

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **PS/21/179**

THE BUYER: **Driver and Vehicle Licensing Agency (DVLA)**
BUYER ADDRESS Longview Road, Swansea, SA6 7JL

THE SUPPLIER: Computacenter (UK) Limited

SUPPLIER ADDRESS: Hatfield Ave, Hatfield, AL109TW

REGISTRATION NUMBER: **REDACTED**

DUNS NUMBER: **REDACTED**

SID4GOV ID: N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated as below in Signature panel.
It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

- Lot 3 Software & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6068
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 4 (Commercially Sensitive Information)

- Joint Schedule 7 (Financial Difficulties)
- Call-Off Schedules for **PS/21/179**
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 6 (ICT Services)
 - Call-Off Schedule 8 (Business Continuity & Disaster Recovery) Part B
 - Call-Off Schedule 9 (Security) Part C
 - Call-Off Schedule 10 (Exit Management) Part B
 - Call-Off Schedule 20 (Call-Off Specification)

4. CCS Core Terms (version 3.0.6)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6068
6. Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: **09/12/21**

CALL-OFF EXPIRY DATE: **31/10/22**

CALL-OFF INITIAL PERIOD: **10 Months**

CALL-OFF OPTIONAL EXTENSION PERIOD **Not applicable**

CALL-OFF DELIVERABLES

This contract is specifically for the renewal of support and maintenance of OpenText Processflows Enterprise and Rightfax Gateway software (current version 20.2 once fully upgraded) as detailed in the below table and as detailed in Call-Off Schedule 20 (Call-Off Specification):

Actual id	Name	Qty	Serial No.
REDACTED	Enterprise Suite Edition (Redundant) - ASM	1	REDACTED
REDACTED	Integration Module (Redundant) - ASM	1	REDACTED
REDACTED	FOIP Enable an Existing DDC - (Redundant) - RightFax - ASM	4	REDACTED
REDACTED	Additional DDC - NON FOIP - (Redundant) - RightFax - ASM	3	REDACTED

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REDACTED	Enterprise Shared DB (Redundant) - RightFax -ASM	1	REDACTED
REDACTED	Enterprise Suite Edition - ASM	1	REDACTED
REDACTED	Business Integration - ASM	1	REDACTED
REDACTED	Enterprise Shared DB - RightFax - ASM	1	REDACTED
REDACTED	FOIP Enable an Existing DDC - RightFax - ASM	4	REDACTED
REDACTED	Additional DDC - NON FOIP - RightFax - ASM	3	REDACTED
REDACTED	Enterprise Suite Edition - ASM	1	REDACTED
REDACTED	FOIP Enable an Existing DDC - RightFax - ASM	4	REDACTED
REDACTED	Enterprise Shared DB - RightFax - ASM	1	REDACTED
REDACTED	Business Integration - ASM	1	REDACTED
REDACTED	Additional DDC - NON FOIP - RightFax - ASM	3	REDACTED
REDACTED	Fax Gateway 908, 8 Channel ISDN - UK Edition - ASM	1	REDACTED
REDACTED	Enterprise Suite Edition Redundant - ASM	1	REDACTED
REDACTED	FOIP Enable an Existing DDC - (Redundant) - RightFax - ASM	1	REDACTED
REDACTED	Additional DDC - FOIP Enabled - (Redundant) - RightFax -ASM	3	REDACTED
REDACTED	Integration Module (Redundant) - ASM	1	REDACTED
REDACTED	Enterprise Shared DB (Redundant) - RightFax -ASM	1	REDACTED
REDACTED	Fax Gateway 908, 8 Channel ISDN - UK Edition - ASM	1	REDACTED
REDACTED	Fax Gateway 908, 8 Channel ISDN - UK Edition - ASM	1	REDACTED

LOCATION FOR DELIVERY**Driver and Vehicle Licensing Agency, Longview Road, Swansea SA6 7JL****DATES FOR DELIVERY OF THE DELIVERABLES****The support contract will be backdated to commence 01/11/21****TESTING OF DELIVERABLES****None****WARRANTY PERIOD**

Framework Ref: RM6068

Project Version: v0.1

Model Version: v3.2

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The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days

MAXIMUM LIABILITY

Each Party's total aggregate liability in each Contract Year under this Call-Off Contract (whether in tort, contract or otherwise) is no more than the lower of £5 million or 125% of the Estimated Yearly Charges.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year shall be the total aggregate Charges paid or payable by the Buyer from the Call-Off Start Date until the end of the first Call-Off Contract Year.

CALL-OFF CHARGES

£15,197.97

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

All invoice payments will be via BACS

BUYER'S INVOICE ADDRESS:

Email Address: **REDACTED**

Invoice Procedures embedded below:

REDACTED

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

Commercial Specialist

REDACTED

Commercial Directorate, DVLA, Longview Road, Swansea SA6 7JL

BUYER'S ENVIRONMENTAL POLICY

REDACTED

BUYER'S SECURITY POLICY

None

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

Account Manager

REDACTED

Hatfield Avenue, HATFIELD AL10 9TW

SUPPLIER'S CONTRACT MANAGER

REDACTED

Framework Sales Director

REDACTED

Hatfield Avenue, HATFIELD AL10 9TW

PROGRESS REPORT FREQUENCY

Not Applicable

PROGRESS MEETING FREQUENCY

Not Applicable

KEY STAFF

N/A

KEY SUBCONTRACTOR(S)

Processflows UK Ltd

COMMERCIALLY SENSITIVE INFORMATION

To be agreed with successful supplier on contract award

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	Senior Legal Advisor	Role:	Category Lead
Date:	09/12/21	Date:	08/12/21