



# Peacehaven Town Council

## **Specification: Replacement of 2 x Air Handling Units**

Peacehaven Town Council is seeking to replace 2 x Air Handling Units located on the roof of Community House, BN10 8BB. The Air Handling units provide heating, cooling, and ventilation to the Main Hall – approximately 1780.48m<sup>3</sup>. The replacement system must also be capable of heating, cooling, and ventilating an area of this size.

### **Tenders must include:**

- Provision of safe access to the roof of Community House for the work to be undertaken.
- The decommissioning, removal, and disposal of the current air handling units.
- The supply, installation, and commissioning of suitable replacement air handling units.
- Installation of a control panel in the Main Hall for the new units which includes a user lock out function.
- The adaption of existing, or replacement of, ducting to suit the new units.

### **The air handling units must:**

- Be suitable for use in a coastal environment.
- Be capable of heating and cooling the space in a reasonable time frame (times should be included in the tender).
- Not generate excessive noise emissions (dBa of running volume should be included in the tender).

### **The successful Tenderer must also be able to provide:**

- Risk Assessments, Method Statements, and suitable Health and Safety policies and procedures for the works.
- Evidence of suitable insurance, including public liability insurance of at least £10 million.

### **Assessment Criteria**

- Price
- Estimated timescale of completing the works
- Warranty/ Guarantee provided
- Ongoing servicing and maintenance plans, including performance standards
- Energy Efficiency (including anticipated running costs)
- Health & Safety records and policies
- Prices remaining valid for at least 60 days

## **Submission of Tenders**

- Any questions should be directed to the Town Clerk – [townclerk@peacehaventowncouncil.gov.uk](mailto:townclerk@peacehaventowncouncil.gov.uk)
- Final bids must be submitted via post to the Town Clerk, clearly marked with the reference 'PTCTS-AHU' and for the attention of the Town Clerk by no later than 4<sup>th</sup> March 2024
- The Council intends to make a final decision during the week commencing 18<sup>th</sup> March 2024 and Tenderers will be notified of the outcomes thereafter.