



Foreign, Commonwealth & Development Office



Foreign, Commonwealth and Development
Office
Abercrombie House
Eaglesham Road
EAST KILBRIDE
Glasgow
G75 8EA

Telephone: East Kilbride 01355 84 4000
Directline: 01355 84 3257

File Ref: PO7117

Date: 20th October 2020

Contract Amendment No: 5

CONTRACT FOR: SPRING – Assets to Adolescent Girls; Monitoring & Evaluation

CONTRACT NUMBER: PO7117 Call-down agreement - Global Evaluation Framework Agreement
(PO7448)

With reference to the contract dated 21st January 2015, (as most recently amended by the letter dated 13th July 2017) both Parties have in principle agreed to the following variations to the Contract:

Section 4, Appendix A

Delete: Coffey International Limited
Insert: Tetra Tech

Section 4, Appendix A - Financial Limit

Delete: “£3,477,718” (“the Financial Limit”)
Insert: “£4,044,946” (“the Financial Limit”)

Section 4, Annex A – Terms of Reference

Insert: Agreed contract amendment rationale (ToR addendum Enc 1)

Section 4, Annex B – Proforma 4 Milestone Payment Schedule

Delete: Existing Milestone Payment Schedule issued with Annex B under cover of Amendment No 4.
Insert: Revised Milestone Payment Scheduled issued under cover of this Amendment (No 5).

Section 4, Annex B – Proforma 5 Financial Plan

Delete: Existing Financial Plan
Insert: Revised Financial plan issued under cover of this Amendment (No 5).

2. These amendments relate to i) a change in Supplier name ii) an increase in overall financial limit due to increased donor funding of £567, 228 and iii) associated tasks that the funding will deliver and iv) revised milestone payment schedule and financial plan.



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3. Please confirm in writing by signing and returning one copy of this letter, within **15 working days** of the date of signature on behalf of FCDO that you accept the variation[s set out herein.
4. The Contract, including any previous variation, shall remain effective and unaltered except as amended by this letter.
5. Words and expressions in this letter shall have the meanings given to them in the Contract.

Signed by an authorised signatory for and on behalf
of the Secretary of State for International Development

Name: []
Position:
Signature:
Date: []

Signed by an authorised signatory for and on behalf of
the Supplier

Name: []
Signature:
Date: []

- Enc.
- 1: Section 4, Annex A, ToR Addendum
 - 2: Section 4, Annex B, Proforma 4 **“REDACTED”**
 - 3: Section 4, Annex B, Profoma 5 **“REDACTED”**



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Enc: 1 - Section 4, Annex A, ToR Addendum issued with CA 5

CONTRACT REVISIONS AS A RESULT OF CONTRACT AMENDMENT NUMBER 5

Amendment number 5 will be used for 3 further stands of deliverables to support knowledge generation and lesson sharing led by the M&E partner as follows:

1. Widely disseminate SPRING lessons on both project design and impact, targeting:

- a. Other donors
- b. Programme designers and evaluators
- c. Programme implementers

Building on existing 'Dissemination Activities' milestones, Tetra Tech will be able to ensure the many lessons for the SPRING profile are widely shared and built upon by many interested parties. Activities under this strand include:

- An 'indirect' approach - maintaining the SPRING website with its large reach and audience, adding additional content on evaluations, which includes infographics, interactive datasets and short videos based on the Summative Reports;
- A 'direct' approach – attending multiple evaluation seminars and conferences, developing thematic strands for dissemination to relevant parties (i.e. consolidating all health and/or education evaluations to share with health / education funders or businesses); and
- A 'focused' approach – directly contacting interested organisations “**REDACTED**” to deliver workshops or seminars that are particularly relevant to ensure the lessons from SPRING are used by a wide audience beyond the involved donors.

2. To provide focussed business support, e.g. KPI data collection and use for SPRING businesses, and safeguarding support, etc.

The 75 SPRING businesses were the core of the original programme, and SPRING provided them with a range of TA and support, primarily human-centred design training in order to improve their products and services for use by adolescent girls. This uplift will build on selected businesses' existing relationships with the supplier and provide them with further support and training to ensure they can reach and benefit adolescent girls through virtual training sessions.

The below strand will determine what exactly will be most useful to the businesses, but it is envisioned KPI collection (for use when seeking investment), safeguarding training, market research and business development tools and skills will be featured prominently.

3. To determine business and Prototype sustainability in current Covid-19 context

Building on the evaluation team's work to judge the sustainability of the SPRING prototypes, this research piece will look at the extent to which business still target girls; whether their SPRING prototype is still part of their offering; how their business has been impacted by Covid-19, and how Covid-19 has affected their ability to reach girls.

This research will provide a valuable insight into how girls have been impacted by Covid-19 as consumers. This will give another angle to help understand the full picture of the impact of Covid-19 on girls – it is already clear they are likely to face higher care burdens, longer economic impacts and increased risk of gender-based violence. This research piece will also highlight the needs of businesses that can be met under (2).



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Enc: 2 - Section 4, Annex B, Proforma 4 issued with CA 5 -

“REDACTED”

Enc: 3 - Section 4, Annex B, Proforma 5 issued with CA 5

“REDACTED”