

SPRINGFIELD PARISH COUNCIL

(St. Augustine's Way, Springfield CM1 6GX)
(Tele: 01245 466313)

**THREE YEAR GROUNDS MAINTENANCE CONTRACT
(1 APRIL 2019 TO 31 MARCH 2022)**

CHELMER VILLAGE GREEN, SPRINGFIELD CM2 6RF

CHELMER VILLAGE GREEN, SPRINGFIELD, CM2 6RF
GROUND MAINTENANCE SPECIFICATION
(3 YEAR CONTRACT PERIOD 1 APRIL 2019 TO 31 MARCH 2022)

1. General

- 1.1 Access onto Chelmer Village Green is only permitted via Jenner Mead, CM2 6SJ.
- 1.2 In this part the expressions "the Contractor" and "the Supervising Officer" shall wherever the context so admits mean the company having been awarded the contract and Springfield Parish Council (SPC).
- 1.3 This Specification sets out the requirements of SPC with regard to the management and maintenance of Chelmer Village Green. The Parish Council may from time to time issue further detailed documents to supplement, supersede or vary the details contained herein. Discussion with the contractor in these circumstances will be undertaken.
- 1.4 The Contractor is under a general obligation to maintain the Chelmer Village Green in a clean, tidy and safe condition as set out herein.

2. Maintenance of Grassed Areas

- 2.1 The Contractor shall remove litter, bottles, cans, stones and other debris to the Contractor's Tip prior to undertaking any grass cutting operations.
- 2.2 The Contractor shall use machines which are appropriate in size shape and method of cutting for the type of work involved. The Contractor shall take care not to cause damage to trees shrubs and other obstacles as a result of contact with grass cutting machinery or any part thereof. Areas which are inaccessible for cutting with large machinery shall be cut with smaller hand mowing machines, no later than 24 hours following the use of large machines and mowing shall be to the same standard as the main area.
- 2.3 Blades on all mowers shall be sharp and properly set to cut the sward cleanly and evenly. Mowers must have their height of cut adjusted to prevent 'scalping'.
- 2.4 Cuttings shall be carried out right up to the edges of paths etc. and as close as possible to walls fences and other obstacles. Cutting shall slightly overlap any weed-killed mowing margins provided to areas maintained as Amenity grass.
- 2.5 Any cuttings which fly onto paths or other hard surface areas shall be brushed off and distributed evenly over the grassed area as work progresses.
- 2.6 The Contractor shall cut all soft boundary edges and all hard boundary edges where the level of the hard surface is 50mm or more below grass level. The Contractor shall use long handled shears or other suitable means. All finished edges shall be cleanly cut vertically with no growth overhanging the finished edge. All arisings from this operation shall be removed to the Contractor's Tip.

2.7 Grass Cutting

- (a) Grass shall be maintained between 30mm to 50 mm at all times. The grass is to be cut with a cylinder or rotary mower. The Contractor is not required to remove the cuttings unless using a mowing machine fitted with a grass cutting collection device, in which case all cuttings shall be removed to the Contractor's Tip.
- (b) Edging shall be carried out no later than one working day following mowing. Growth shall not be allowed to overhang the edges by more than 30mm between cuts.
- (c) As a minimum requirement the Contractor shall cut amenity grass every two weeks from the middle of March to the end of October inclusive. However the Contractor is reminded that additional cuts may be necessary both during this period and at other times of the year.
- (d) Guidance will be given by the Supervising Officer of any necessary additional cutting.

2.8 Grass cutting of bulb planted areas

Where bulbs are present in grass cutting areas the specified regimes in affected areas shall be postponed until 6 weeks following flowering. Following the initial grass cutting operation all cuttings shall be raked off and removed to the Contractors Tip.

2.9 Edging Grass with Edging Iron/Spade

For the Contractor's guidance he is informed that he will be required to edge grass boundaries adjacent to amenity Grass on one occasion per year.

3. Edging Grass with Chemicals – (Evidence of certificate will be required)

- (a) The Contractor shall treat with a glyphosate herbicide approved by the Supervising Officer around the bases of all obstacles such as lighting columns litter bins manhole covers, dog fouling bins, sign posts, seats, telegraph poles, trees etc. The areas to be treated shall be not more than 175mm and not less than 125mm around the perimeter of the base of each obstacle.

The Contractor shall apply a herbicide such as Glyphosate or other product approved by SPC once a year usually in March/April.

Where chemical treatment has failed or not proved to be effective the Contractor shall at his own cost:

- (b) Cut down using appropriate machinery and tools weed growth diseased plants etc. and remove the arising's to tip and/or
- (c) Apply the same or other chemical as instructed by the Supervising Officer.

4. Maintenance of Shrubs

- 4.1 The Contractor shall carry out pruning in order to build strong frameworks keeping shrubs healthy and maintaining the shape and balance of the plants and ensuring that they are kept in a condition that does not create a nuisance or danger. Plants must not be allowed to overhang paths and other public areas below a height of 2.5 metres or overhang roadways below a height of 5 metres. All arisings from the pruning operation shall be removed to the Contractor's Tip.
- 4.2 Pruning shall be carried out using sharp knives secateurs shears parrot bills or other sharp cutting equipment appropriate to each individual plant.
- 4.3 The Contractor shall prune shrubs in accordance with the species and growing habit concerned. The Contractor must note that methods of pruning differ between species and cultivars within each genus.

5. Insecticide & Fungicide Application

If deemed necessary to apply an insecticide or fungicide to shrubs in order to control infestations, the insecticide must first be approved by the Parish Council.

6. Maintenance of Hedges

- 6.1 Hedges shall be cut once a year in the autumn when instructed by the Parish Council.
- 6.2 The laurel hedge and associated ground cover planted opposite the children's play area on the green must be left to mature to the minimum height of 1.8m.
- 6.3 The conifer hedge is to be maintained through the cutting season around Chelmer Village Hall adjacent to Chelmer Village Green.
- 6.4 Unless otherwise agreed the hedge heights and widths shall be maintained to the previous cutting heights and widths. Branches must not be allowed to overhang footways below a height of 2.5 metres. Hedge faces shall be a minimum of 600mm back from the path or road kerb face. The Contractor shall ensure that 'formal' hedges gradually taper towards the top.
- 6.5 Hedges shall be cut by sharp hand shears, secateurs, parrot bills, motorised cutting equipment or tractor mounted cutting equipment which is appropriate to the type of hedge to be pruned. Large leafed species such as laurel shall only be cut using secateurs or similar equipment in order not to damage leaf surfaces. Where tractor mounted cutting equipment is to be used prior notification and agreement is to be reached with the supervising officer.

- 6.6 All arising's from hedge cutting operations shall be removed to the Contractor's Tip.

7.0 Emptying of Litter Bins throughout the Village Green

Generally this task is carried out by the Parish Council, however some periods will require litter picking and emptying of bins particularly during periods of staff annual leave or sick leave. When this service is required notice of 48 hours will be given by the supervising officer.

- 7.1 The Contractor shall inspect and empty all litter bins as indicated on the attached plan, when required bins shall be emptied once a day.

7.2 All material shall be removed to the Contractor's Tip.

8 Inspections

8.1 When on site the Contractor shall ensure that the site is clean, tidy and in safe condition. The Contractor shall remove any litter debris and other deleterious matter to the Contractor's Tip and notify SPC of any damage or defect discovered or caused at the site.

9 Maintenance of Trees

9.1 **The Contractor will not be required to carry out major surgery works to mature trees or to carry out felling of trees as these will be the subject of separate contracts.**

9.2 The Contractor must take all due care not to disturb or damage tree root systems whilst carrying out maintenance at the site.

10. Maintenance of Hard and Loose Surfaced Areas

10.1 The Contractor shall remove all debris silt weed growth self-set shrubs etc. and other deleterious material from hard surfaced pedestrian areas specified by the supervising officer. Silt shall be scraped up and the areas swept clean and all arisings taken to the Contractor's Tip.

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COST FOR YEAR ONE £..... +VAT Total

COST FOR YEAR TWO £..... +VAT Total

COST FOR YEAR THREE £..... +VAT Total

Additional notes or information to be considered should be detailed below

Chelmer Village Green

Write a description for your map.

Legend

Jenner Mead

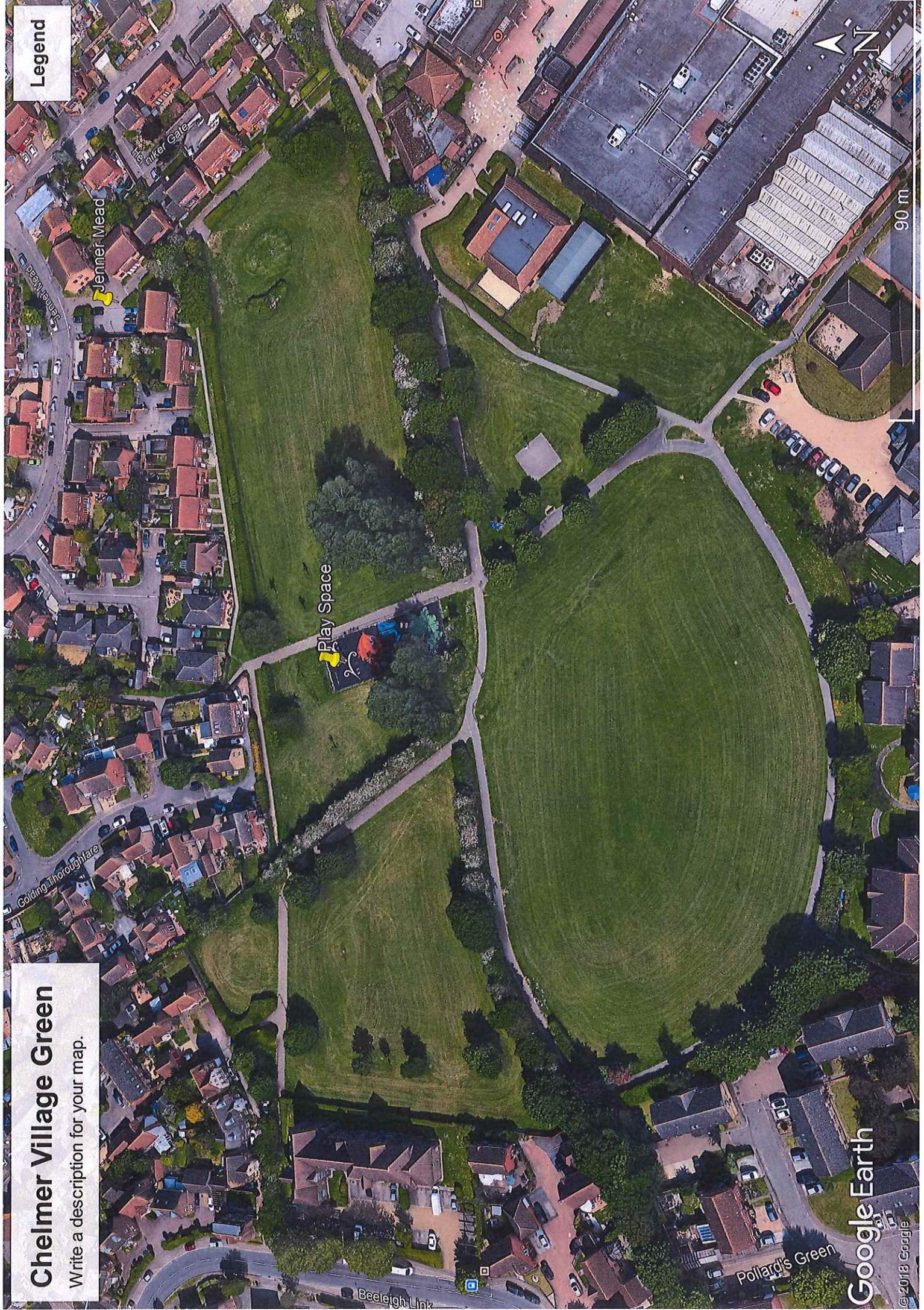
Play Space

Google Earth

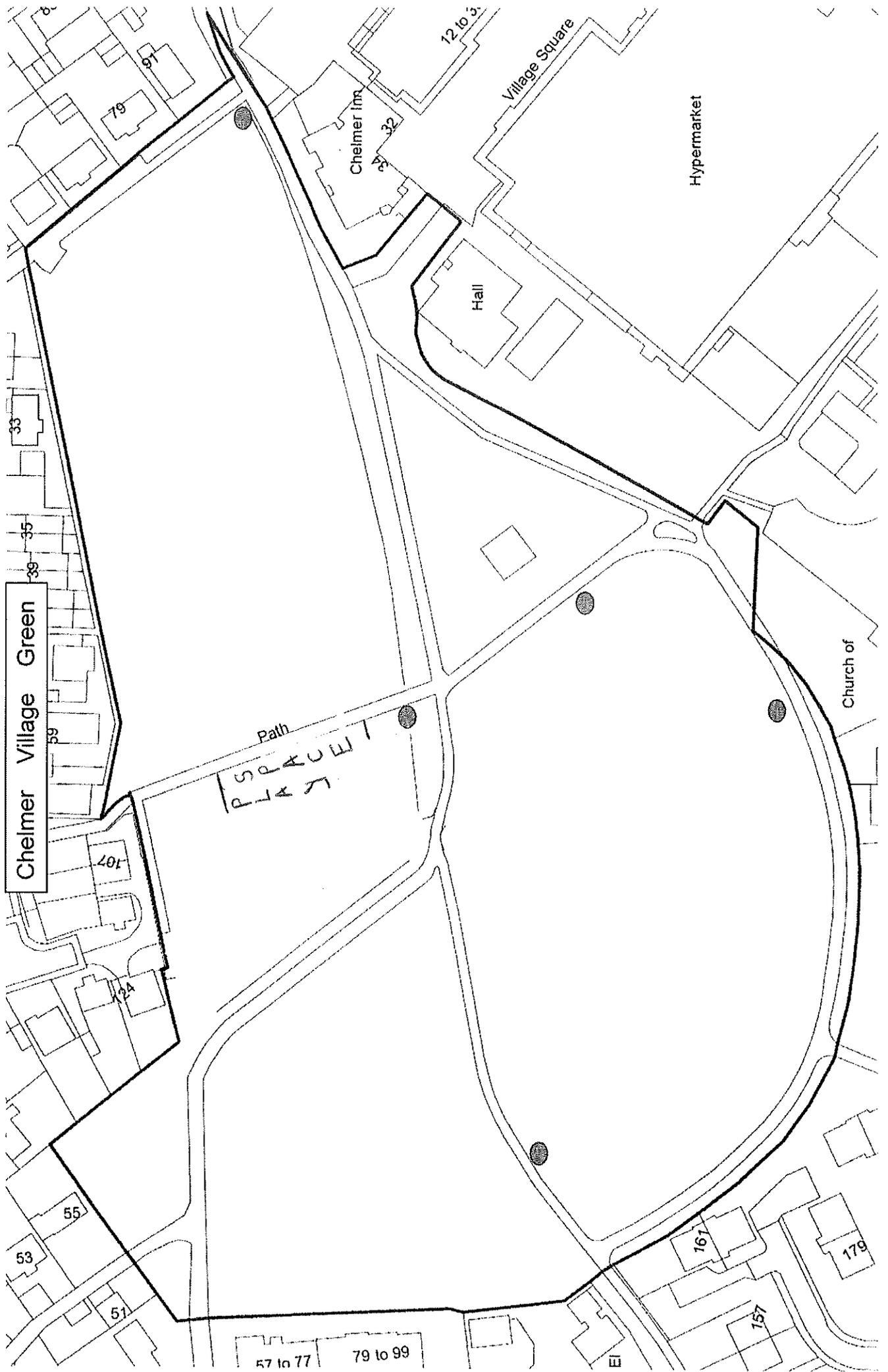
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LITTER BINS - ●



Chelmer Village Green

LITTER BINS

Chelmer Inn

Hall

Village Square

Hypermarket

Church of

12 to 5

79 91

33

35

39

59

107

124

53

55

51

57 to 77

79 to 99

167

179

157

EU