

CHANGE CONTROL NOTICE (CCN)

Contract Title:	Contract for the Provision of Provision of ResilienceDirect Collaboration Tool - (The Contract)		
Contract Reference:	CCIS17B79	Contract Change Number:	2
Date CCN issued:	4 th June 2020	Date Change Effective from:	1 st October 2020

Between: ResilienceDirect, Civil Contingencies Secretariat (The Customer) and CDS Ltd (The Supplier)

1. The Contract is varied as follows:
 - 1.1. The Contract term is to be extended for a further six months.
 - 1.2. A breakdown of the costs is given below (excluding VAT):
 - 1.2.1. For the optional six month extension: £200,000.00.
Maximum total cost: **£200,000.00**
 - 1.3. All of the terms and conditions will remain the same as the original Contract.
 - 1.4. The extension will take effect from 1st October 2020. The Extended Contract Term will therefore now expire on 31st March 2021.
2. The extension is compliant with regulation 72 (c) of the Public Contracts Regulations 2015, fulfilling the following conditions:
 - 2.1 The need for modification has been brought about by circumstances which a diligent contracting authority could not have foreseen; *the recent developments relating to COVID-19 have meant the Contracting Authority have had people resource removed and had to re-prioritise work steams whilst maintaining a critical service.*
 - 2.2 The modification does not alter the overall nature of the contract; *the original contract terms and conditions will remain unchanged.*
 - 2.3 Any increase in price does not exceed 50% of the value of the original contract or framework agreement; *the uplift in contract value is to be no higher than £200,000.00, below the 50% ceiling on extensions.*
3. The Customer will retender the contract, but requires continuity of service in the interim by the incumbent Supplier whilst the procurement activity is undertaken. This Contract Extension will also enable Exit Planning to take place with the Incumbent Supplier.
4. It is deemed that the potential reputational risk and the risk of loss of service outweigh the potential risks associated with extending this contract further than the initial contract provisions.
5. Words and expressions in this Change Control Notice shall have the meanings given to them in the Contract.
6. The Contract, including any previous Contract changes, authorised in writing by both Parties, shall remain effective and unaltered except as amended by this Change Control Notice.



Change authorised to proceed by: (the Customer's representative):	REDACTED INFORMATION	REDACTED INFORMATION	REDACTED INFORMATION
	Signature	Print Name and Job Title	Date
Authorised for and on behalf of the Supplier	REDACTED INFORMATION	REDACTED INFORMATION	REDACTED INFORMATION
	Signature	Print Name and Job Title	Date
Authorised for and on behalf of the Customer	REDACTED INFORMATION	REDACTED INFORMATION	REDACTED INFORMATION
	Signature	Print Name and Job Title	Date