

Joint Schedule 2 (Variation Form)

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This form is to be used in order to change a contract in accordance with Clause 24 (Changing the Contract)

Contract Details		
This variation is between:	UK Research and Innovation (UKRI) (the "Contracting Authority") And Reed Specialist Recruitment Limited ("the Supplier")	
Contract name:	THE SUPPLY OF NON CLINICAL STAFFING RM6277 CALL OFF ("the Contract")	
Contract reference number:	GSS23818	
Details of Proposed Variation		
Variation initiated by:	UK Research & Innovation	
Variation number:	005	
Date variation is raised:	29/07/2025	
Proposed variation	To increase the contract value to reflect the pay band increase.	
Reason for the variation:	To increase the pay band from the period of [REDACTED] - [REDACTED]. The pay band increase will increase from [REDACTED] to [REDACTED].	
An Impact Assessment shall be provided within:	N/A	
Impact of Variation		
Likely impact of the proposed variation:	Low	
Outcome of Variation		
Contract variation:	<p>This Contract detailed above is varied as follows:</p> <p>[REDACTED] Administrator</p> <p>Contract Start Date: 16th October 2023</p> <p>Contract End Date: 30th September 2025</p> <p>Day Rate increase from 1st August 2025 – 30th September = [REDACTED] x [REDACTED] working days: £8,994.72 ex VAT. The total contract variation shall not exceed £80,334.66 excluding VAT.</p>	
Financial variation:	Original Contract Value:	£8,670.69 ex VAT
	Additional cost due to variation 001:	£15,291.15 ex VAT
	Additional cost due to variation 002:	£12,069.40 ex VAT
	Additional cost due to variation 003:	£20,713.70 ex VAT
	Additional cost due to variation 004:	£21,892.50 ex VAT

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	Additional cost due to variation 005:	£1,697.22 ex VAT
	New Contract value:	£80,334.66 ex VAT

1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by the Contracting Authority.
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of the Contracting Authority

Signature

Date

Name (in Capitals)

Address

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature

Date

Name (in Capitals)

Address

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