**REDACTED TEXT under FOIA Section 40, Personal Information**

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Attn: **REDACTED TEXT under FOIA Section 40, Personal Information**

**REDACTED TEXT under FOIA Section 40, Personal Information**

Date: 23rd September 2022

Contract ref: CCYZ22A07

Dear **REDACTED TEXT under FOIA Section 40, Personal Information**

**Award of contract for the supply of Provision of Corporate Travel contract**

I am delighted to inform you that your organisation has now been awarded the Contract, subject to your signature.

Further to your submission of a bid for the above Procurement, on behalf of **REDACTED TEXT under FOIA Section 40, Personal Information** I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence on the 1st day of September 2022 and the Expiry Date will be 31st day of August 2025. The Contracting Authority reserves the option to extend the call-off contract by 1 period of 12 months. The total estimated contract value shall be £80,000 excluding VAT, including all extension options.

This procurement activity was a Direct Award under Commercial Agreement RM6217 Lot 2 - Booking Solutions UK & Overseas Points of Sale – High Touch and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 16:00pm 23rd September 2022. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received].

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

|  |  |
| --- | --- |
| Signed for and on behalf of Crown Commercial Service | |
| Name: **REDACTED TEXT under FOIA Section 40, Personal Information** **REDACTED TEXT under FOIA Section 40, Personal Information** |  |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information** |  |
| Date: 23/09/2022 |  |