

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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Order Form

Call-Off Reference: con_22839

Call-Off Title: Research and Evaluation Database

Call-Off Contract Description: A partner to design, develop and iterate a case management system for research and evaluation in the Ministry of Justice ("MoJ"). We are seeking an out-of-the-box Microsoft Power Platform solution, to meet operational data management and reporting needs. Once delivered, the partner will be expected to document the tool and upskill MoJ colleagues to maintain it in the future.

The Buyer: Ministry of Justice

Buyer Address: 102 Petty France, London, SW1H 9AJ

The Supplier: Pivotl Ltd

Supplier Address: 22 Wycombe End, Beaconsfield, Buckinghamshire, United Kingdom, HP9 1NB

Registration Number: **13872524**

DUNS Number: 228621003

SID4GOV ID: **[Insert if known]**

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Applicable Framework Contract

This Order Form is for the provision of the Call-Off Deliverables and dated 05/10/2023

It's issued under the Framework Contract with the reference number RM1043.8 for the provision of Digital Outcomes Deliverables.

The Parties intend that this Call-Off Contract will not, except for the first Statement of Work which shall be executed at the same time that the Call-Off Contract is executed, oblige the Buyer to buy or the Supplier to supply Deliverables.

The Parties agree that when a Buyer seeks further Deliverables from the Supplier under the Call-Off Contract, the Buyer and Supplier will agree and execute a further Statement of Work (in the form of the template set out in Annex 1 to this Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)).

Upon the execution of each Statement of Work it shall become incorporated into the Buyer and Supplier's Call-Off Contract.

Call-Off Lot

Lot 1 Digital Outcomes

Call-Off Incorporated Terms

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1 (Definitions) RM1043.8
- 3 Framework Special Terms
- 4 The following Schedules in equal order of precedence:
 - Joint Schedules for RM1043.8
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties) – Not Used
 - Joint Schedule 8 (Guarantee) – Not Used
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data) RM1043.8
 - Joint Schedule 12 (Supply Chain Visibility) – Not Used

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- Call-Off Schedules for RM1043.8
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer) – Not Used
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details and Expenses Policy)
 - Call-Off Schedule 6 (Intellectual Property Rights and Additional Terms on Digital Deliverables)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security) – Short Form
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 12 (Clustering) – Not Used
 - Call-Off Schedule 13 (Implementation Plan and Testing)
 - Call-Off Schedule 14 (Service Levels and Balanced Scorecard)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 16 (Benchmarking) – Not Used
 - Call-Off Schedule 17 (MOD Terms) – Not Used
 - Call-Off Schedule 18 (Background Checks) – Not Used
 - Call-Off Schedule 19 (Scottish Law) – Not Used
 - Call-Off Schedule 20 (Call-Off Specification)
 - Call-Off Schedule 21 (Northern Ireland Law) – Not Used
 - Call-Off Schedule 23 (HMRC Terms) – Not Used
 - Call-Off Schedule 25 (Ethical Walls Agreement)
 - Call-Off Schedule 26 (Cyber Essentials Scheme)

5 CCS Core Terms (version 3.0.11)

6 Joint Schedule 5 (Corporate Social Responsibility) RM1043.8

7 Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-Off Special Terms

The following Special Terms are incorporated into this Call-Off Contract:

Not Applicable.

Call-Off Start Date: 9 October 2023

Call-Off Expiry Date: 8 October 2025

Call-Off Initial Period: 2 Years

Framework Ref: RM1043.8 Digital Outcomes 6

Project Version: v2.0

Model Version: v3.8

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Call-Off Optional Extension Period: 6 Months

Minimum Notice Period for Extensions: 1 Month

Call-Off Contract Value: £200,000

Call-Off Deliverables

Option B: See details in Call-Off Schedule 20 (Call-Off Specification)

Warranty Period

The Supplier shall provide digital and Software Deliverables with a minimum warranty of at least 180 days against all obvious defects, and in relation to the warranties detailed in Paragraphs 4 (licensed Software warranty) and 9.6.2 (Specially Written Software and New IPRs) of Call-Off Schedule 6 (IPRs and Additional Terms on Digital Deliverables).

Buyer's Standards

From the Start Date of this Call-Off Contract, the Supplier shall comply with the relevant (and current as of the Call-Off Start Date) Standards referred to in Framework Schedule 1 (Specification). The Buyer requires the Supplier to comply with the following additional Standards for this Call-Off Contract:

See Call-Off Schedule 20 (Call-Off Specification) Appendix 1 Detailed Requirements – Table 2 Non-Functional Requirements

Cyber Essentials Scheme

The Buyer requires the Supplier, in accordance with Call-Off Schedule 26 (Cyber Essentials Scheme) to provide a Cyber Essentials Plus Certificate prior to commencing the provision of any Deliverables under this Call-Off Contract.

Maximum Liability

[REDACTED]

Call-Off Charges

[REDACTED]

Reimbursable Expenses

[REDACTED]

Payment Method

[REDACTED]

Buyer's Invoice Address

[REDACTED]

Buyer's Authorised Representative

[REDACTED]

Buyer's Environmental Policy

[REDACTED]

Buyer's Security Policy

[REDACTED]

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Supplier's Authorised Representative

[REDACTED]

Supplier's Contract Manager

[REDACTED]

Progress Report Frequency

[REDACTED]

Progress Meeting Frequency

[REDACTED]

Key Staff

[REDACTED]

Key Subcontractor(s)

[REDACTED]

Commercially Sensitive Information

[REDACTED]

Balanced Scorecard

[REDACTED]

Material KPIs

[REDACTED]

Service Credits

[REDACTED]

Additional Insurances

[REDACTED]

Guarantee

[REDACTED]

Social Value Commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender).

Statement of Works

During the Call-Off Contract Period, the Buyer and Supplier may agree and execute completed Statement of Works. Upon execution of a Statement of Work the provisions detailed therein shall be incorporated into the Call-Off Contract to which this Order Form relates.

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For and on behalf of the Supplier:

Signature: [REDACTED]

Name: [REDACTED]

Role: [REDACTED]

Date: [REDACTED]

For and on behalf of the Buyer:

Signature: [REDACTED]

Name: [REDACTED]

Role: [REDACTED]

Date: [REDACTED]

Appendix 1

[REDACTED]

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Annex 1 (Template Statement of Work)

[REDACTED]

Annex 1

[REDACTED]