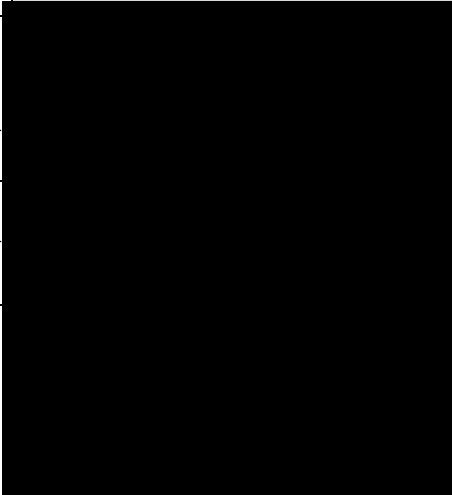


RM6160 Agency Staffing Assignment Checklist:

Framework Title	Non-Clinical Temporary and Fixed Term Staff		Framework Reference	RM6160
Contracting Authority name (location)	NHS Midlands & Lancashire CSU		Contracting Authority reference no. (if provided)	██████████
Job Title	BI Developer		Band or Grade	██████████
Placement date from	04/04/22		Placement date to	24/06/22
Proposed Working Pattern	Monday to Friday		Total number of hours booked	37.5 per week
Temporary Worker's full name	Gordon Fenton		Recent photograph	
Does the Temporary Worker have the relevant skills and knowledge appropriate for the role?	Yes			
Daily Pay Rate	<div>██████████)</div> <div>██████████)</div>			
Daily Agency fee	<div>██████</div> <div></div>			
Total hourly charge excl. VAT	<div>██████</div> <div>██████</div>			
IR35 Compliant (if applicable)	Yes			
Worker Payment Type	Employed / on PAYE of the supplier		No	
	Employed / on PAYE of a sub-contractor		No	
	Employed / on PAYE of an Umbrella Company		Yes	
	Engaged as a Sole Trader		No	
	Engaged via a qualifying intermediary under the off-payroll worker legislation*		No	
	Other		Please detail	
Does the worker have any conflicts of interest that may affect this role?	No			
Does the worker have, or intend to have, any other placements concurrently with this role?	No			

*A qualifying intermediary is a company in which the worker has a shareholding, or a partnership in which the worker is a named partner

Employment Checks	Confirmation checks have been completed, in line with current NHSE check standards or other standard as applicable, pre-placement / Additional comments.	
Identity	Yes Date: ____22/03/22____	
Right to Work	Yes Date: ____22/03/22____	
Professional Registration & Qualifications	Not Applicable	
	Yes	

All mandatory training completed	
Employment History & References	Yes
BPSS	Yes / No Date: _____
Criminal Record Check	Not Applicable
Work Health Assessment	Not Applicable

NOTE

If any of the above checks have been answered no, please ensure that evidence of Contracting Authority acceptance has been gained, prior to the start of the placement, and retain this evidence with the Temporary Worker's file.

Additional information as required by the Contracting Authority	N/A
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The above-named worker has been submitted by the Supplier for consideration in the provision of the Services

- i) in response to a request from the Authorised Person of the Contracting Authority;
- ii) has undergone all of the necessary and appropriate pre-employment screening checks as required by the Framework Contract for the supply of Temporary Workers to ensure their compliance prior to supply; and
- iii) shall be charged in accordance with the Framework Prices.

Supplier Name		
Name		
Signature		