

PROJECT INFORMATION for PRELIMINARY TENDER ENQUIRY

**PROJECT: URGENT REPAIRS TO BANDSTAND IN JUBILEE GARDENS,
SAFFRON WALDEN**

1. Project

The Employer wishes to invite tenders for urgent repairs to bandstand in Jubilee Gardens, Hill Street, Saffron Walden, Essex.

2. Description of Works

Removal of existing roof lining and replacement with new; new guttering; electrical works to lighting installation; redecoration of structure.

3. Employer

- 3.1 Saffron Walden Town Council
11 Emson Close
Saffron Walden
Essex
CB10 1HL

4. Employer's Professional Team

- 4.1 Contract Administrator and Quantity Surveyor

Wilby & Burnett LLP
Provident House
123 Ashdon Road
Saffron Walden
Essex
CB10 2AJ

Contact: Mr Trevor Vincent
Telephone: 01799 513621
Facsimile: 01799 514010
E-mail: trevorvincent@wilbyburnett.co.uk

5. Location of Site

The site is in the centre of Saffron Walden off Hill Street.

6. Listing

The building is not Listed but the Gardens are within the Conservation Zone.

7. Number of Tenderers it is Proposed to Invite

Four.

8. Tender Documentation

Specification comprising Schedules of Work and drawings.

9. Form of Contract

JCT Minor Works Building Contract 2016 and JCT Public Sector Supplement.

The Appendix to this Contract will be completed as follows:

Rectification Period	-	6 months
Insurance 5.3	-	£5,000,000
Insurance 5.4	-	Clause 5.4 Option B
Liquidated and Ascertained Damages	-	£500 per calendar week or pro-rata thereto
Interim Certificates	-	Monthly; period for payment 28 days
Retention	-	5%

10. Examination and Correction of Priced Documents

Alternative 2 will apply - Confirm or Amend.

11. Execution of Contract

The Contract is to be executed under hand.

12. Anticipated Date for Possession

23rd January 2017

13. Period for Completion of the Works

4 weeks

14. Approximate Date for Despatch of Tender Documents

Friday 9th December 2016

15. Date for Return of Tenders

20th December 2016.

16. Performance Bond

Not Required.