

## CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) for the provision of Apprenticeship Training Dated 30th April 2019.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	C51951
From	Secretary of State for Health and Social Care acting as part of the Crown ("Customer")
To	NCH at Northeastern Limited ("Supplier") Devon House, 58 St Katharine's Way, London E1W 1JP

### 1. CONTRACT PERIOD

1.1	Commencement Date	1 <sup>st</sup> October 2021
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	1 <sup>st</sup> October 2024, or Apprenticeship Programme completion Date

### 2. SERVICES REQUIRED

2.1	Services Required.	<p>Level of Qualification - Level 6 Digital and Technology Solutions Professional (Integrated Degree)</p> <p>Up to a maximum of 1 Apprentice across all Department of Health and Social Care (DHSC) locations or working remotely from home.</p> <p>Training to be delivered by the Supplier:</p> <p>On Program learning towards the Digital and Technology Solutions Professional Standard including:</p> <ul style="list-style-type: none"> <li>• workshops completed throughout the duration of planned learning.</li> <li>• regular progress reviews completed remotely/1-2-1</li> <li>• an allocated apprenticeship advisor to provide support, consultation, and feedback</li> </ul>
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		<ul style="list-style-type: none"> <li>Support in preparing for EPA</li> </ul> <p>Supplier Equipment: None</p> <p>Entry Requirements: Agreed with DHSC but typically 3 Bs at A Level (or equivalent) and English and Maths GCSE Grade 4/C, plus meeting ESFA funding eligibility.</p> <p>Training to be delivered by the Customer: None</p> <p>Conflicts of Interest between Supplier and Customer: None</p>
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### 3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [ie the required apprenticeship course]	Level 6 Digital and Technology Solutions Professional (Integrated Degree)
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3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. ( <a href="http://www.instituteforapprenticeships.org/">www.instituteforapprenticeships.org/</a> ) Maintained ESFA registration and accreditation. General industry good practice
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### 4. PAYMENT

4.1	Contract Charges	Contract Charges = Level 6 - [REDACTED] [REDACTED] Maximum Contract value = £25,000. [REDACTED] [REDACTED]
4.2	Payment terms/Profile	Payment to be made in accordance with the current in force ESFA funding rules. In Schedule 3 Annex 2 of the Contract Terms
4.3	Customer billing address	

		Invoices should be submitted to: Accounts Payable Department of Health and Social Care 39 Victoria Street London Email: [REDACTED]
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## 5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	(Clause 26 of the Contract Terms): Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.

## FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	[REDACTED]
Signature	[REDACTED]
Date	27 <sup>th</sup> October 2021

For and on behalf of the Customer:

Name and Title	[REDACTED]
Signature	[REDACTED]

Date	4 <sup>th</sup> November 2021
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