



**CELTICSEAPOWER**  
NERTHMORKELTEK

## Invitation to Tender – Creation of a wind resource model for the UK Celtic Sea

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HM Government



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European Regional  
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## 1 Glossary

AMSL	Above Mean Sea Level
CC	Cornwall Council
CFA	Cornwall FLOW Accelerator
CSP	Celtic Sea Power
CV	Curriculum Vitae
EMD-WRF	EMD supplied mesoscale wind map
ERA5	Fifth generation atmospheric reanalysis
ERDF	European Regional Development Fund
EU	European Union
FLOW	Floating Offshore Wind
FLS	Floating Lidar System
IP	Intellectual Property
ITT	Invitation to tender
LiDAR	Light Detection And Ranging
LTA	Lenders Technical Advisor
UoE	University of Exeter
UoP	University of Plymouth
VAT	Value Added Tax
WC	Week Commencing
WP	Work Package



## 2 Introduction

Celtic Sea Power Limited (CSP) are a 100% subsidiary of Cornwall Council. As part of an ERDF-funded project, we require suitably competent service providers to deliver a mesoscale wind resource model for the UK Celtic Sea area. The activity will support strategic considerations for Floating Offshore Wind (FLOW) in the Celtic Sea and FLOW developer considerations for deployment in the region. A brief general project description is provided below:

The Cornwall FLOW Accelerator (CFA) project is a collaborative project including Celtic Sea Power Ltd (CSP project lead), University of Exeter (UoE), University of Plymouth (UoP) and the Offshore Renewable Catapult (OREC). It aims to develop tools, knowledge and data which accelerate the Celtic Sea FLOW opportunity and lay significant groundwork with respect to developing pipeline at both a FLOW project and supply chain level. The project is part funded by the European Regional Development Fund (ERDF)

One of the key project objectives is the creation of a “bank grade” regional wind resource model that can support development and investment decisions for floating wind in the UK Celtic Sea. This action could help to accelerate project deployment, decrease project risk and avoid any unnecessarily repetitive Floating LiDAR deployments and their associated carbon emissions.

To support development of the regional wind resource model and its veracity a number of ongoing activities have been delivered by CSP. These include;

- Deployment of 2 strategically placed Floating LiDAR systems (FLS) in the Celtic Sea.
- Data correlation activity with ERA5, EMD-WRF Europe+ and Vortex metocean data sources.
- The development of data sharing agreements with FLOW developers that can add additional FLS data validation points to the wind resource model.

The CSP FLS deployment co-ordinates are:

Zone	deployment	Latitude	Longitude	Lat (Dd)	Long (Dd)
Zone 1A	Primary	50° 57.9724 N	5° 42.0001 W	50.9662	-5.7000
Zone 5	Secondary	51° 12.7058 N	6° 22.5072 W	51.2118	-6.3751



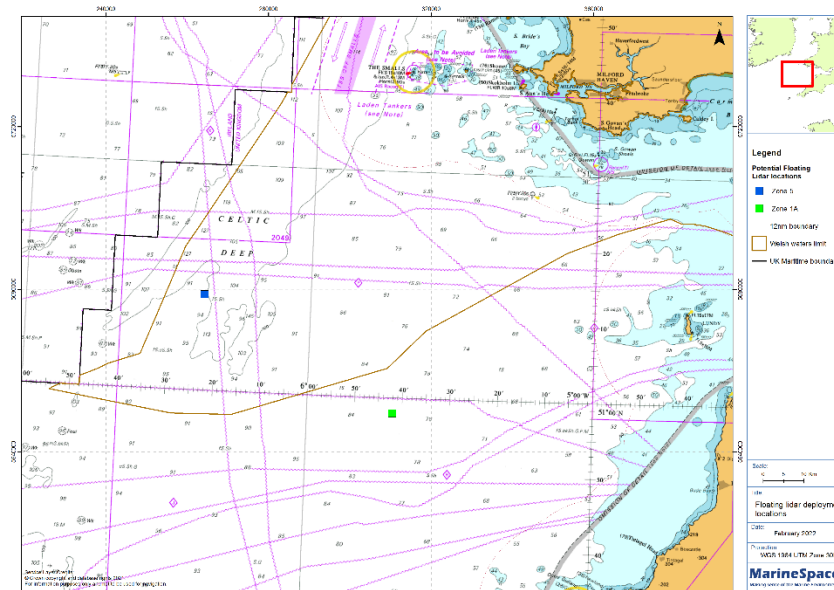


Figure 1 CSP FLS locations - Celtic Sea, UK

Concurrent CSP FLS Deployment data will be made available from 24/06/2022.

The regional wind resource model will need to calibrate regional measured wind data sets and existing models with 3 current FLS data sets for the Celtic Sea (to be provided by CSP) and make allowances for additional regional measured wind datasets that are assumed will become available through further data sharing agreements with developers and other national/regional bodies.

Key challenges could include but not be limited to;

- The Development of a regional wind resource model capable of ingesting new sources of measured wind data as they become available.
- Facilitating the provision of wind speed and wind direction statistics from the wind resource model at locations and heights of interest.
- The generation of a mesoscale regional wind resource model which shows the position of floating LiDAR in the Celtic Sea (labelled with the name of the data owner) and average wind speed contours at 3 mast heights (100, 150, 200m).
- Provision of a confidence band which shows the reduction in the confidence of the data as it horizontally extrapolates from the data collection points.
- Ensuring the protection of sensitive third-party data that may be attained through CSP data sharing agreements.
- Ensuring a useful regional wind resource model is made available that can help to support strategic planning and early investment decisions.
- Quantifying uncertainty associated with the wind resource model across the regional development area.

The regional wind resource model should be provided in wind resource grid (.wrg) format.



### 3 Scope of Work

In order to support the objective of creating a regional wind resource model meeting the due diligence requirements of a Lenders Technical Advisor (“Bank Grade”) for the Celtic Sea, CSP would like to invite proposals to deliver two Work Packages (WP)

All work package activity will need to be complete with a final report(s), associated data and the initial regional wind resource model provided by **15<sup>th</sup> June 2023**.

#### 3.1 WP1 – Development of the initial regional wind resource model

The following steps include a proposed general potential method for developing the regional wind resource model, but tenderers are open to propose potential alternative methods capable of meeting the deliverable requirement. Full details on proposed methods, approaches and data sets to be utilized should be included with tender responses.

1. Development/acquisition of a mesoscale wind resource model for the UK Celtic Sea utilizing available metocean data sets.
2. Integration of the 2 CSP FLS data sets alongside an additional FLS data set for the target area with data available from July 2022. The additional FLS data set will be third party data made available on a sub-licence basis in line with the data sharing agreement in place between CSP and the data owner. Appendix 2 refers.
3. All FLS data provided should be screened and any data gaps appropriately filled to enable a minimum of 12 months concurrent FLS data to be ingested into the model.
4. Conduct vertical extrapolation/interpolation, where required, and long-term correction of the measured wind datasets at each height of interest. Heights of interest proposed are 100, 150 and 200 m above mean sea level (amsl).
5. Ingest the derived long term wind distributions at the three Project FLS locations into the regional wind resource model. These measured datasets will serve as validation points within the regional wind resource model.
6. Generate a calibrated wind resource grid (.wrg format) at heights of interest (100, 150 and 200 m).
7. Assess the level of uncertainty associated with the regional wind resource model. As the horizontal variation in wind resource is the key driver of spatial uncertainty, the level of uncertainty across the region will be dictated by this factor. The level of uncertainty will be presented visually in terms of uncertainty contours across the region.

##### 3.1.1 Required Deliverables

1. Technical report detailing the measured data, data processing steps and methodology used to derive the regional wind resource model.
2. A redacted version of the technical report that excludes sensitive details relating to measured data sources.
3. Visualisation of wind resource variation and the level of uncertainty across the region should be provided as contour maps for each of the three heights of interest.
4. The calibrated regional wind resource model should be provided in .wrg format at each of the three heights of interest.
5. Commentary on the acceptability of the report by a Lenders Technical Advisor.





### 3.2 WP2 – Considered integration of additional FLS data sets (per 12-month data set)

With the potential progression of a number of data sharing arrangements CSP anticipates the future availability of additional 12-month FLS data sets that could be integrated into the regional wind resource model to increase temporal and/or spatial coverage, improving confidence in the model outputs. This activity should be costed separately to enable CSP to understand the potential cost implication of ingesting future additional data.

These datasets are likely to be at least 12 months duration and of sufficient quality to ingest within the regional wind resource model.

To support the continued evolution and improvement of the model the key steps outlined in activity 1 could be repeated, considering each provided measured dataset and leading to a new iteration of the regional wind resource model.

#### 3.2.1 Deliverables:

- The technical report delivered for WP1 should be updated to include details of the additional measured data.
- The redacted version of the technical report should also be updated.
- Visualisation of wind resource variation and the level of uncertainty across the region should be provided as updated contour maps for each of the three heights of interest.
- The updated regional wind resource model should be provided in .wrg format at each of the three heights of interest.
- Commentary on any impacts on the acceptability of the report by a Lenders Technical Advisor

## 4 Development Plan

The delivery of the regional wind resource model (WP1) should be staged according to this plan, or one with more milestones incorporating these:

1. For the first delivery, the mesoscale wind resource model should be presented alongside a first draft of the deliverable 1 report describing the technical approach that will be used to enable the integration of FLS data and model development.
2. For the second delivery, an interim progress report should be provided at the mid stage of the wind resource model development identifying initial key findings and remaining project delivery risks.
3. For the final delivery, all deliverables at 1.2.1 and any accompanying data should be provided to CSP. In line with our Consultancy Agreement, all arising IP would reside with CSP.

It is anticipated that step (1) will complete during April 2023, step (2) May 2023, and step (3) by end-June 2023 at the latest.





## 4.1 Meetings

The following project meetings are envisaged and should be included in the costings.

Meeting	Location or Remote Methods	Duration
Kick off/ Project Inception Meeting	MS Teams or similar	1 Hours
Final modelling approach design – first delivery	MS Teams or similar	1 hours
Interim progress report meeting – second delivery	MS Teams or similar	1 hours
Final Delivery meeting – third delivery	MS Teams or similar	1 hours
Up to 2 additional Ad Hoc meetings as needed	MS Teams or similar	1 hours per meeting

## 5 Contracting and budget

### 5.1 Contract

It is intended to engage the successful tenderer using CSP's standard agreement for consultancy services. A template is appended to this ITT as appendix 1.

**Celtic Sea Power cannot accept any material changes to the terms and conditions of contract post award. Any contract clarifications must be dealt with during the tender process and should be submitted before the deadline for clarifications as specified in section 6.**

### 5.2 Budget & Price

This will be a drawdown contract with a maximum budget of **£30,000** ex VAT

Tenderers are to provide;

- WP1 - a fixed price to complete the WP1 Scope of Work in line with the development plan outlined in Section 4. This should **include** all assumptions relating to travel, subsistence and expenses associated with the delivery of the scope but **exclude** VAT.
- WP2 - a fixed price per model revision assuming at least three additional datasets. Third party datasets will made available on a sub-licence basis in line with the data sharing agreement in place between CSP and the data owner. Appendix 2 refers.

### 5.3 Confidentiality

All information supplied to you by Celtic Sea Power, including this ITT, and all other documents relating to this procurement process, either in writing or orally, must be treated in confidence and not disclosed to any third party (save to your professional advisers, consortium members and/or Subcontractors strictly for the purposes only of helping you to participate in this procurement process and/or prepare your tender response) unless the information is already in the public domain or is required to be disclosed under any applicable laws.

You shall not disclose, copy, or reproduce any of the information supplied to you as part of this Procurement Process other than for the purposes of preparing and submitting a tender response. There must be no publicity by you regarding the Procurement Process or the future award of any Contract unless the Client has given express written consent to the relevant communication.



This ITT and its accompanying documents shall remain the property of Celtic Sea Power and must be returned on demand.

Celtic Sea Power reserves the right to disclose all documents relating to this Procurement Process, including without limitation your tender response, to any employee, third party agent, adviser or other third party involved in the procurement in support of, and/or in collaboration with CSP. CSP further reserves the right to publish the Contract once awarded and/or disclose information in connection with Contractor performance under the Contract in accordance with any public-sector transparency policies (as referred to below). By participating in this Procurement Process, you agree to such disclosure and/or publication by CSP in accordance with such rights reserved by it under this paragraph.

## 6 Tender submission requirements

All tenderers are to include the following in their submissions.

### 6.1 Covering letter to include:

- Contact name for further correspondence.
- For consortium bids, confirmation of which consortium member will lead which work package.
- Confirmation that the tenderer has the resources available to meet the requirements outlined in this ITT and its timelines.
- Confirmation that the tenderer accepts the Terms and Conditions of the Contract including, if relevant, any CSP clarifications issued during the tender process.
- Confirmation that the tenderer will be able to meet the Corporate Requirements to include confirmation that Equality and Diversity, Environmental and Data Protection policies are in place and, if successful, supporting documentation will be provided as evidence.
- Confirmation that the tenderer holds current valid insurance policies and, if successful, supporting documentation will be provided as evidence See Section 8.2
- Conflict of interest statement in accordance with Section 8.3.11 – Corporate Requirements – Conflicts of interest.

### 6.2 Project Proposal to include:

- A proposed method for developing the initial regional wind resource model including the source data to be utilized and approach for further ingestion of provided and new data. This should include an expected timeline for deliverables and specific commentary on how the approach can provide confidence to developers and their investors, supporting the key objective of achieving “bank grade” status (max 6 sides of A4)
- An assessment of key risks associated with the models development and future evolution and how your team would work to support the identification, management, and mitigation of the risks (max 2 sides of A4)



### 6.3 CVs and Key individual profiles

CVs of the individuals who will be actively involved in supporting the project and who are costed into the tender. Please limit to 1 side of A4 per individual. Please also provide a company organogram or details of the consortium.

### 6.4 Expertise

Please provide two examples that your firm has been involved with that relate to the work packages and the firm's role in each. Please include any experience as a "Lenders Technical Advisor". Please also reflect on how your expertise/company status can contribute to the objective of building confidence in the model for industry. These should demonstrate your experience and ability to effectively deliver the requirements of this ITT to time and to budget. Please limit to 1 side of A4 per example.

## 7 ITT Response Timeline

The timetable for responses to this ITT are set out below:

Milestone	Date	Time
ITT Published	13/03/2023	N/A
Deadline for clarifications	22/03/2023	17:00 BST
Clarifications posted by	24/03/2023	17:00 BST
Deadline for Submission	31/03/2023	17:00 BST
ITT Appraisal Complete/ Contract Award	WC 03/04/2023	N/A

### 7.1 ITT clarifications

Any clarification queries arising from this ITT which may have a bearing on the offer should be raised by email to: **tenders@celticseapower.co.uk** by 17:00 on 22/03/2023 and strictly in accordance with the Timetable above. CSP will endeavour to answer queries submitted before 24/03/2023 in a timely manner and would encourage bidders to request clarifications as they arise.

Questions for clarification will be anonymised and posted as a document on Contracts Finder.

No representation by way of explanation or otherwise to persons or corporations tendering or desirous of tendering as to the meaning of the tender, contract, or other tender documents or as to any other matter or thing to be done under the proposed contract shall bind CSP unless such representation is in writing and duly signed by a Director/Partner of the tenderer. All such correspondence shall be returned with the Tender Documents and shall form part of the contract.

## 8 Corporate Requirements

### 8.1 Introduction

CSP wishes to ensure that its contractors, suppliers, and advisers comply with its corporate requirements when facilitating the delivery of its services. It is therefore necessary to ensure



that the tenderer can evidence their ability to meet these requirements when providing the services under this commission.

All Tender returns must include evidence of the following as pre-requisite if the Tender return is to be considered.

## 8.2 Indemnity and Insurance

The contractor must affect and maintain with reputable insurers such policy or policies of insurance as may be necessary to cover the contractor's obligations and liabilities under this contract, including but not limited to:

- 1) Employers' liability insurance with a limit of liability of not less than £2,000,000 (two million pounds).
- 2) Third party liability insurance for any incident or series of incidents with cover of not less than £2,000,000 (two million pounds) for each and every claim.
- 3) Professional indemnity insurance with cover of not less than £1,000,000 (one million pounds) for each and every claim.

All insurances shall cover for any one occurrence or series of occurrences arising out of any one event during the performance of this contract. The tenderer will be required to provide a copy of their insurance policies if successful in securing this contract.

## 8.3 Legislation

The contract will be subject to the following legislation:

### 8.3.1 Equality and Diversity

CSP is committed to providing services in a way that promotes equality of opportunity. It is expected that the successful tenderer will be equally committed to equality and diversity in its service provision and will ensure compliance with all anti-discrimination legislation. The tenderer will be required to provide a copy of their Equality and Diversity Policies/Practices if successful in securing this contract.

### 8.3.2 Environmental Policy

CSP is committed to sustainable development and the promotion of good environmental management. It is expected that the successful tenderer will be committed to a process of improvement with regard to environmental issues. The tenderer will be required to provide a copy of their Environmental Policies/Practices if successful in securing this contract.

### 8.3.3 Data Protection

The contractor will comply with its obligations under Data Protection Legislation (DPL), being the UK Data Protection Legislation and the General Data Protection Regulation (GDPR) and any other directly applicable European Union legislation relating to privacy.

The tenderer will be required to provide a copy of their Data Protection policy and privacy statement if successful in securing this contract.

### 8.3.4 Freedom of Information

CSP Ltd may be obliged to disclose information provided by bidders in response to this tender under the Freedom of Information Act 2000 and all subordinate legislation made under this Act and the Environmental Information Regulations 2004 (Freedom of Information Legislation).



Tenderers should therefore be aware that the information they provide could be disclosed in response to a request under the Freedom of Information Legislation. CSP will proceed on the basis of disclosure unless an appropriate exemption applies. Tenderers should be aware that despite the availability of some exemptions, information may still be disclosed if it is in the public interest.

#### 8.3.5 Prevention of Bribery

Tenderers are hereby notified that CSP is subject to the regulations of the Bribery Act 2010 and therefore has a duty to ensure that all tenderers will comply with applicable laws, regulations, codes, and sanctions relating to anti-bribery and anti-corruption including, but not limited to, this legislation.

#### 8.3.6 Health & Safety

The Consultant must at all times comply with the requirements of the Health and Safety at Work Act 1974, the Management of Health and Safety at Work Regulations 1992 and all other statutory and regulatory requirements.

#### 8.3.7 Exclusion

CSP shall exclude the tenderer from participation in this procurement procedure where they have established or are otherwise aware that the organisation, to include administrative, management or supervisory staff that have powers of representation, decision, or control of the applicant's company, has been the subject of a conviction by final judgment of one of the following reasons:

- Participation in a criminal organisation
- Corruption
- Fraud
- Terrorist offences or offences linked to terrorist activities
- Money laundering or terrorist financing
- Child labour and other forms of trafficking in human beings

#### 8.3.8 Sub-Contracting

Tenderers should note that a consortium can submit a tender but the sub-contracting of aspects of this commission after appointment will only be allowed by prior agreement with CSP.

#### 8.3.9 Content Ownership

By submitting a response to this ITT, the tenderer acknowledges that the copyright to all material produced during the activity will be the property of CSP.

#### 8.3.10 Document Retention

All documentation (electronic and hard copy) produced as part of this contract will need to be returned to CSP at the end of the contract so that we can retain them for future reference/audit. The contractor will not be expected to store these documents for future reference.

#### 8.3.11 Conflicts of Interest

Tenderers must provide a clear statement with regard to potential conflicts of interests. Therefore, please confirm within your tender submission whether, to the best of your knowledge, there is any conflict of interest between your organisation and CSP or its



programme team that is likely to influence the outcome of this procurement either directly or indirectly through financial, economic, or other personal interest which might be perceived to compromise the impartiality and independence of any party in the context of this procurement procedure.

### 8.3.12 Adherence to European Regional Development Fund Publicity Guidance

This project is partly funded through ERDF and to raise awareness of the opportunities it offers the European Commission requires all European funded projects to actively promote and publicise that they have received investment and to acknowledge it on any publicity materials or project documentation relating to the funded activity.

These requirements are set out in formal regulations and failure to comply with them may result in projects having to repay grant. Therefore, any material produced under this contract must comply with the EU Publicity regulations which can be found at.

[ESIF Branding and Publicity Requirements v8 \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)

## 9 Tender Evaluation Methodology

Each Tender will be checked for completeness and compliance with all requirements of the ITT. Tenders will be evaluated to determine the most economically advantageous offer taking into consideration the award criteria. Tender returns will be assessed on the basis of the following tender award criteria:

Ref Covering Letter 6.1	
Acceptable covering letter including confirmation of the requirements detailed at 6.1	Pass/ Fail
Ref Project Proposal 6.2	35
<ul style="list-style-type: none"> <li>Project approach and methodology with a related schedule.</li> </ul>	15
<ul style="list-style-type: none"> <li>Commentary on how the approach can provide confidence to developers and their investors.</li> </ul>	15
<ul style="list-style-type: none"> <li>An assessment of key risks associated with the survey delivery you are tendering for and how your team would work to support the identification, management, and mitigation of the risks.</li> </ul>	5
Ref CVs & Key individual profiles 5.3	5
CVs of the individuals who will be actively involved in supporting the project and who are costed into the tender (limited to 1 side of A4 per individual) A company organogram or details of the consortium is also to be provided	5
Ref Expertise (2 examples of relevant commissions) 5.4	30
Two examples that the tendering firm has been involved with that relate to the work packages and the firm's role in each, demonstrating the tenderer's experience and ability to effectively deliver the requirements of the ITT to time and to budget (limited to 1 side of A4 per example)	20







Experience as Lenders Technical Advisor	10
<b>Total Quality Score</b>	<b>70</b>
Ref Contracting and Budget	
WP1 - a fixed price to complete the <b>WP1 Scope of Work</b> including subsistence and expenses, Excluding VAT.	20
WP2 - a fixed price <b>per model revision</b> assuming at least three additional datasets.	10
The lowest bid will be awarded the full marks. Other bids will be awarded a mark that is proportionate to the level of their bid in comparison to the lowest bid i.e. Marks awarded = 20 x lowest bid / bid for WP1, 10 x lowest bid / bid for WP2	
<b>Total Price Score</b>	<b>30</b>

### 9.1 Assessment of the Tender

The reviewer will award the marks depending upon their assessment of the applicant's tender submission using the following scoring to assess the response:

Scoring Matrix for Award Criteria		
Score	Judgement	Interpretation
100%	Excellent	Exceptional demonstration of the relevant ability, understanding, experience, skills, resource and/or quality measures required to provide the goods/works/services. Full evidence provided where required to support the response.
80%	Good	Above average demonstration of the relevant ability, understanding, experience, skills, resource and/or quality measures required to provide the goods/works/services. Majority evidence provided to support the response.
60%	Acceptable	Demonstration of the relevant ability, understanding, experience, skills, resource and/or quality measures required to provide the goods/works/services, with some evidence to support the response.
40%	Minor Reservations	Some minor reservations of the relevant ability, understanding, experience, skills, resource and/or quality measures required to provide the goods/works/services, with little or no evidence to support the response.
20%	Serious Reservations	Considerable reservations of the relevant ability, understanding, experience, skills, resource and/or quality measures required to provide the goods/works/services, with little or no evidence to support the response.





0%	Unacceptable	Does not comply and/or insufficient information provided to demonstrate that there is the ability, understanding, experience, skills, resource and/or quality measures required to provide the goods/works/services, with little or no evidence to support the response.
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Table 1 - Scoring Matrix

During the ITT response assessment period, CSP reserves the right to seek clarification in writing from the responders, to assist it in its consideration of the response. Responses will be evaluated to determine the most economically advantageous offer taking into consideration the award criteria weightings in the table above.

CSP is not bound to accept the lowest price or any proposal. CSP will not reimburse any expense incurred in preparing ITT responses. Any contract award will be conditional on the Contract being approved in accordance with CSP's internal procedures and CSP being able to proceed.

## 10 Tender returns

**Please submit a response to this ITT by 17:00 on 31/03/2023**

Please send by email to **tenders@celticseapower.co.uk** with the following wording in the subject box: "ITT Response - Strictly Confidential. CFA Wind Resource Model"

Tenderers are advised to request an acknowledgement of receipt when submitting by email.

## 11 Disclaimer

The issue of this documentation does not commit CSP to award any contract pursuant to the tender process or enter into a contractual relationship with any provider of the service. Nothing in the documentation or in any other communications made between CSP or its agents and any other party, or any part thereof, shall be taken as constituting a contract, agreement, or representation between CSP and any other party (save for a formal award of contract made in writing by or on behalf of CSP).

Tenderers must obtain for themselves, at their own responsibility and expense, all information necessary for the preparation of their tender responses. Information supplied to the tenderers by CSP, or any information contained in CSP publications is supplied only for general guidance in the preparation of the tender response. Tenderers must satisfy themselves by their own investigations as to the accuracy of any such information and no responsibility is accepted by CSP for any loss or damage of whatever kind and howsoever caused arising from the use by tenderers of such information.

CSP reserves the right to vary or change all or any part of the basis of the procedures for the procurement process at any time or not to proceed with the proposed procurement at all.

Cancellation of the procurement process (at any time) under any circumstances will not render CSP liable for any costs or expenses incurred by tenderers during the procurement process.







## 12 Table of Appendices

1	Consultancy Agreement
2	Data sharing agreement – Master Template
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