

## e-Procurement Decision Record

**Reference: DR191487496**

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**Contract title::** Vehicle Telematics Temporary Extension Due to Covid-19

**Directorate::** COMMUNITIES AND ENVIRONMENT

**Section::** STREETSCENE SERVICES

**Department responsible::** FLEET SERVICES

**Description of contract (54 characters)::** To extend our current Telematics service with the current supplier due to Covid-19 and the guidance around social distancing and not having external contractors on our sites or working in our vehicles.

**characters:** 54

**Is the procurement ICT related? i.e. for software and/or hardware, support and maintenance services, or other ICT related equipment or services:** Yes

**Select the appropriate Primary Category Group::** Goods and services

**Select the most appropriate Category Code (CPV)::**34000000-7 - Transport equipment and auxiliary products to transportation

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**Contract start date::** 01/04/2020

**Contract end date::** 01/10/2020

**Contract value::** 33000.00

**HelperContractValue:** 75000

**HelperContractValueOver:** 1000000

**Under or Above 75000:** Under

**HelperContractFinder:** 25000

**ContractFinderAward:** Notice

**Name of Recommended Supplier::** C Track UK Limited

**Address::** Park House  
Headingley Office Park  
Victoria Road  
Leeds

**Postcode::** LS6 1PF

**Is the Recommended Supplier a ::** Small or Medium sized Enterprise (SME)

**Is this contract awarded to more than one supplier?:**No

**Summary:** Contract Name - Vehicle Telematics Temporary Extension Due to Covid-19

Department responsible - FLEET SERVICES

Description - To extend our current Telematics service with the current supplier due to Covid-19 and the guidance around social distancing and not having external contractors on our sites or working in our vehicles.

Name of supplier - C Track UK Limited

Contract value - £33000.00

**Full name::** Stephen Todd

**Job title::** Contracts Manager

**Email address::** Stephen.Todd@Eastriding.gov.uk

**Contact telephone number::**5408

**Does an in-house service, corporate contract or framework arrangement exist within the Council that can provide equivalent services/supplies/works?:** No

**Authorised Procuring Officer::** Philip Burgess

**Authorised Procuring Officer email::** Philip.Burgess@eastriding.gov.uk

**authorisedProcuringOfficerName:** Philip Burgess

**Authorised Procuring Officer's procurement limit::** EU Limit (Supplies and Services)

**Authorised Procuring Officer's procurement limit::** 189330.00

**Are you seeking an exclusion from the Contract Procedure Rules (CPRs)?:**Yes

**ValueandExclusion:** UnderExclusion

**Supplier name::** C Track UK Limited

**Quote value::** 33000.00

**Is the supplier local?:** No

**Primary cost code::** 421121

**Are multiple cost codes to be used?:**No

**supplierlocalsum:**

**supplierlocalvalid:**

**QuoteCount:**

**ContainQuote:**

**If you would like to add further quotations, please click on the button 'Add another supplier':**

**Upload any additional information::**

**uploadcount:**

**successmessage:** No

**sum\_quotation:**

**Reason for exclusion::** For reasons of extreme urgency brought about by events unforeseeable and not attributable to the Council

**Justification for exclusion::** The East Riding of Yorkshire Council run a Fleet of approximately 650 vehicles of various types. It is extremely important that we have a functioning Telematics system in place to aid driver and vehicle compliance. The Telematics system lets us see where a vehicle is, who is driving and whether any offences are being committed such as speeding. The Telematics system also has an historic function so we can tell where a vehicle was and who was driving on any day which aids with accident reporting and resolving complaints from the public. We do have a new Telematics contract ready to implement on 01/05/2020 but due to the current Covid-19 pandemic and the current government guidelines around social distancing, essential work and journeys the fitting of the new devices would seem to be non essential. We do have this option to continue with our current supplier on a temporary basis no Telematic units would need to be changed on the vehicles so there would be no external contractor visits, extra work, physical contact or journeys taking place and we would still have a fully functioning Telematics system. We can then start working with our new provider in six months with no new tender having to take place.

**UnderExclusionHOS:**

<b>Head of Service name:</b>	<b>Head of Service title:</b>	<b>Head of Service email:</b>
Paul Tripp	Head of Streetscene Services	paul.tripp@eastriding.gov.uk

**Date::** 03/04/2020

**HOSName:** Paul Tripp

**HOSTitle:** Head of Streetscene Services

**HOSEmailAddress:** paul.tripp@eastriding.gov.uk

**Procurement consultant email address::** procurement.e-pdr@eastriding.gov.uk

**Legal consultant email address::** legal.procurement@eastriding.gov.uk

**Finance consultant email address::** finance.procurement@eastriding.gov.uk

**ICT consultant email address::** ict.procurementdr@eastriding.gov.uk

**documentReviewEmail:** planningandprocurement@eastriding.gov.uk

**Contracts.ICT:** ict.contracts@eastriding.gov.uk

**Email address for Further Action Required email - Document Review:**

**Email addresses for cc in email to Procurement at HOS and Director stages:**

,ict.contracts@eastriding.gov.uk

**emailYear:** 2020

**Authorised procuring officer name::** Philip Burgess

**I approve this e-PDR::**Yes

**AgreeandExclusion:** AgreeExclusion

**Additional comments::** Consultations have taken place between Procurement (Sarah Dyson), Legal (Elizabeth Wimbles) and Fleet (Philip Burgess).

**Date::** 07/04/2020

**procurementConsultation:**

<b>Procurement representative first name:</b>	<b>Procurement representative last name:</b>	<b>Procurement representative email address:</b>
Pete	Arden	pete.arden@eastriding.gov.uk

**I support this submission::**Yes

**Additional comments::**

**legalConsultation:**

<b>Legal representative first name:</b>	<b>Legal representative last name:</b>	<b>Legal representative email address:</b>
Elisabeth	Wimbles	elisabeth.wimbles@eastriding.gov.uk

**I support this submission::**Yes

**Additional comments::**

**auditConsultation:**

<b>Finance representative first name:</b>	<b>Finance representative last name:</b>	<b>Finance representative email address:</b>
Stephen	Chandler	stephen.chandler@eastriding.gov.uk

**I support this submission::**Yes

**Additional comments::**

**ICTConsultationName:**

ICT representative first name:	ICT representative last name:	ICT representative email address:
Kevin	Woodcock	kevin.woodcock@eastriding.gov.

**I support this submission::**Yes

**Additional comments::** No issue from an ICT perspective

**Head of Service name::** Paul Tripp

**Head of Service directorate:** Head of Streetscene Services

**Date::** 07/04/2020

**I approve this submission and the exclusion (if applicable)::**Yes

**Additional comments::** Approved following consultation with procurement, legal and finance colleagues

**HOSAmend:**

**DirectorEmailAddress:**

**bcc:**

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