

Order Form and Order Schedules

Order Form

ORDER REFERENCE:	CPD4122165
THE BUYER:	Department for Levelling Up, Housing & Communities
BUYER ADDRESS	Fry Building, 2 Marsham Street, London, SW1P 4DF
THE SUPPLIER:	Ipsos (Market Research) Limited
SUPPLIER ADDRESS:	3 Thomas More Square, London, E1W 1YW
REGISTRATION NUMBER:	00948470

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 15 November 2022.

It's issued under the DPS Contract with the reference number RM615 Research & Insights for the provision of an Evaluation of the Domestic Abuse Support in Safe Accommodation Duty.

DPS FILTER CATEGORY(IES):
Ref. 28443

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6125.
3. DPS Special Terms.
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6125
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Order Schedules for RM6125
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 16 (Benchmarking)
 - Order Schedule 18 (Background Checks)
 - Order Schedule 20 (Order Specification)
- CCS Core Terms (DPS version) v1.0.3
5. Joint Schedule 5 (Corporate Social Responsibility) RM6125
6. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

DPS Schedule 6 (Order Form and Order Schedules)

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No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

None.

ORDER START DATE: 21 November 2022

ORDER EXPIRY DATE: 31 March 2025

ORDER INITIAL PERIOD: 2 Years, 4 Months

OPTIONAL EXTENSION: Up to a maximum of 24 months if required

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£716,640 (excluding VAT)** Estimated Charges in the first 12 months of the Contract. The Buyer must always provide a figure here]

ORDER CHARGES

£1,788,040 (excluding VAT). See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None.

PAYMENT METHOD

BACS / Electronic Invoice.

Invoices must quote the Buyer's contract number and purchase order number (to be confirmed) along with an appropriate description of work completed and timesheets which have been approved by the Buyer. Failure to do so may result in a delay in payment for which the Buyer cannot be held responsible

BUYER'S INVOICE ADDRESS:

clqinvoices@levellingup.gov.uk

CP2P Team, DLUHC, 4th Floor, High Trees, Hillfield Road, Hemel Hempstead, HP2 4XN.

DPS Schedule 6 (Order Form and Order Schedules)

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BUYER'S AUTHORISED REPRESENTATIVE

<REDACTED>

<REDACTED>

<REDACTED>

<REDACTED>

BUYER'S ENVIRONMENTAL POLICY

Available online at:

<https://www.gov.uk/government/collections/greening-government-commitments>

BUYER'S SECURITY POLICY

Available online at:

<https://www.gov.uk/government/publications/security-policy-framework/hmg-security-policy-framework>

SUPPLIER'S AUTHORISED REPRESENTATIVE

<REDACTED>

<REDACTED>

<REDACTED>

<REDACTED>

SUPPLIER'S CONTRACT MANAGER

<REDACTED>

<REDACTED>

<REDACTED>

<REDACTED>

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month.

PROGRESS MEETING FREQUENCY

Weekly on the first Working Day of each week (or as specified by the Buyer).

KEY STAFF

Set out in Table 1 and Table 2 at Q5.1 of the Supplier's Proposal (*see Order Schedule 4*)

KEY SUBCONTRACTOR(S)

Ecorys, Albert House Quay Place, 92-93 Edward St, Birmingham B1 2RA

<REDACTED>

<REDACTED>

Women's Aid Federation of England, PO BOX 3245, Bristol, BS2 2EH
<REDACTED>

<REDACTED>

SafeLives, Head Office Suite 2a, Whitefriars, Lewins Mead, Bristol BS1 2NT.
<REDACTED>

<REDACTED>

Against Violence and Abuse, The Foundry, 17 Oval Way, London SE11 5RR
<REDACTED>

<REDACTED>

Addressing Domestic Abuse, <https://addressingdomesticabuse.com/contact-us>
<REDACTED>

<REDACTED>

Research in Practice, The Granary, Dartington Hall, Totnes, Devon. TQ9 6EE
<REDACTED>

<REDACTED>

University of Central Lancashire, Connect Centre for Research on Interpersonal Violence and Harm, Preston, PR1 2HE.
<REDACTED>

<REDACTED>

University of Suffolk, Centre for Abuse Research, University of Suffolk, Waterfront Building, 19 Neptune Quay, Ipswich IP4 1QJ.
<REDACTED>

<REDACTED>

University of Sheffield, Western Bank, Sheffield, S10 2TN.

<REDACTED>

<REDACTED>

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Supplier's Proposal and Price Information

SERVICE CREDITS

Not applicable

The Service Credit Cap is not applicable.

The Service Period is: one Month.

A Critical Service Level Failure is:

The Supplier, having been issued with a Rectification Plan (DPS Joint Schedule 10), fails to deliver the outcomes of the research in accordance with the quality and timescales defined in the Order Specification (Order Schedule 20).

ADDITIONAL INSURANCES

Not applicable.

GUARANTEE

Not applicable.

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender).

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	