



Ministry of Defence

PURCHASE ORDER

Contract No: 705785450

Contract Name: Procurement of Mannequins for Vehicle Noise Characterisation and Safe System of Work

Dated: 13 December 2022

Supply the Deliverables described in the Schedule to this Purchase Order, subject to the attached MOD Terms and Conditions for Less Complex Requirements (up to £[REDACTED]).

Contractor	Quality Assurance Requirement (Clause 8)
<p>Name: Audio Precision UK Ltd</p> <p>Registered Address: Unit 115 Gibson House Ermine Business Park Huntingdon Cambridgeshire PE29 6XU</p>	<p>In accordance with the Contract Terms</p>

Consignor (if different from Contractor's registered address)	Transport Instructions (Clause 10)
<p>Name: Audio Precision UK Ltd</p> <p>Address: Audio Precision (UK) Ltd, Unit 115, Gibson House, Ermine Business Park, Huntingdon, Cambridgeshire, PE29 6XU</p>	<p>Select method of transport of Deliverables</p> <p>To be Delivered by the Contactor <input checked="" type="checkbox"/> x [Special Instructions]</p> <p>To be Collected by the Authority <input type="checkbox"/> [Special Instructions]</p> <p>Each consignment of the Deliverables shall be accompanied by a delivery note.</p>

Marking of Contractor Deliverables (Clause 11)	Packaging and Labelling of Contractor Deliverables (Excluding Contractor Deliverables Containing Ammunition or Explosives)
<p>11.a Each deliverable (product) shall be marked with the applicable Part Number.</p> <p>11.c Each product (except cables and accessories) will be marked with their part/serial numbers (where applicable).</p> <p>11.d All products with their part and serial numbers will be listed on delivery notes, which will accompany every shipment</p>	<p>12.a The Contractor shall pack or have packed the Contractor Deliverables and mark each package with the PO number and any other reference number provided by the Purchaser.</p> <p>12.b Every shipment will be sent with a delivery note listing the contents within.</p>

Progress Meetings (Clause 14)	Progress Reports (Clause 14)
The Contractor shall be required to attend the following meetings:	The Contractor is required to submit the following Reports:
Subject: Not Applicable	Subject: Not Applicable
Frequency: Not Applicable	Frequency: Not Applicable
Location: Not Applicable	Method of Delivery: Not Applicable
	Delivery Address: Not Applicable

Payment (Clause 1)
Payment is to be enabled by CP&F.

Forms and Documentation	Supply of Hazardous Deliverables (Clause 9)
<p>Forms can be obtained from the following websites:</p> <p>https://www.kid.mod.uk/maincontent/business/commercial/index.htm (Registration is required).</p> <p>https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement</p> <p>https://www.dstan.mod.uk/ (Registration is required).</p> <p>The MOD Forms and Documentation referred to in the Conditions are available free of charge from:</p> <p>Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site Lower Arcott Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)</p> <p>Applications via email: Leidos-FormsPublications@teamleidos.mod.uk</p> <p>If you require this document in a different format (i.e. in a larger font) please contact the Authority's Representative (Commercial Officer), detailed below.</p>	<p>A completed DEFFORM 68 (Hazardous and Non-Hazardous Substances, Mixture or Articles Statement) and, if applicable, UK REACH compliant Safety Data Sheet(s) (SDS) including any related information to be supplied in compliance with the Contractor's statutory duties under Clauses 9.b, and any information arising from the provisions of Clause 9 are to be provided by email with attachment(s) in Adobe PDF or MS WORD format to:</p> <p>The Commercial Officer detailed in the Purchase Order</p> <p>by the following date:</p> <p>So that the safety information can reach users without delay, the Authority shall send a copy preferably as an email with attachment(s) in Adobe PDF or MS WORD format.</p> <p>(1) Hard copies to be sent to:</p> <p>Hazardous Stores Information System (HSIS) Spruce 2C, #1260 MOD Abbey Wood (South) Bristol, BS34 8JH</p> <p>(2) Emails to be sent to:</p> <p>DESEngSfty-QSEPSEP-HSISMulti@mod.gov.uk</p> <p>SDS which are classified above OFFICIAL including Explosive Hazard Data Sheets (EHDS) for Ordnance, Munitions or Explosives (OME) are not to be sent to HSIS and must be held by the respective Authority Delivery Team.</p>

Appendix - Addresses and Other Information

1. Commercial Officer

UKStratCom DD-CM-MT-CO-12

Address: TacSys DT, Ash 0a, #3008
MOD Abbey Wood
Bristol BS34 8JH

Email: Kate.Pelechata100@mod.gov.uk

☎ 030 01643636

2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

UKStratCom DD-IES-TS-REQ11-C

Address: TacSys DT, Ash 0a, #3008
MOD Abbey Wood
Bristol BS34 8JH

Email: Neil.Harness248@mod.gov.uk

3. Packaging Design Authority

Organisation & point of contact:

(Where no address is shown please contact the Project Team in Box 2)

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4. (a) Supply / Support Management Branch or Order Manager: Branch/Name:

☎

(b) U.I.N. P1010A

5. Drawings/Specifications are available from

n/a

6. Intentionally Blank

7. Quality Assurance Representative:

Name: Philip Hopkinson
Philip.Hopkinson850@mod.gov.uk

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit
<http://dstan.gateway.isg-r.r.mil.uk/index.html> [intranet] or
<https://www.dstan.mod.uk/> [extranet, registration needed].

8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5394

9. Consignment Instructions

The items are to be consigned as follows:

Please contact the Project Team in Box 2

10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. DSCOM. DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

B. JSCS

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

Users requiring an account to use the MOD Freight Collection Service should contact UKStratCom-DefSp-RAMP@mod.gov.uk in the first instance.

11. The Invoice Paying Authority

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags Fax: 0151-242-2809

Liverpool, L2 3YL

Website is:

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

12. Forms and Documentation are available through *:

Ministry of Defence, Forms and Pubs Commodity Management

PO Box 2, Building C16, C Site

Lower Arncliffe

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: Leidos-FormsPublications@teamleidos.mod.uk

* NOTE

1. Many DEFCONs and DEFFORMs can be obtained from the MOD Internet Site:
<https://www.kid.mod.uk/maincontent/business/commercial/index.htm>

2. If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the Commercial Officer named in Section 1.

Contractor Commercially Sensitive Information (Clause 5). Not to be published.
Description of Contractor's Commercially Sensitive Information:
Cross reference to location of sensitive information:
Explanation of Sensitivity:
Details of potential harm resulting from disclosure:
Period of Confidence (if Applicable):
Contact Details for Transparency / Freedom of Information matters: Name: Position: Address: Telephone Number: E-mail Address:

Offer and Acceptance	
<p>A) The Purchase Order constitutes an offer by the Contractor to supply the Deliverables. This is open for acceptance by the Authority for 10 days from the date of signature. By signing the Purchase Order the Contractor agrees to be bound by the attached Terms and Conditions for Less Complex Requirements (Up to £138,760).</p> <p>Name: RICHARD A. DEGGS</p> <p>Position: DIRECTOR</p> <p>For and on behalf of the Contractor</p> <p>Authorised Signatory: signed on original.....</p> <p>Date: 22-DECEMBER-2022</p>	<p>B) Acceptance</p> <p>Name: David Greaves</p> <p>Position: Defence Digital Commercial Dep Hd</p> <p>For and on behalf of the Authority</p> <p>Authorised Signatory: David Greaves.....</p> <p>Date: 22/12/2022</p>
C) Effective Date of Contract:	

**SCHEDULE OF REQUIREMENTS FOR
THE SUPPLY OF THE MANNEQUINS FOR VEHICLE NOISE CHARACTERISATION AND SAFE SYSTEM OF WORK**

Deliverables									
Item Number	MOD Stock Reference No.	Part No. (where applicable)	Specification	Consignee Address Code (full address is detailed in DEFFORM 96)	Packaging Requirement s inc. PPQ and DofQ (as detailed in DEFFORM 96)	Delivery Date	Total Qty	Firm Price (£) Ex VAT (Payable upon delivery)	
								Per Item	Total inc. packaging (and delivery if specified in the Purchase Order)
Core Products									
1	n/a		Acoustic Test Fixture		n/a	8-10 weeks from the Contract Award date	2		
2	n/a		2-channel Power Module with gain, filters & Syscheck generator		n/a	by 15 th January 2023	2		
3	n/a		Intelligent Pistonphone, Class 0		n/a	by 15 th January 2023	2		
4	n/a		1/2” Calibration Adapter for KEMAR Pinna		n/a	by 15 th January 2023	2		
5	n/a		3 m LEMO 7-pin – LEMO 7-pin Cable		n/a	by 15 th January 2023	4		
6	n/a		3 m BNC – BNC Cable		n/a	by 15 th January 2023	4		

Core Products TOTAL:									
Training (Options)									
7	n/a		Option to provide training service (and/or related expenses) for GRAS products and applications. TR0001 – Training Cost Per Day		n/a	As and when required	1		
8	n/a		Option to provide training service (and/or related expenses) for GRAS products and applications. Expenses for training at customer site.			As and when required	1		
Training TOTAL: (Option Price)									
Spare Service Parts									
9	n/a		Silicon lined ear canal for KB0077/KB0078		n/a	by 15 th January 2023	1		
10	n/a		ANSI Pinna Left Pinna		n/a	by 15 th January 2023	1		
11	n/a		ANSI Pinna Right Pinna		n/a	by 15 th January 2023	1		
12	n/a		IEC 60318-4 Ear Simulator incl. 40BP for 45CB		n/a	by 15 th January 2023	1		
13	n/a		Calibration plug for self insertion loss verification		n/a	by 15 th January 2023	1		

Spare Service Parts TOTAL:		
Total Firm Price		

Item Number	Consignee Address (XY code only)