

## Crown Commercial Service - Procurement Notice

**Small and Medium sized Enterprises:**

The Crown Commercial Service (CCS) is committed to supporting the small medium enterprises (SMEs) cross government agenda and is actively contributing to the 25% aspiration.

**About The Crown Commercial Service (CCS):**

The Crown Commercial Service is an executive agency of the Cabinet Office. Our overall priority is to provide procurement savings for the UK public sector as a whole and specifically to deliver centralised procurement for central government departments.

**Background to the Opportunity:**

Please see the attached Details of Requirement.

**Scope:** Please see the attached Details of Requirement.

**Requirement/Specification:** Please see the attached Details of Requirement.

**Specific Specialist Skills/Capabilities/Qualifying requirements:** Please see the attached Details of Requirement.

**Tender Timetable:**

Expressions of Interest to be received by 13:00pm on Thursday 16<sup>th</sup> April 2015. Late expressions may not be accepted.

**Duration:** Please see the attached Details of Requirement.

**Location:** Please see attached Details of Requirement.

**Evaluation Criteria For Bids:**

This will be confirmed in the Invitation to Tender documents.

**Terms and Conditions of Contract:**

This Contract is being offered under CCS Terms and Conditions For Services

**How to apply:**

CCS uses an eSourcing toolkit to enable its sourcing activities to be conducted over the Internet. Any organisation intending to submit an expression of interest must be registered as a supplier with the CCS eSourcing Portal.

To register, visit the Portal's Login Page at <https://gpsesourcing.cabinetoffice.gov.uk> and complete the online registration form by clicking on the "Register Supplier Organization" link at the top of the page. The entire process should take no more than 10 minutes and need only be completed once. Passwords are issued via email, normally within 1 working day.

Please contact the Crown Commercial Service (CCS) Supplier help line on 0345 010 3503.

Once registered, organisations intending to submit an expression of interest must send an email to [landdsourcingnewport@crowncommercial.gov.uk](mailto:landdsourcingnewport@crowncommercial.gov.uk) any time up to, but no later than 13:00pm Thursday 16th April 2015. The email should be entitled **RM5241 (SO8639) - Provision of Level 7 Accreditation to the College of Policing's Direct Entry (Superintendent) Programme** and contain the following details: your organisation's name; your contact's email address; your contact's name and your contact's telephone number.

Additionally when bidders submit their expression of interest they will need to provide their bank details on letter headed paper, an email address for any potential purchase orders to be despatched to and contact details for relevant contact.

Any expressions of interest not submitted in the required form (or containing the requested information) may be rejected. If, however, you believe that there are reasons as to why you would be unable to use the eSourcing service, please let us know by emailing [landdsourcingnewport@crowncommercial.gov.uk](mailto:landdsourcingnewport@crowncommercial.gov.uk), and we will consider how best to overcome your difficulties.

**Point of Contact –**

Lesley Flatman (01633 811600 option 3 Professional Services)

Email: [landdsourcingnewport@crowncommercial.gov.uk](mailto:landdsourcingnewport@crowncommercial.gov.uk)

**Date of issue:** 02/04/15

**Closing Date:** EOI at 13:00pm Thursday 16<sup>th</sup> April 2015.