

# MAIB

MARINE ACCIDENT INVESTIGATION BRANCH

First Floor, Spring Place, 105 Commercial Road, Southampton, SO15 1GH  
SWITCHBOARD: (023) 8039 [REDACTED] FAX: (023) 8023 [REDACTED] Email: maib@dft.gov.uk

KML Ltd  
Iron Yard  
Middle Dock  
Appledore  
Devon  
EX39 1LU

30 January 2018

For the attention of: [REDACTED]  
Commercial Development Manager

Dear [REDACTED]

**Acceptance of Quotation for ROV Survey of the Wreck of fishing vessel Nancy Glen  
Ref: MAIB4/3/151 Contract: MAIB18001**

1. On behalf of the Secretary of State for Transport, I accept your quote KML-10-234-MAIB-IER-00 dated 29 January 2018 for the above-mentioned Contract. This letter and the documents listed below form a binding contract between you and this Department.

***The Department for Transport Short Form terms and conditions of Contract***

***The Department's Invitation to Quote dated 26 January 2018***

***The Department's specification***

***Your quote KML-10-234-MAIB-IER-00 dated 29 January 2018***

2. This contract became live on 29 January 2018 with the work to commence at the earliest opportunity to meet a suitable weather window.

3. The total estimated cost of this contract is £25,330.00 ex Vat. Additional sums, including those listed in, but not exclusive to your quote, are to be discussed in advance with the Lead Inspector for approval to proceed. Failure to adhere to this will result in rejection of your invoice.

4. A Purchase Order number will be issued for this work and this number must be quoted on any invoice(s) submitted following successful completion of the contract. Your invoice(s) must be in electronic pdf format and sent to [SSa.invoices@sharedservicesarvato.co.uk](mailto:SSa.invoices@sharedservicesarvato.co.uk) but also copied to [REDACTED]@[dft.gsi.gov.uk](mailto:dft.gsi.gov.uk). Please provide the bank information requested in the attached letter to facilitate this process.

5. Please acknowledge receipt of this letter and contact the Lead Inspector [REDACTED] on [REDACTED], to discuss arrangements for the commencement of the contract.

Yours sincerely,

[REDACTED]

**Head of Administration**

by authority of the Secretary of State for Transport