SCHEDULE 6.3

AGILE SOFTWARE DEVELOPMENT

VERSION CONTROL

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APPENDIX 1 – AGILE METHODOLOGY

SCHEDULE 6.3 – AGILE SOFTWARE DEVELOPMENT

1. PURPOSE

1.1 This Schedule contains provisions that shall apply in the event the Parties agree that the RTO System shall be developed using the Supplier's Agile software development methodology, which is described in Appendix 1 ("**Agile Methodology**").

1.2 The Agile Methodology applies differently to the Transition Services and to Transformation, as described in the Supplier Solution.

1.3 The Supplier shall provide suitably qualified and experienced resource (at 'Agile Practitioner' level) when delivering the Agile Methodology.

2. APPLICATION OF THE AGILE METHODOLOGY DURING TRANSITION

2.1 The Parties shall ensure that the Transition Plan shall set out the agreed extent to which the Agile Methodology shall apply during the Transition Period.

2.2 During the Transition Period the Supplier shall facilitate TTL's involvement in the Agile Methodology subject to the provisions of this paragraph 2.

2.3 For any period that the Agile Methodology applies during the Transition Period:

2.3.1 TTL shall provide TTL Personnel estimated to be, on average, the equivalent of between one (1) and two (2) full time resources. The level of resource may vary depending on the activities in progress.

2.3.2 The TTL Personnel referred to in paragraph 2.3.1 shall support the Supplier's delivery of the Agile Methodology through, where applicable (and to the extent set out in the Transition Plan or otherwise upon reasonable notice):

(a) attending all relevant project initiation workshops (including planning, risk an/or design workshops);

(b) facilitating shadowing of Supplier Personnel within applicable User groups by providing case studies and user examples of current business processes and ways of working;

(c) reasonable involvement in initial design activities;

(d) provision of expert user input into key design activities;

(e) supporting the Supplier's development of the relevant outcome based RTO System Requirements into more detailed requirements or user stories;

(f) providing input into the prioritisation of the RTO System Requirements (backlog prioritisation) and planning (i.e. supporting the development of the rationale for groupings of requirements/stories);

(g) agreeing acceptance criteria for detailed requirements and user stories that are to be completed (i.e. supporting in the definition of done done);

(h) attending/participating in Agile Methodology meetings and any other agreed activities (i.e. retrospectives/unit and integration testing); and

(i) validating that detailed requirements/user stories have been delivered during development iterations and that previously agreed acceptance criteria have been met.

2.4 For the avoidance of doubt, the Supplier shall remain responsible for the delivery of the Transition Services in accordance with Schedule 6.1 (Transition), the Transition Plan and this Agreement.

3. APPLICATION OF THE AGILE METHODOLOGY DURING TRANSFORMATION

3.1 The application of the Agile Methodology to the development of Roadmap Projects and Innovation Projects (including the details of the Agile Methodology itself along with the scope and roles and responsibilities) shall be agreed by the Parties on a case by case basis as part of the development and agreement of the relevant Project Proposals in accordance with Schedule 6.4 (Product Roadmap).

3.2 Where agreed by the Parties in the relevant Agreed Project Proposal, TTL shall provide TTL Personnel for the following roles within the Agile Methodology:

3.2.1 **Product Owner** (or equivalent) – the Product Owner role may be fulfilled by one or more TTL Personnel, and may be a joint or shared role between the Supplier and TTL. The Product Owner is estimated to be a full time equivalent resource dedicated to the relevant Roadmap Project or Innovation Project and (subject to agreement by the Parties in writing) is anticipated to have the following responsibilities:

(a) being the voice of TTL, maintaining the TTL vision for the Roadmap Project or Innovation Project and ensuring that TTL and TfL operational and business needs are met;

(b) being an integral part of the Agile Methodology team;

(c) attending all agreed project meetings and activities including planning sessions, daily stand ups, iterative agreed sessions of work, retrospectives and unit and integration testing;

(d) developing and owning the relevant outcome based RTO System Requirements, where necessary developing them into more detailed requirements or user stories;

(e) prioritising the requirements (backlog grooming or prioritisation);

(f) supporting the planning (including supporting the development of rationale for groupings of requirements or user stories);

(g) agreeing acceptance criteria for detailed requirements and user stories that are to be completed (i.e. supporting in the definition of done done); and

(h) validating that detailed requirements or user stories have been delivered during development iterations and that previously agreed acceptance criteria have been met.

3.2.2 **Other TTL Personnel** – where appropriate TTL may provide other TTL Personnel to participate in the Agile Methodology, which unless TTL agrees otherwise in writing shall not exceed the equivalent of one full time resource. This input shall support the Product Owner role and provide specialist input as required during the operation of the Agile Methodology.

3.3 For the avoidance of doubt, the Supplier shall have overall responsibility for the delivery of all Roadmap Projects and Innovation Projects in accordance with the Agreed Project Proposals and this Agreement.

4. AGILE METHODOLOGY EXCLUSIONS

4.1 TTL shall not provide in respect of the Agile Methodology (whether during the Transition Period or in respect of Transformation or otherwise):

4.1.1 a facilitator for an Agile Methodology development team;

4.1.2 developer resources; and/or

4.1.3 dedicated testing resources, provided that TTL shall, as appropriate, participate in, witness, or support testing in accordance with Schedule 6.2 (Testing).

APPENDIX 1 – AGILE METHODOLOGY

REDACTED