreg.co.uk/broxtowe and enter part 1 and part 2 of your security code, or
- Call **0800 284 1457** and when prompted enter part 1 and part 2 of your security code,

Your security code is :

Or

- **Complete the form and then post it back to us in the envelope provided (postage is free).**

This form is **not** a registration form but you do need to complete it. The information you provide will enable us to send a separate registration form to all the people living at this address who are eligible and need to register. Any new residents who are eligible to vote can go online to register at gov.uk/register-to-vote once you have responded to this form.

It is a legal requirement to provide the information requested; if you don't you could be fined **£1,000**.

Yours faithfully,

Electoral Registration Officer

Household Enquiry Form

1 How do you want to respond?

Please choose **ONE** of the options below:

- Go to www.electreg.co.uk/broxtowe and enter part 1 and part 2 of your security code.
- Call 0808 264 1457 and when prompted enter part 1 and part 2 of your security code.
- **Complete** the form and then **post** it back to us in the envelope provided (postage is free) **by 15/08/2016**
- Your security code is

2 Here are the names we have registered to vote at this address

- Amend any printed details in the changes line below
- Cross out anyone who has moved out
- Add new people in section 3
- Use black ink and CAPITALS

Name	Aged 76 or over	Nationality	Postal or proxy vote? (more info p4)	Included on open register? (more info p4)
CHANGES	NO	British	NO	NO
CHANGES	NO	British	NO	YES



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3 Please give details of anyone at this address aged 16 or over who is eligible to register to vote and is not listed in section 2 (more info p4)

Full name	Nationality	Telephone (optional)	Email (optional)

Not enough space? Please write further names on a separate sheet of paper and send to us with this form.

Once you have responded to this form, each person at this address who is eligible to register to vote should apply at gov.uk/register-to-vote or we will email an application if an address has been provided above. We will send each person a form if they do not apply online.

4 Only fill in this section if there is no one at this address who is eligible to register to vote. Please explain why using the options below

- ☐ The property is empty ☐ This is solely a business premises ☐ This is a second home
- ☐ None of the residents are eligible to register to vote because of their nationality.
- Please give their nationalities.

☐ Other reason (please state)

5 Declaration

I currently live at this address. To the best of my knowledge, the information in this form is true. I have checked with everybody on the form that the information about them is correct. I understand that the information I have given on this form will be used on the electoral register. I understand that it may be an offence to fail to provide the information asked for in this form and if convicted I may be fined up to £1000. I understand that it is an offence knowingly to provide false information in this form and if convicted I may be imprisoned for up to six months and/or face an unlimited fine.

Signature

Today's date

Full name (please use CAPITALS)

Telephone (optional)

Email (optional)

If an occupier cannot complete this form (e.g. nobody lives at this address) the person who is in charge of the property must complete it instead. Please tell us who you are e.g. landlord.

If you need help filling in this form please contact us using the details on p1.



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