

**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>

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Section A
General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name
The Ministry of Defence

Billing address
REDACTED

Customer representative name
REDACTED

Customer representative contact details
REDACTED

Supplier details

Supplier name
Centerprise International Ltd

Supplier address
REDACTED

Supplier representative name
REDACTED

Supplier representative contact details
REDACTED

Order reference number
CCSO20A04

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Section B
Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- 1. HARDWARE
- 2. SOFTWARE
- 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS
- 4. INFORMATION ASSURED PRODUCTS
- 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM)

Customer project reference

CCSO20A04

Call Off Commencement Date

30/03/2020

Call Off Contract Period (Term)

A period in Months which does not exceed 40 Months (3 years 4 months)
3 Years and 4 Months

Call Off Initial Period Months

3 Years and 4 Months

Call Off Extension Period (Optional)

Months

Not Applicable

Specific Standards or compliance requirements

The specification for this requirement is outlined within the Statement of Requirements.

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Section C
Customer Core Goods and Services Requirements

REDACTED

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KEY MILESTONES AND DELIVERABLES

The following Contract milestones/deliverables will apply to hardware) and cables and racking.

Milestone/Deliverable	Description	Timeframe or Delivery Date
1. Order of items	Order all items	Within 1 week of Contract Award
2. Delivery Schedule	Confirm expected delivery dates for all items	Within 1 week of Contract Award
3. Delivery of items	Delivery of items in batches as soon as they are available.	Within 1 to 8 weeks of Contract Award. Items requiring a longer lead time to be agreed with the Authority.

The following Contract milestones/deliverables will apply to software licences and support.

Milestone/Deliverable	Description	Timeframe or Delivery Date
1. Order of items	Place all items on order	As requested in accordance with 5.3
2. Delivery Schedule	Confirm expected delivery dates for all items	As requested in accordance with 5.3
3. Delivery of items	Delivery of items in batches as soon as they are available	Within 1 to 2 weeks of request.

Should the Successful Supplier fail the KPI's as outlined above, the Contracting Authority agrees to work with the Successful Supplier to resolve service failure issues and to seek a mutual agreeable resolution in line with terms and conditions. However, it will remain the Supplier's sole responsibility to resolve any such service failures and if resolution is not possible, the Contracting Authority reserves its right under the Contract.

MANAGEMENT INFORMATION/REPORTING

The supplier must provide a weekly Status of Delivery Report showing all outstanding



items and estimated delivery dates. This will be delivered by e-mail to the project manager.

PRICE

Individually priced items will be required with a breakdown of cost elements.

SERVICE LEVELS AND PERFORMANCE

The Authority will measure the quality of the Supplier's delivery by:

KPI/SLA	Service Area	KPI/SLA description	Target
1.	Expected delivery dates	Provide the Authority with a list of expected delivery dates for all items within 1 week of Contract Award.	100%
2.	Delivery of items	Deliver the correct items, undamaged and delivered to the end location, within specified timescales as agreed with the Authority.	100%
3.	Book access for delivery to end location	Book access for vehicles to deliver items to end location by midday of the working day prior to delivery at the latest. See 19.2 for details.	100%
4.	Response to queries from the Authority	Respond to any clarification questions from the Authority within one working day, until all items are delivered to the Authority's satisfaction. Questions may be regarding specific item orders, delivery dates, or any other aspect of the procurement.	100%



5.	Status of Delivery Reports	The supplier must provide a weekly Status of Delivery Report showing all outstanding items and estimated delivery dates. This will be delivered by e-mail to the project manager.	
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PAYMENT AND INVOICING

Payment will be made via CP&F following successful delivery of all goods.

Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

Invoices should be submitted to: **REDACTED**.

LOCATION

All hardware to be delivered to **REDACTED**

All software licences to be delivered by e-mail (address provided on award).

Goods and Services

See Statement of Requirements in Section C.

Warranty Period, if applicable

All hardware will have the standard manufacturer's warranty as detailed in section D Supplier Response.

Location/Site(s) for Delivery **REDACTED**

Dates for Delivery of the Goods and/or the Services

30/03/2020



Software

Supplier Software

Not Applicable.

Third Party Software

Not Applicable.

Include license or link in Call
Off Schedule 3

Maintenance Agreement

Not Applicable.

Include terms or link in Call
Off Schedule 3

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Scots Law
Or

Northern Ireland
Law

Non-Crown Bodies

Non-FOIA Public
Bodies

Additional Clauses

Tick one box below as
applicable

A: Termed Delivery –
Goods

B: Complex Delivery –
Solutions
(includes Termed Delivery –
Goods)

**NB Both of the above
options require an
Implementation Plan
which should be
appended to this Order
Form**

Optional Clauses

Tick any applicable
boxes below

C: Due Diligence

D: Call Off Guarantee

E: NHS Coding
Requirements

F: Continuous
Improvement &
Benchmarking

G: Customer Premises

H: Customer Property

I: MOD Additional
Clauses

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)

Not Applicable

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and



Crown
Commercial
Service

payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

£1,339,557.30

Is a Financed Purchase Agreement being used?

Not Applicable

If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£)

£1,339,557.30 (Excluding VAT)

Section D Supplier response

REDACTED

Total contract value

£1,339,557.30 (Excluding VAT)



Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	REDACTED

For and on behalf of the Customer

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	REDACTED