**Naman Chambers Enabling Works, Mumbai, India**

**Contract Ref ESDN-11927-2024**

We invite you to register your company via the Procurement Portal, e-Bravo/Jaggaer.

**Project 11927, ITT-6837: Naman Chambers Enabling Works, Mumbai, India**

**How to Register Your Company**:

1. Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal: **https://fcdo.bravosolution.co.uk** and click the link to register. - Accept the terms and conditions and click "continue" - Enter your correct business and user details - Note the username you chose and click "Save" when complete - you will shortly receive an e-mail with your unique password (please keep this secure).

2. Login to the portal with the username/password to note you will need to set up the 2-stage password authenticator see separate document attached to your e-mail- Click on the relevant Invitation to Tender (ITT) - You can now access any attachments by clicking the "Settings and Buyer Attachments" in the "Actions" box;

Responding to the ITT - You can choose to "Reply" or "Reject" (please give a reason if rejecting) - You can now use the 'Messages' function to communicate with the buyer and seek clarification - Note the deadline for completion, - There may be a mixture of online & offline actions for you to perform (there is detailed online help available), You must then publish your reply using the publish button in the "Actions" box on the left-hand side of the page. If you require any further assistance, please consult the online help or contact the eTendering help desk.

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