



# Bridgwater Town Council

## Projects Department

THTD03 - FORM OF TENDER

CONTRACT: Town Hall Town Deal Consultancy April 2023 – March 2026

CONTRACTOR:

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To: Bridgwater Town Council

We, the undersigned hereby offer to carry out the works set forth and described for the above-mentioned contract, in accordance with the conditions of contract, drawings, and specification prepared by projects and to the contract administrator's entire satisfaction, for the sum of £:

(In words)

\_\_\_\_\_ pounds \_\_\_\_\_ pence

We undertake to complete the whole of the works as outlined in the tender documents.

We undertake to confirm commitment to this contract if awarded within four weeks of acceptance of this tender.

We confirm we have enclosed the following within the tender documents submitted:

- 1) Company accreditations, qualifications, and recognitions
- 2) Evidence of competency and training records
- 3) All Health and Safety documents for this work
- 4) Any method statements and risk assessments relating to this work
- 5) Form of tender
- 6) Company insurance certificates
- 7) Proposed scope of services for building works
- 7) Variation to tender proposal if applicable
- 8) Application form to tender

This tender shall remain open for acceptance for a period of four weeks and unless this period is extended by agreement the tender has the right to withdraw.

The Council is not bound to accept the lowest or any trader.

As witness our hand this \_\_\_\_\_ day \_\_\_\_\_ 2023

Signed \_\_\_\_\_

For \_\_\_\_\_

Address \_\_\_\_\_

This form of tender, duly completed and signed, must be returned in the tender envelope. Any tender envelope which bears any distinguishing matter of mark intended to indicate the identity of the sender which arrives later than 12 noon on 31 March 2023 will not be considered.