

## RM6098 Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE:	Server Replacement for GRO
THE BUYER:	Home Office on behalf of His Majesty's Passport Office
BUYER ADDRESS	2 Marsham Street, London, SW1P 4DF
THE SUPPLIER:	<b>Insight Direct (UK) LTD</b>
SUPPLIER ADDRESS:	<b>Technology Building, Insight Campus, Terry Street, Sheffield S9 2BU</b>
REGISTRATION NUMBER:	<b>02579852</b>
DUNS NUMBER:	<b>769387739</b>
SID4GOV ID:	<b>208171</b>

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 28/01/2024. It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Services.

### CALL-OFF LOT(S):

Lot 1 Hardware and Software and Associated Services

### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

## Framework Schedule 6a (Order Form Template and Call-Off Schedules)

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1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6098
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Call-Off Schedules for RM6098
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 3 (Continuous Improvement)
    - Call-Off Schedule 6 (ICT Services) including Annexes A to E
5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
6. Joint Schedule 5 (Corporate Social Responsibility) RM6098

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: **TBC**

CALL-OFF EXPIRY DATE: **TBC**

CALL-OFF INITIAL PERIOD: **3 Years**

CALL-OFF DELIVERABLES

As per quotation copied below for reference;

**REDACTED**

LOCATION FOR DELIVERY

Service Manager, Enterprise Services, Digital, Data and Technology | Home Office |  
General Register Office | F Block | Smedley Hydro | Trafalgar Road | Southport |  
PR8 2HH

DATES FOR DELIVERY

TBC

WARRANTY PERIOD

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The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be for the duration of the contract.

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **TBC**

**CALL-OFF CHARGES**

**£20,388.08**

**PAYMENT METHOD**

BACS

**BUYER'S INVOICE ADDRESS:**

**REDACTED**

**BUYER'S AUTHORISED REPRESENTATIVE**

**REDACTED**

Commercial Manager

**REDACTED**

2 Marsham Street, London, SW1P 4DF

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

**REDACTED**

Account Manager

**REDACTED**

4th floor The Charter Building

Charter Place

Uxbridge

UB8 1JG

**SUPPLIER'S CONTRACT MANAGER**

**REDACTED**

contracts manager

**REDACTED**

4th floor The Charter Building

Charter Place

Uxbridge

UB8 1JG

**KEY SUBCONTRACTOR(S)**

None

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**COMMERCIALLY SENSITIVE INFORMATION**

Unit Price

**GUARANTEE**

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	Contracts Manager	Role:	Commercial Manager
Date:	26/01/2024	Date:	28/01/2024