

LANGUAGE:	EN
CATEGORY:	ORIG
FORM:	F02
VERSION:	R2.0.9.S02
SENDER:	ENOTICES
CUSTOMER:	ECAS_nprocude
NO_DOC_EXT:	2018-092880
SOFTWARE VERSION:	9.6.5
ORGANISATION:	ENOTICES
COUNTRY:	EU
PHONE:	/
E-mail:	epbi@dfid.gov.uk
NOTIFICATION TECHNICAL:	YES
NOTIFICATION PUBLICATION:	YES

## Contract notice

### Services

Directive 2014/24/EU

#### **Section I: Contracting authority**

I.1) **Name and addresses**

Department for International Development  
Abercrombie House, Eaglesham Road  
East Kilbride  
G758EA  
United Kingdom  
Contact person: Susan Lynch  
E-mail: [S-Lynch@dfid.gov.uk](mailto:S-Lynch@dfid.gov.uk)  
NUTS code: UKM95

**Internet address(es):**

Main address: <https://www.gov.uk/government/organisations/department-for-international-development>  
Address of the buyer profile: <https://www.gov.uk/government/organisations/department-for-international-development/about/procurement>

I.2) **Information about joint procurement**

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://supplierportal.dfid.gov.uk/selfservice/>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://supplierportal.dfid.gov.uk/selfservice/>  
Tenders or requests to participate must be submitted to the abovementioned address

I.4) **Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5) **Main activity**

Other activity: International Development

#### **Section II: Object**

II.1) **Scope of the procurement**

II.1.1) **Title:**

Independent Commission for Aid Impact (ICAI) Service Provider for 2019-2023  
Reference number: PO 8185

II.1.2) **Main CPV code**

75211200

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

The Independent Commission on Aid Impact (ICAI) is an advisory Non-Departmental Public Body (aNDPB) of the Department for International Development (DFID). ICAI carries out independent reviews of aid programmes

and of issues affecting the delivery of UK aid. ICAI is supported in undertaking its reviews by a service provider ("the Supplier"). The Supplier for 2019-2023 will produce 8-10 relevant, high quality, independent, rigorous, evidence based reviews of the UK government's ODA spending and activities, per annum, as directed by ICAI. This will include undertaking background research, supporting the development by ICAI of individual review terms of reference, gathering evidence, including undertaking country visits to fragile and non-fragile states, producing final reviews including the copy-edit and design of the reviews according to ICAI's house style, supporting the secretariat with the publication of ICAI reviews and participation at Parliamentary hearings on ICAI reviews.

II.1.5) **Estimated total value**

Value excluding VAT: 16 500 000.00 GBP

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

75211200

II.2.3) **Place of performance**

NUTS code: UKM95

Main site or place of performance:

Global including fragile and non-fragile states.

II.2.4) **Description of the procurement:**

DFID is seeking a Supplier to deliver a 54 month contract of up to £11m GBP until end June 2023 for the Independent Commission for Aid Impact (ICAI) Service Provider for 2019-2023 Programme. The timeframe may be extended to end June 2025 subject to satisfactory performance of the Supplier, continuing need and availability of funding, and the agreement of the Supplier, ICAI and DFID, utilising a negotiated procedure. There is also provision to increase the financial limit by up to a further 50% (£5.5m GBP) subject to satisfactory performance of the Supplier, continuing need and availability of funding, and the agreement of the Supplier, ICAI and DFID, utilising a negotiated procedure. The estimated value includes all applicable taxes, and tenderers should include all applicable taxes in their tenders.

Please note that the estimated value of £16.5m GBP, inclusive of all extension options, represents a maximum, and DFID expects that competitive tenders based on the full Terms of Reference (Volume 3 of the ITT Pack) will come in at a lower level.

The recipient of the service is the ICAI Board of Commissioners led by the Chief Commissioner. The ICAI Secretariat acts on the instructions of the Board of Commissioners in managing the contract with the Supplier and in delivering the ICAI work programme.

Delivery will require visits to both fragile and non-fragile countries with the Supplier responsible for the Duty of Care for their staff and any third party contractors.

A payment by results model will be used for effective implementation of the ICAI Service Provider 2019-2023 programme and will link to achievement of agreed KPI's and milestones. Key Performance indicators will link delivery of targets to an agreed payment schedule. A DFID Standard Service Contract will be awarded. Scale up/down is provided for in ToR and contract clauses to allow flexibility to respond to emerging needs. To ensure cohesion and consistency across the reviews, maximise VfM through economies of scale and reduced management costs and ensure that the higher need/higher risk reviews are not left behind, the tender will not be split into lots.

It is imperative to preserve ICAI's independence, impartiality and integrity. As such, Suppliers will be rigorously tested on their ability to identify, manage and mitigate potential actual and perceived Conflicts of Interest. The supplier will play a crucial role in ensuring that there are no COI's which could potentially damage ICAI's reputation and undermine public confidence in ICAI's role as a scrutiny body. Supplier's must be willing to adhere to and demonstrate avoidance of any action that gives rise to an actual, potential or perceived conflict of interest in respect of any ICAI review on which they are engaged, adhere to a robust COI policy process, maintain COI registers and regularly check the COI of staff and supply chain partners, put in place and maintain robust ethical walls, support regular testing of the Ethical Walls and incorporate any feedback from DFID/ICAI to strengthen the Ethical Walls where needed, grant DFID/ICAI the right to access and review the Ethical Walls and COI processes at any time, and maintain COI policy and robust ethical walls for 1 year beyond the end of the contract.

**II.2.5) Award criteria**

Criteria below

Quality criterion - Name: Technical - Evaluation competence / Weighting: 21

Quality criterion - Name: Technical - Resourcing Robustness / Weighting: 18

Quality criterion - Name: Technical - Project and Programme Management / Weighting: 9

Quality criterion - Name: Technical - Stakeholder Management / Weighting: 6

Quality criterion - Name: Technical - Management of Conflict of Interest / Weighting: 6

Cost criterion - Name: Commercial / Weighting: 40

**II.2.6) Estimated value**

Value excluding VAT: 16 500 000.00 GBP

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 54

This contract is subject to renewal: yes

Description of renewals:

At present it is envisaged that the contract will be subject to renewal to identify a service provider for future services by the end of June 2023, unless the extension provisions are utilised.

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 8

Objective criteria for choosing the limited number of candidates:

Selection criteria as stated in the procurement documents.

**II.2.10) Information about variants**

Variants will be accepted: no

**II.2.11) Information about options**

Options: yes

Description of options:

The contract includes an extension of up to 24 months. The contract includes an option for additional services of the same type to be provided. The total contract duration including extension options shall be 78 months.

**II.2.12) Information about electronic catalogues**

**II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information**

**Section III: Legal, economic, financial and technical information****III.1) Conditions for participation****III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Available via <https://supplierportal.dfid.gov.uk/selfservice/>

**III.1.2) Economic and financial standing**

List and brief description of selection criteria:

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.1.5) Information about reserved contracts****III.2) Conditions related to the contract****III.2.1) Information about a particular profession****III.2.2) Contract performance conditions:****III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

**Section IV: Procedure****IV.1) Description****IV.1.1) Type of procedure**

Restricted procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system****IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue****IV.1.6) Information about electronic auction****IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2) Administrative information****IV.2.1) Previous publication concerning this procedure**

Notice number in the OJ S: [2017/S 247-518899](#)

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date: 25/07/2018

Local time: 14:00

**IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 08/08/2018

**IV.2.4) Languages in which tenders or requests to participate may be submitted:**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders****Section VI: Complementary information****VI.1) Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

June 2022

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

The Authority expressly reserves the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; and in no circumstances will the Authority be liable for any costs incurred by the candidates. Procurement documents can be accessed through the DFID Supplier Portal (<https://supplierportal.dfid.gov.uk/selfservice/>).

VI.4) **Procedures for review**

VI.4.1) **Review body**

Gerry O'Connor, Department for International Development  
Eaglesham Road  
East Kilbride  
G75 8EA  
United Kingdom

VI.4.2) **Body responsible for mediation procedures**

Gerry O'Connor, Department for International Development  
Eaglesham Road  
East Kilbride  
G75 8EA  
United Kingdom

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

22/06/2018